

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		03/02/2021		Prepared by:		NEHA	
PO/WO no.		74248		PO / WO Date.		27/01/2021	
Supplier Name		M/s Vivid world		PO/WO amount		271/-	
Firm/Company		MPPL		Project		Head office	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	1975			27/01/2021	271/-		
3					1		
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						271/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						271/-	
Amount E – PO / WO value:						271/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			08/02/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	03/02/2021	8/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

74248

Invoice No. : 1975			Transport Mode :
Invoice Date :27/01/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party

Ship to Party

Address: M/S. MODI PROPERTIES PVT LTD,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION , MG ROAD,
SECBAD.

GATE PASS NO:2775

GST: 36AABCM4761E1ZM..

GSTIN :

State : TELANGANA

State :

Code

[illegible]

INWARD

Inward No: 754 Dt: 2 Feb 12

MRN No: Dt:

Received By: Sign: 

MODI PROPERTIES

RS. TWO HUNDRED SEVNTY ONE AND FORTYT PAISE ONLY...
(271.40)

ADD :CGST 9%	
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20.70

ADD: SGST 9%

20.70

Total Amount After Tax

271.40

GST on Reverse Charge

Bank Details

Bank Name	: INDIAN BANK
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Branch : Narayanquda Branch

Bank A/C : 406746378

Bank IFSC	: IDIB000N015
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Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

30-01-2021 12:51:15

Origir



74248

29.01.21 12:31:48

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No 74248 182587**Doc Date** 27-01-2021**Quote No** Nil**Quote Date** 27-01-2021**SupplyType** Supply**Kind Attn : Mr. Vishal**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day

Delivery Location Head Office
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Aruna**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

Content

Requisition Form

Company Name:		Modi Properties		Date:		27-01-21	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		182587	
Material required before date:			ID No.			63468	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A toner refilling		1	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
Remarks: This is for Aruna printer							
Prepared By		K.Suneel		Approved by			
Sign.& Date		27-01-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			ID No.				
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.