PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/01/21	Prepared by:	D.SOWMYA
PO/WO no.	73810	PO / WO Date.	12/01/21
Supplier Name	SSIIP	PO/WO amount	1,030/-
Firm/Company	Modi properties Pvt. Ltd	Project	May flower Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	15527	23/01/21	1,030/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,030/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			88074	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,030/-
Amount E – PO / WO value:	1,030/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	~~23.1.2021~~ 05/02/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]	[signature] APPROVED 02 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	30/01/21	1/2/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 23-01-2021

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	15527
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	23-01-2021
	PO No.	73810
	PO Date.	12-01-2021
	Req ID	63028
	Req Date	11-01-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182525

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8501 - Stone - granite - Black - 19mm - sft	68022310	5.31	78.75	418.16	18	75.28
	4'3" x 1'3" - 01no						
2	8501 - Stone - granite - Black - 19mm - sft	68022310	4.87	78.75	383.51	18	69.04
	3'3" x 1'6" - 01no						
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		10.18	7.00	71.26	18	12.84
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	872.93		157.16
	78.58	78.58	Total Invoice Amount	1,030.06		

Rupees : One Thousand Thirty and Paise Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD 73736 28/1

Authorised signatory

Recd on 23

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mahi properties (p) Ltd.

Site:

DC No. :	3511
Date :	12/1/21
Vehicle No.	TS10UA0143
P.O. / W.O. No. :	7381
P.O. / W.O. Date :	12/1/21

Sl. No.	PARTICULARS	Quantity
1	Granite black 4'.3" x 1'.8" = 01 (Nos)	5.31 sft
2	3'.3" x 1'.6" = 01 (")	4.87 "
3	Hamali charge	10.18 sft
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GSTIN :

Received the above materials in good condition.

Received by Shekappa

Stamp:

Date : 12/1/21

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

73810
16.01.21 10:36:42

 12-01-2021 15:05:07

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73810	182525
	Doc Date	12-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8501 - Stone - granite - Black - 19mm - sft *4'3" x 1'3" - 01no*	5.31	78.75	0.00	18.00	493.43
2	8501 - Stone - granite - Black - 19mm - sft *3'3" x 1'6" - 01no*	4.87	78.75	0.00	18.00	452.54
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	10.18	7.00	0.00	18.00	84.09
					Total Order Value . . .	**1,030.06**

Rupees : One Thousand Thirty and Paise Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for H.O. 3rd floor toilet and passage purpose. Cutting charges included in above rates.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

12/01/2021

Name : ____

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	11-01-21
Site & Phase :	HO	Time:	16:00
Supplier		Req. No.	182525
Material required before date: Urgent		ID No.	63028

No	Description	Size	Quantity	Units	Inward No	Date
1	Black granite	4'3" x 1'3"	01	No		
2	Black granite	1'6"x 3'3"	01	No		
3						
4						
5						
6	73810					
7						
8						
9						
10						

Remarks : Towards Ho 3rd floor toilets and passage

APPROVED
12 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	11-01-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd.

Site:

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INWARD
Inward No: 702 Dt: 12/1/21
MRN No: Dt:
Received By: Sumam Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No: 44745
Date: 12/1
Sign:

GSTIN :

Received the above materials in good condition.

Received by Shekappa

Stamp:

Date : 12/1/21

For SUMMIT SALES LLP

Authorised Signatory