PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	03/02/21	Prepared by:	PRABHAKAR
PO/WO no.	73125	PO / WO Date.	18/12/21
Supplier Name	Summit Sales LLP	PO/WO amount	3,090.08
Firm/Company	GVRC Pvt. Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	15552	23/1/21	531-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			531-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13252	23-1-21	86567	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	531-00
Amount E – PO / WO value:	3,090.08
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	8/2
Remarks:	Find Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	03 FEB 2021				
Date		3/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	15552
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	23-01-2021
	PO No.	73125
	PO Date.	18-12-2020
	Req ID	62410
GSTIN : 36AAHCG4562D1ZP	Req Date	18-12-2020
	Loc Req No	163291

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7514 - Stationery - other - Cello Tape - other - nos Big		5	35.00	175.00	18	31.50
2	9561 - Tools - Scissors - other - nos	9018	5	55.00	275.00	18	49.50
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IGST	CGST	SGST				
	40.50	40.50	Total Taxable Amount	450.00		81.00
			Total Invoice Amount	531.00		

Rupees : Five Hundred Thirty One Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 73761 Date: Sign: 28/1 SECBAD

for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1 19-12-2020 10:32:06 Origi

73125
16.12.20 11:40:30

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details		
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73125 163291
	Doc Date	18-12-2020
	Quote No	Nil
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-12-2020
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7513 - Stationery - other - Cello Tape - 1 In - nos *Brown tape big*	6.00	37.00	0.00	12.00	248.64
2	7571 - Stationery - other - Projects folder - NA - nos *A3*	100.00	5.50	0.00	18.00	649.00
3	7593 - Stationery - other - Stapler - other - nos	4.00	37.00	0.00	18.00	174.64
4	7578 - Stationery - other - Ring Binder - other - nos *A3*	6.00	195.00	0.00	18.00	1,380.60
5	7514 - Stationery - other - Cello Tape - other - nos *Big*	6.00	35.00	0.00	18.00	247.80
6	9561 - Tools - Scissors - other - nos	6.00	55.00	0.00	18.00	389.40
					Total Order Value . . .	**3,090.08**

Rupees : Three Thousand Ninty and Paise Eight Only.

Bill - 14940 - 21/12/20 - 2559.
Balance - 531/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : ______

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centre Pvt Ltd
Sy no. 542, Genome Valley, Turkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	13252
DC Date.	23-01-2021
PO No.	73125
PO Date.	18-12-2020
Req ID	62410
Req Date	18-12-2020
Loc Req No	163291

	Description of Goods	HSN/SAC	Qty
1	7514 - Stationery - other - Cello Tape - other - nos		5
2	9561 - Tools - Scissors - other - nos	9018	5
3			
4			
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INWARD
Inward No 2442 Dt: 28/1/21
MRN No 86567 Dt: 27/1/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 4592
Date 29/1

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-01-2021

Customer Details

GV Research Centre Pvt Ltd
Sy no. 542, Genome Valley, Turkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	15552
Invoice Date.	23-01-2021
PO No.	73125
PO Date.	18-12-2020
Req ID	62410
Req Date	18-12-2020
Loc Req No	163291

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
Inward No: 25443 Dt: 28/1/21
VRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

IGST	CGST	SGST				
	40.50	40.50	Total Taxable Amount	450.00		81.00
			Total Invoice Amount	531.00		

Rupees : Five Hundred Thirty One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction