Reply to remarks on requisition by site report.						
Prepared by:		Minish				
Report from/to		24-01-21 TO 30-01-21				
Report Date		05-01-2021		Date		
Site:		GHT		Remarks by Shiva Krishna		
Requisition No	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?	
List of requisitions where PO/WO not prepared 3 working days after requisitions						
140394	25-01-21	False Ceiling Lights	PO No 74150/74187 Contact Supplier			
140396	25-01-21	PVC Dark Brown False Ceiling	Delivered			
140397	27-01-21	Cement	Delivered			
140362	06-01-21	Nylon Safety Net	Contact Supplier			
140363	06-01-21	MS Powder Coated Sheet	Delivered			
140378	20-01-21	Roots Sweeping Machine	Delivery next week			
140390	20-01-21	Rod Cutting Blades	Contact Supplier			
140391	21-01-21	Bio-Metric Machine Charger	Contact Supplier			