

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 02/02/2021		Prepared by: D.SOWMYA	
PO/WO no. 74005		PO / WO Date. 20/01/2021	
Supplier Name SLLP		PO/WO amount 1,524.56/-	
Firm/Company Voc LLP		Project Voc	
Sl. No.	Bill No.	Bill Date	Bill amount
1	15563	25/01/2021	1,524.56/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,524.56/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	13263	25/01/2021	87913 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1524.56/-
Amount E – PO / WO value:			1524.56/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		08/02/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha P.S.		
Date	02/02/2021 8/2		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-01-2021

Customer Details				Invoice No.		15563	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		25-01-2021	
				PO No.		74005	
				PO Date.		20-01-2021	
				Req ID		63210	
				Req Date		20-01-2021	
				Loc Req No		63640	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	3	105.00	315.00	18	56.70
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	6	142.00	852.00	18	153.36
3	2156 - Carpentry - hardware - S.S. Screws - other - 32 x 8		1	125.00	125.00	18	22.50
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		1,292.00	232.56
		116.28	116.28	Total Invoice Amount		1,524.56	
Rupees : One Thousand Five Hundred Twenty Four and Paise Fifty Six Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



74005

16.01.21 10:57:50

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25-01-2021 10:31:13

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74005	63640
Doc Date	20-01-2021	
Quote No	Nil	
Quote Date	20-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	3.00	105.00	0.00	18.00	371.70
2 2099 - Carpentry - hardware - Fischer - 5mm - pkts	6.00	142.00	0.00	18.00	1,005.36
3 2156 - Carpentry - hardware - S.S. Screws - other - pkts 32 x 8	1.00	125.00	0.00	18.00	147.50
Total Order Value . . .					1,524.56

Rupees : One Thousand Five Hundred Twenty Four and Paise Fifty Six Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Prince'/'Sudhkhar' brand.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.**Delivery Location** Villa Orchids
kowkur, Alwal
Phone.**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Vill work purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Villa Orchids LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

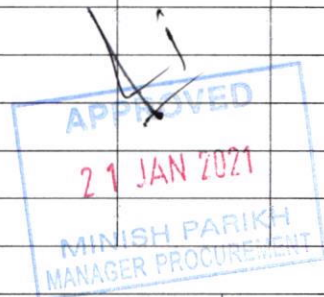
Name : _____

Date : __/__/__

Requisition Form

Company Name:		VOC LLP		Date:		20-01-2021	
Site & Phase :		VOC		Time:		10.30	
Supplier				Req. No.		63640	
Material required before date:			21-01-2021		ID No.		63210
No	Description	Size	Quantity	Units	Inward No	Date	
1	Fisher plugs	5 mm	06	Box			
2	Fisher plugs	6 mm	03	Box			
3	SCREWS (CSK)	32/8	01	Box			
4							
5							
6							
7							
8							
9							
10							
Remarks: - For villa work work purpose							
Prepared By		A Suresh		Approved by			
Sign.& Date		20-01-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

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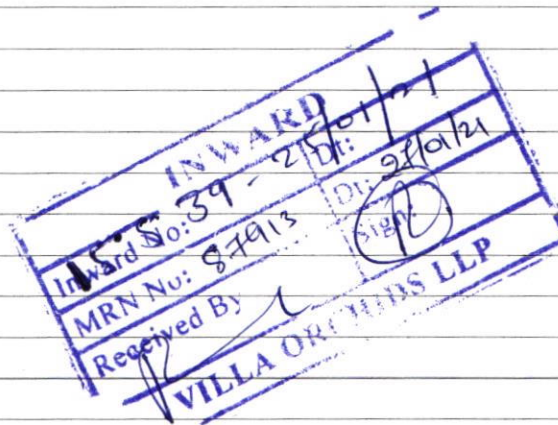
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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1 of 1 : 25-01-2021

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Villa Orchids LLP		DC Date.	25-01-2021
Behind Janapriya, Kowkur, Hyderabad		PO No.	74005
		PO Date.	20-01-2021
		Req ID	63210
		Req Date	20-01-2021
GSTIN : 36AANFG4817C1ZH		Loc Req No	63640
	Description of Goods	HSN/SAC	Qty
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2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	6
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts		1
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