

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		03/02/2021		Prepared by:		D.SOWMYA	
PO/WO no.		74132		PO / WO Date.		25/01/2021	
Supplier Name		SS Up		PO/WO amount		1553/-	
Firm/Company		Nigiri Estates		Project		Nigiri Estate	
Sl. No.		Bill No		Bill Date		Bill amount	
1		15609		27/01/2021		1553/-	
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1553/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	13304	27/01/2021	88021	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits : Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1553/-	
Amount E – PO / WO value:						1553/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No				
Payment – due date			08/02/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Neha</i>	<i>[Signature]</i>					
Date	03/02/2021	22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

**Summit Sales LLP**

**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 27-01-2021

Customer Details				Invoice No.	15609			
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad  GSTIN : 36AAHFN0766F1ZA				Invoice Date.	27-01-2021			
				PO No.	74132			
				PO Date.	25-01-2021			
				Req ID	63344			
				Req Date	25-01-2021			
				Loc Req No	175160			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	4066 - Consumables - Water bottle - NA - nos		2	195.00	390.00	18	70.20	
2	4009 - Consumables - Coconut Broom - other - nos	9603	20	16.00	320.00	0	0.00	
3	7555 - Stationery - other - Paper - A4 - bundles	4810	3	230.00	690.00	12	82.80	
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
	IGST	CGST	SGST	Total Taxable Amount	1,400.00		153.00	
		76.50	76.50	Total Invoice Amount	1,553.00			

Rupees : One Thousand Five Hundred Fifty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorized signatory

# Purchase Order

Page(s) 1 Of 1

27-01-2021 11:44:33 AM



74132

16.01.21 11:00:14

From Company : **Nilgiri Estates**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.  
G S T No. : 36AAHFN0766F1ZA

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No	74132	175160
Doc Date	25-01-2021	
Quote No	Nil	
Quote Date	25-01-2021	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4066 - Consumables - Water bottle - NA - nos	2.00	195.00	0.00	18.00	460.20
2 4009 - Consumables - Coconut Broom - other - nos	20.00	16.00	0.00	0.00	320.00
3 7555 - Stationery - other - Paper - A4 - bundles	3.00	230.00	0.00	12.00	772.80
<b>Total Order Value . . .</b>					<b>1,553.00</b>

Rupees : One Thousand Five Hundred Fifty Three Only.

**Terms and Conditions :-****Specification /** All items shall be of 'NCL' brand.**Payment Terms** 100% Advance**Tax** All taxes included in above price.**Delivery Date** With in 4 days**Delivery Location** Nilgiri Estate  
Sy.No.143/133/134/135/136, Rampally Village.  
Phone. 9030931172, 8297349480**Penalty For Delay** Nil**Transportation** Included**Warranty** Nil**Advance Paid** Rs.31,000/- by RTGS**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for revision of stock in SLLP stores purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** SupplierK.Sreenivas

For **Nilgiri Estates**  
Authorised Signatory

27/01/2021

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : \_\_\_/\_\_\_/\_\_\_

### Requisition Form

Company Name:		NILGIRI ESTATES		Date:		23-01-2021	
Site & Phase :		NILGIRI ESTATE		Time:		15:25	
Supplier				Req. No.		175160	
Material required before date:						ID No.	
						62344	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Water tin	20	2	litre			
2	Coconut brooms	STD	20	No's			
3	A4 size papers	STD	3	bundles			
4	White envelopes	STD	100	No's			
5	Brown envelopes	STD	50	No's			
6							
7							
8							
9							
10							
Remarks: - For Site use purpose.							
Prepared By		Kavitha		Approved by			
Sign.& Date		23-01-2021		Sign. & Date			

**APPROVED**

27 JAN 2021

MINISH PARIKH  
MANAGER PROCUREMENT

74132

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent			ID No.	
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

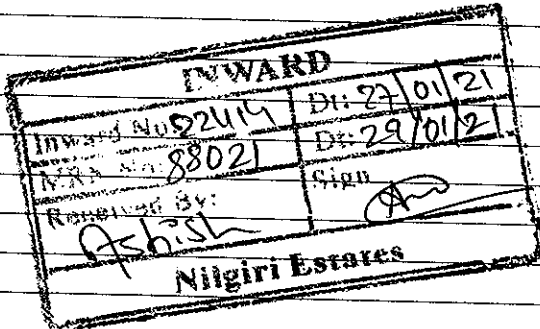
Email: [purchase@modiproperties.com](mailto:purchase@modiproperties.com)

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

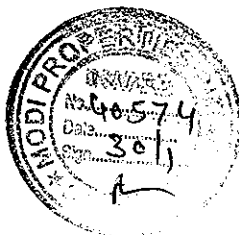
1 of 1 : 27-01-2021

Customer Details		DC No.	13304
Nilgiri Estates		DC Date.	27-01-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	74132
		PO Date.	25-01-2021
		Req ID	63344
GSTIN : 36AAHFN0766F1ZA		Req Date	25-01-2021
		Loc Req No	175160
Description of Goods		HSN/SAC	Qty
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

TAX INVOICE

**Summit Sales LLP**

**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003


Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 27-01-2021

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Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad  GSTIN : 36AAHFN0766F1ZA				Invoice Date.	27-01-2021			
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				PO Date.	25-01-2021			
				Req ID	63344			
				Req Date	25-01-2021			
				Loc Req No	175160			
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt		
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4								
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10								
11								
12								
13								
14								
15								
IGST	CGST	SGST	Total Taxable Amount		1,400.00	153.00		
	76.50	76.50	Total Invoice Amount		1,553.00			

**INWARD**  
 Inward No: 02114 / Dt: 29/01/21  
 MRN: 88021 / Dt: 29/01/21  
 Received By: Ashish  
 Sign:   
 Nilgiri Estates

Rupees : One Thousand Five Hundred Fifty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

*Key*  
Authorised signatory