PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	03/02/21	Prepared by:	PRABHAKAR
PO/WO no.	74157	PO / WO Date.	27/1/21
Supplier Name	G.P. Builders Materials	PO/WO amount	4,106.40
Firm/Company	GVRC Pvt. Ltd	Project	Pimnapotas
Sl. No.	Bill No.	Bill Date	Bill amount
1	511	28/1/21	4,106.00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,106.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	88181	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	← →
Amount C –Other Debits :	← →
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,106-00
Amount E – PO / WO value:	4,106.40
Amount F – Difference (A – E): GST-18%	←

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	8/2/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	03 FEB 2021				
Date		3/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 Contact : 9866116375,9490056802 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/20-21/511**	Dated **28-Jan-2021**
	Delivery Note	
	Buyer's Order No. **74157**	Dated **27-Jan-2021**
Buyer **Gv Research Centres Pvt Ltd** 5-4-187/2&3,II Nd Floor,Soham Mansion MGROAD ,SECUNDERABAD-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Despatch Document No.	Delivery Note Date
	Despatched through **DIRECT**	Destination **INNOPOLIS**

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**DRILL BIT-16MM**	8207	**4 NOS**	250.00	NOS	**1,000.00**
2	**DRILL BIT -20MM** *BOSCH MAKE*	8207	**4 NOS**	620.00	NOS	**2,480.00**
						3,480.00
	CGST @ 9 %			9	%	**313.20**
	SGST @ 9 %			9	%	**313.20**
	Less : ***ROUNDF***					**(-)0.40**
	Total		**8 NOS**			**₹ 4,106.00**

2458

INWARD
Inward No: 2458 Dt: 2/2/21
MRN No: 88181 Dt: 02/02/21.
Received By: Sign:
G.V. RESEARCH CENTERS PVT LTD

MODI PROPERTIES PVT. LTD. INWARD No: 3949 Date: 2/2/21 Sign:

Amount Chargeable (in words) *E. & O.E*

INR Four Thousand One Hundred Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8207	3,480.00	9%	313.20	9%	313.20	626.40
Total	**3,480.00**		**313.20**		**313.20**	**626.40**

Tax Amount (in words) : **INR Six Hundred Twenty Six and Forty paise Only**

Company's Bank Details
Bank Name : **ICICI BANK LTD**
A/c No. : **630805500095**
Branch & IFS Code: **VIKRAMPURI & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

74157
16.01.21 11:00:14

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

G.P.Buildcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

Doc No	74157	163319
Doc Date	27-01-2021	
Quote No		
Quote Date	27-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 9520 - Tools - Drill Bit - 16x150mm - nos	4.00	250.00	0.00	18.00	1,180.00
2 9524 - Tools - Drill Bit - NA - nos *20MM*	4.00	620.00	0.00	18.00	2,926.40
				Total Order Value . . .	**4,106.40**

Rupees : Four Thousand One Hundred Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of BOSCH brand Only
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above order for site use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 27/01/2021

Accepted the above Terms And Conditions
For *G.P.Buildcon materials*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	18.01.2021
Site & Phase :	INNOPOLIS	Time:	17:00
Supplier		Req. No.	163319
Material required before date:		ID No.	63169

No	Description	Size	Quantity	Units	Inward No	Date
1	**Drilling bit**	16mm	04	No's	250/+18%	
2	Drilling bit	20mm	04	No's	620/+18%.	
3						
4						
5						
6						
7						
8						
9						
10						

19/01/2021

PO 74157

Remarks: For site use purpose.

Prepared By	MALLIKARJUN	Approved by	VENKATESH.G
Sign.& Date	18.01.2021	Sign. & Date	18.01.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
20 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.