

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		03/02/2021		Prepared by:		NEHA	
PO/WO no.		74246		PO / WO Date.		22/01/2021	
Supplier Name		M/s vird work		PO/WO amount		1699/-	
Firm/Company		MPPL		Project		Head Office	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	1973	22/01/2021		1699/-			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1699/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1699	
Amount E – PO / WO value:						1699	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			08/02/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	03/02/2021	2/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

M/s. VIVID WORLD

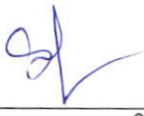
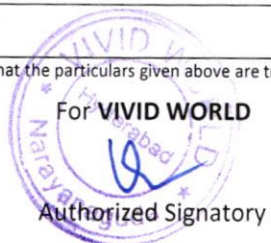
A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

74246

TAX INVOICE

Invoice No. : 1973				Transport Mode :					
Invoice Date :22/01/2021				Vehicle Number :					
Reverse Charge (Y/N) :				Date of Supply :					
State : TELANGANA		Code	36						
Bill to Party				Ship to Party					
Address: M/S. MODI PROPERTIES PVT LTD , 5-4-187/3&4 , 2 ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD.				GATE PASS NO:2770					
GST: 36AABCM4761E1ZM.				GSTIN :					
State : TELANGANA		Co de		State :		Code			
Product Description	HSN Code	U O M	Qty.	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL
							RATE	AMT	
HP 12A LASER TONER REFILLING	3707		03	230.00	690.00	124.20	9%	62.10	814.20
HP 12A LASER TONER DRUM	8443		02	325.00	650.00	117.00	9%	58.50	767.00
HP 12A LASER TONER DRUM	8443		01	100.00	100.00	18.00	9%	9.00	118.00
					1440.00	259.20			1699.20
									1440.00
RS. ONE HOUSAND SIX HUNDRED NINTY NINE AND TWENTYPAISE ONLY... (1699.20)						ADD :CGST 9%		129.60	
						ADD: SGST 9%		129.60	
						Total Amount After Tax		1699.20	
						GST on Reverse Charge			
Bank Details						Certified that the particulars given above are true and correct			
Bank Name : INDIAN BANK				Common Seal					
Branch : Narayanguda Branch									
Bank A/C : 406746378									
Bank IFSC : IDIB000N015									



Purchase Order



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Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	74246	182584
Doc Date	22-01-2021	
Quote No	Nil	
Quote Date	22-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	3.00	230.00	0.00	18.00	814.20
2 3522 - Computers and Peripherals - Toner drum - NA - nos	2.00	325.00	0.00	18.00	767.00
3 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					1,699.20

Rupees : One Thousand Six Hundred Ninty Nine and Paise Twenty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Head Office

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Sangeetha,sujatha,and jagadeesh**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

Contact

Requisition Form

Company Name:		Modi Properties		Date:		22-01-21	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		182584	
Material required before date:				ID No.		63465	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A toner refilling		3	Nos			
2	12A Toner Drum		2	Nos			
3	12A Toner Blade		1	No			
4							
5							
6							
7							
8							
9							

Remarks: This is for Sanjeetha, sujatha and jagadish.r printer

Prepared By	K.Suneel	Approved by	
Sign.& Date	22-01-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.