PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30.1.20	Prepared by:	T Bhasker
PO/WO no.	73984	PO / WO Date.	19/1/21
Supplier Name	SSLLP	PO/WO amount	2718
Firm/Company	vista homes	Project	vista
Sl. No.	Bill No.	Bill Date	Bill amount
1	15534	23/1/21	2718
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2718

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13238	23/1/21	87889	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2718
Amount E – PO / WO value:	2718
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	5/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	30.1.20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	15534
Kapra, Opp to MRR School, Ecil	Invoice Date.	23-01-2021
	PO No.	73984
	PO Date.	19-01-2021
SY.no.193	Req ID	63153
	Req Date	18-01-2021
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180584

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	6	77.00	462.00	18	83.16
2	4098 - Consumables - Dust pan - NA - nos		6	25.00	150.00	18	27.00
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	30	16.00	480.00	5	24.00
5	4006 - Consumables - Bucket - other - nos with mug	7310	4	245.00	980.00	18	176.40
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,392.00	326.56
	163.28	163.28	Total Invoice Amount	2,718.56	

Rupees : Two Thousand Seven Hundred Eighteen and Paise Fifty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD 73743 Date Sign 28/1

Purchase Order

73984

16 01 21 10:36:45

 20-01-2021 2:33:21 PM

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	73984	180584
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
2	4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
3	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
4	4040 - Consumables - Mopping Cloth - NA - nos	30.00	16.00	0.00	5.00	504.00
5	4006 - Consumables - Bucket - other - nos *with mug*	4.00	245.00	0.00	18.00	1,156.40
					Total Order Value . . .	**2,718.56**

Rupees : Two Thousand Seven Hundred Eighteen and Paise Fifty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

For ***Vista Homes***

Authorised Signatory

Date : __/__/___

Name : __________

Name : __________

Requisition Form

Company Name:	Vista Homes	Date:	18.01.2021
Site & Phase :	Vista Homes	Time:	15:18
Supplier		Req. No.	180584
Material required before date:	23.01.2021	ID No.	63153

No	Description	Size	Quantity	Units	Inward No	Date
1	**Mopping Cloths**		30	Nos		
2	Yellow Cloths		20	No's		
3	Colin 73984		06	No's		
4	Dust Pans		06	No's		
5	Plastic White Buckets		04	No's		
6	Plastic white Mugs		04	No's		
7						
8						
9						
10						

Remarks: For site use Purpose

Prepared By	T.Madhu	Approved by	APPROVED 22 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	18.01.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13238
Vista Homes	DC Date.	23-01-2021
Kapra, Opp to MRR School, Ecil	PO No.	73984
	PO Date.	19-01-2021
SY.no.193	Req ID	63153
	Req Date	18-01-2021
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180584

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	6
2	4098 - Consumables - Dust pan - NA - nos		6
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	30
5	4006 - Consumables - Bucket - other - nos	7310	4
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INWARD
Inward No: 25648 Dt: 23/01/2021
MRN No: 87889
Received By: Sign:
Vista Homes

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44989
Date: 28/1
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	15534
Kapra, Opp to MRR School, Ecil	Invoice Date.	23-01-2021
	PO No.	73984
	PO Date.	19-01-2021
SY.no.193	Req ID	63153
GSTIN : 36AAGFV2068P1ZJ	Req Date	18-01-2021
	Loc Req No	180584

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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5	4006 - Consumables - Bucket - other - nos with mug	7310	4	245.00	980.00	18	176.40
6							
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12							
13							
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15							

INWARD
Inward No: 25647 Dt: 23/01/21
MRN No: 87889 Dt:
Received By: Sign:
Vista Homes

IGST	CGST	SGST	Total Taxable Amount	2,392.00	326.56
	163.28	163.28	Total Invoice Amount	2,718.56	

Rupees : Two Thousand Seven Hundred Eighteen and Paise Fifty Six Only.

for Summit Sales LLP

Authorised signatory

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