PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	03/02/21	Prepared by:	PRABHAKAR
PO/WO no.	74062 73993.	PO / WO Date.	20-1-21
Supplier Name	Summit Lab LLP	PO/WO amount	10,159.80
Firm/Company	A. Basha	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	15605	27/1/21	5,079.90
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,079.90.

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13300	27/1/21	88029	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5079.90
Amount E – PO / WO value:	10,159.80
Amount F – Difference (A – E): GST-18%	5,079.90

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	8/2
Remarks:	Pass Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 03 FEB 2021				
Date		3/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
A. Basha	Invoice No.	15605
Sy No.143/133/134/135/136, Rampally Village, Hyderabad	Invoice Date.	27-01-2021
	PO No.	73993
	PO Date.	20-01-2021
	Req ID	63199
GSTIN : 36AUWPA6056C2ZK	Req Date	19-01-2021
	Loc Req No	175150

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6554 - Paints - Lappam - 25kgs - bags Sai tech		20	215.25	4,305.00	18	774.90
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	387.45	387.45	Total Taxable Amount	4,305.00		774.90
			Total Invoice Amount	5,079.90		

Rupees : Five Thousand Seventy Nine and Paise Ninty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
Inward No. 3832
Date 28/1
Sign.

Authorised signatory

Purchase Order

20-01-2021 2:33:21 PM

73993
16.01.21 10:36:45

Company : **A.Basha**
H.No:3-1-6/41/1/25, Bramhapuri Colony, Mallapur,Uppal, Hyderabad, R.R Dist.T.S
G S T No. : 36AUWPA6056C2ZK

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73993	175150
	Doc Date	20-01-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	20-01-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6554 - Paints - Lappam - 25kgs - bags *Sai tech*	40.00	215.25	0.00	18.00	10,159.80
					Total Order Value . . .	**10,159.80**

Rupees : Ten Thousand One Hundred Fifty Nine and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. Ncl Altek/Saitek
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier: Sunitha

(1) Partially Delivered.
Inv - 15605
Dt: 27/1/21
Amt: 5079.90
Bal scale

For *A.Basha*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

[illegible]e:	NILGIRI ESTATES	Date:	19.01.2021
[illegible]se :	NILGIRI ESTATE	Time:	14:50
[illegible]ier	A Basha	Req. No.	175150
[illegible]aterial required before date:		ID No.	63199

No	Description	Size	Quantity	Units	Inward No	Date
1	Altek Lappum	30	40	Bags		
2						
3	78993					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For villa no.127 to 132.

Prepared By	kavitha	Approved by	APPROVED
Sign.& Date	19.01.2021	Sign. & Date	22 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
A. Basha	DC No.	13300
Sy No.143/133/134/135/136, Rampally Village, Hyderabad	DC Date.	27-01-2021
	PO No.	73993
	PO Date.	20-01-2021
	Req ID	63199
	Req Date	19-01-2021
GSTIN : 36AUWPA6056C2ZK	Loc Req No	175150

	Description of Goods	HSN/SAC	Qty
1	6554 - Paints - Lappam - 25kgs - bags		20
2			
3			
4			
5			
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29			
30			

INWARD
Inward No: 22412 Dt: 27/01/21
MRN No: 88029 Dt: 29/01/21
Received By: Ashish Sign
Nilgiri Estates

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 40576
Date 30/1
Sign.

Authorised Signatory