PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/02/2021	Prepared by:	NEHA
PO/WO no.	73789	PO / WO Date.	12/01/2021
Supplier Name	Reflection Electricals	~~PO/WO amount~~	8,265.61/–
Firm/Company	Sov llp	Project	Sov
Sl. No.	Bill No.	Bill Date	Bill amount
1	2944	30/01/2021	6922/–
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6922/–

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88156	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8266/–
Amount E – PO / WO value:	6922/–
Amount F – Difference (A – E): GST-18%	1344/–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☑ No
Payment – due date	08/02/2021
Remarks:	— Final Bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	03 FEB 2021				
Date	03/02/2021	8/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 Contact : 040 27543785,970 55 77 77 6 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2944**	Dated **30-Jan-2021**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2944 dt. 30-Jan-2021**	Other References
Buyer (Bill to) **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **73789/156317**	Dated **12-Jan-2021**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**6W Surface LED Sq Panel D650640 4000K**	9405	12 %	**12.0000 nos**	515.00	nos	**6,180.00**
	OUTPUT CGST						**370.80**
	OUTPUT SGST						**370.80**
	Rounding Off						**0.40**
	Total			**12.0000 nos**			**₹ 6,922.00**

INWARD WITH TIME:
Inward No. 15493 Dt. 01/2/21
MRN No: 8856 2/2/21
Received By: Sign: 01/2/2
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 13940
Date 2/2/21
Sign.

Amount Chargeable (in words)

E. & O.E

INR Six Thousand Nine Hundred Twenty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	6,180.00	6%	370.80	6%	370.80	741.60
Total	**6,180.00**		**370.80**		**370.80**	**741.60**

Tax Amount (in words) : **INR Seven Hundred Forty One and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. * SEC'BAD *

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 12-01-2021 14:50:36 Origi

73789
09.01.21 11:06:15

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	73789	156317
	Doc Date	12-01-2021	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	12-01-2021	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *N5002*	15.00	80.00	0.00	12.00	1,344.00
2	4746 - Electrical - other - LED Lights - NA - nos *D650627*	12.00	515.00	0.00	12.00	6,921.60
					Total Order Value . . .	**8,265.60**

Rupees : Eight Thousand Two Hundred Sixty Five and Paise Sixty Only.

Part bill received
@ 2761 – 16/01/2021 – 1,344/–
Bal amt – 6,922/–
Neha
22/01/2021

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 5 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order flat .no.991A & 991B purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ____________________

Date : __/__/____