PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/02/2021	Prepared by:	NEHA
PO/WO no.	74137	PO / WO Date.	25/01/2021
Supplier Name	Y. Pushpalatha	PO/WO amount	4240
Firm/Company	SOV Up	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	297	02/02/2021	4240/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4240/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	52	01/02/2021	88170	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	1113/-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5353/-
Amount E – PO / WO value:	4240/-
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	08/02/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	03 FEB 2021				
Date	03/02/2021	3/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN :36APYPY9568E1ZM
Composite Scheme

TAX INVOICE

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. Silver Oak villas LLP
Cherlapally, Hyd

Party GST No.:

Sl.No. 297 Date 02/02/2021
D/C. No. 52 Date :
P.O.No. 74137 Date :

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
1	Carpet grass supply -		400 SFT		5353	00
				TOTAL	5353	00

MODI PROPERTIES PVT. LTD.
INWARD
No. 73942
Date 2/2/21
Sign:
SEC'BAD

BANK DETAILS:
YESHAMONI PUSHPALATHA
H.D.F.C.Bank, Branch Kondapur, Hyderabad.
A/c.: 50100308647051
IFSC Code: HDFC0002019

Rupees inwards: Five Thousand Three Hundred fifty Three only

For Y. PUSHPALATHA

Authorised Signatory

GSTIN :36APYPY9568E1ZM
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. Silver Oak villas LLP
Cherlapally - Hyd

Party GST No.:

D.C..No. 52
Date 01/02/2021
P.O.No. 74137

S.No.	PARTICULARS	Quantity.
1	Carpet grass —	400.sft
2	Trans port Extra —	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4585
Date 2/1
Sign.

INWARD WITH TIME:
Inward No. 15496 Dt. 1/2/21
MRN No: 8870 2/2/2
Received By: Sona
Sign: 1/2/21
SILVER OAK VILLAS LLP

For Y. PUSHPALATHA

Reciever's Signature

Authorised Signatory

Purchase Order

 27-01-2021 4:11:15 PM

74137
16.01.21 11:00:14 opy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	74137	156336
Doc Date	25-01-2021	
Quote No	Nil	
Quote Date	25-01-2021	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	400.00	10.00	0.00	6.00	4,240.00
					Total Order Value . . .	**4,240.00**

Rupees : Four Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Rs.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.34,93,92,85 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Y PUSHPALATHA*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	25-01-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156336
Material required before date:	Urgent	ID No.	63336

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet grass		400	sft		
2	74137					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Villa no: 34,93,92,85 purpose

Prepared By	G. Mona	Approved by	
Sign.& Date	25-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.