

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:		03/02/2021		Prepared by:		T.D. Murthy	
WO no.		-		WO date.		-	
Contractor Name		Bajjnath		WO amount - A		-	
Firm/Company		Silver Oak Villas LLP		Project name		SOV - IX	
Nature of work		Painting work					
Villa/flat/block no.		70 & 73.					
Request for payment date		05/01/2021		Request for payment amount - B		Rs. 64,260/- ✓	
GST on bills - C		Rs. 11,566/- ✓		Total D = B + C		Rs. 75,826/- ✓	
Work done from		02/12/2020		Work done to		02/01/2021	
Sl. No		Bill No.		Bill date		Bill amount	
1.		014		03/02/2021		Rs. 75,826/- ✓	
2.		-		-		-	
3.		-		-		-	
4.		-		-		-	
Amount E - Bills total						Rs. 75,826/- ✓	
Amount F - Voucher payment amount F (D-E) - 40% labour charges, 40% allowance for consumables and 20% transport charges - or as per guidelines		-					
Amount G - Other Credits :		-					
Amount H - Other Debits :		-					
Amount I - to be credited to the contractor (E+F+G-H)		Rs. 75,826/- ✓					
Amount J - Difference A-B (should be nil)		-					
Amount K - Difference D-E-F (should be nil)		-					
Quantity received as per WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Explained below					
Difference between A & B acceptable		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below),					
Close WO		<input type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input checked="" type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No					
Payment - due date		06/02/2021					
Remarks: No work order for above bill. Please consider the bill for processing. ✓							
Approved by		Purchase Officer		Purchase Manager		Procurement Manager	
Sign:							
Date		03 FEB 2021		M.D.		Accounts - receiver of bill	
						Accountants	
						Accounts Manager	

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36AZTPB5838K1ZS

TAX INVOICE

Cell : 9848758770

BAIJNATH**PAINTING WORKS**

H.No. 29-1502/10/28, Renuka Nagar, Neredmet, Secunderabad - 500 056.

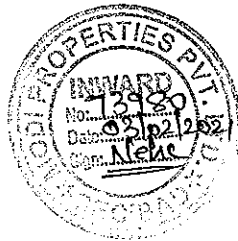
To,
M/s. Silver oak villa's LLP

GSTIN :- 36A0BFS3288 AD17

Inv. No. : 014

Date : 03/02/2021

S.No.	PARTICULARS	SAC Code	Qty.	Rate	Amount	
					Rs.	Ps.
1)	Painting work @ u.no- 70,73. stage-II (70)	9701	2040	15.75/-	32,130.	00
2)	Painting work @ 73 stage-II	9701	2040	15.75/-	32,130.	00
Total					64,260.	00
CGST @ 9%					5783.	00
SGST @ 9%					5783.	00
IGST @					-	
Grand Total					75,826.	00

Rupees in words... Seventy five thousand eight hundred twenty six RupeesFor **BAIJNATH**

Authorised Signatory

TP: 7762, 7763

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	877	Date - site bills Register	05/01/2021			
Company Name:	SOVLLP	Site:	SOV			
Name of Contractor	Bhainath					
Nature of work	Painting work					
Work done	From Date	To Date				
	2/12/2020	2/01/2021				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Villa No: 70, 73	4080	15.75	sft	64,260/-	
2.	(3 BHK)					
3.	Stage - II					
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				64,260/-	
Bill required	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO.	GST bill required	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO.	
Measurement & estimate sheet:	<input checked="" type="checkbox"/> Required	<input type="checkbox"/> Not required	Measurement & estimate sheet:	<input checked="" type="checkbox"/> Enclosed	<input type="checkbox"/> Not enclosed	
PO/WO no.			PO/WO date:			
Remarks :						

Approved by Project Manager	APPROVED BY	Approved by Design Team	Approved by A.D.
Date: 05 JAN 2021		Date: 05/01/21	Date: - 6 JAN 2021
Sign: [Signature]		Sign: Nagalaxmi	Sign: [Signature]

APPROVED BY
A.D.
- 6 JAN 2021
SOFHAM MODI
MANAGING DIRECTOR

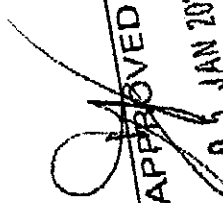
Notes: 1. To be signed by Project Manager on day of completing work. 2. This form can be used for certifying work bills for hire charges of the contractor. 3. What ever not applicable - fill NA. 4. Estimate and measurement sheets are not required for masonry jobs where guideline rates are clearly given.

MEASUREMENT SHEET

Company Name:		Silver Oak Villas LLP		Approved by					
Project:		Silver Oak Villas		Sign					
Work Description:		Painting Work							
Contractor Name:		Bhaljprath							
Prepared By:		G Mona							
Date:		05-01-2021							
S No.	Item Head	Item Description	Length	Width	Height	Nos	Quantity	Units	Item Head Total
1	Villa no 70,73 (3 BHK)	Stage- II (35%)	2040.00	1.00	1.00	2.00	4,080.00	sft	

ESTIMATE SHEET

Company Name		Silver Oak Villas LLP					
Project		Silver Oak Villas					
Work Description		Painting Work					
Name of the Contractor		Bhajnath					
Prepared By		G.Mona					
Date		05-01-2021					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Village: 70.73 (3 BHK)	Stage-II (35%)	4,080.00	sq	Rs. 15.75	64,260.00	64,260.00
Total Amount: Sixty Four Thousand Two Hundred and Sixty Rupees Only/-							


APPROVED BY
 05 JAN 2021
 Project Manager
 K. Purshotham (S.O.V.LLP)