PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	73657	PO / WO Date.	08/01/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 6,116/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15596	27/01/2021	Rs. 1,189/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,189/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13292	27/01/2021	87982	☑ Yes □ No
2.				□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,189/-
Amount E – PO / WO value:				Rs. 6,116/-
Amount F – Difference (A – E):				Rs. -4,927/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**06/02/2021**
Remarks: **Part bill received.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	03 FEB 2021				
Date	3/2/21	3/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	15596
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	27-01-2021
	PO No.	73657
	PO Date.	08-01-2021
	Req ID	62927
GSTIN : 36AABCM4761E1ZM	Req Date	08-01-2021
	Loc Req No	177272

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
2	4014 - Consumables - Colin - 500ml - nos	3402	12	77.00	924.00	18	166.32
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,008.00	181.44
	90.72	90.72	Total Invoice Amount	1,189.44	

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

73823
28/1

Purchase Order

 08-01-2021 15:22:50 Origi 73657

09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	73657	177272
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos Bal. 2	6.00	42.00	0.00	18.00	297.36
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	82.00	0.00	18.00	580.56
4	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
5	4112 - Consumables - Sanitizer - 500 ml - Nos Bal.4	6.00	200.00	0.00	12.00	1,344.00
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	1.00	25.00	0.00	18.00	29.50
7	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
8	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	55.00	0.00	18.00	389.40
9	4008 - Consumables - Cleaning Cloth - other - nos	6.00	16.00	0.00	5.00	100.80
10	4040 - Consumables - Mopping Cloth - NA - nos	6.00	16.00	0.00	5.00	100.80
11	4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
12	4014 - Consumables - Colin - 500ml - nos	~~12.00~~	77.00	0.00	18.00	1,090.32
			Total Order Value . . .			**6,116.62**

Rupees : Six Thousand One Hundred Sixteen and Paise Sixty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999

⇒ Part Bill received of Rs. 4031/- B.no: 15330 and Bal. Bill of 12/1/21
Rs. 2085/- to be receivable. 19/1/21.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 09/01/2021

Contact ...

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Purchase Order

 08-01-2021 15:22:50 Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

=) Part- Bill received Rs. 1,189/-
B.no: 15596 / 27/1/21 . and Bal. Bill of
Rs. 896/- to be receivable.
3/2/21.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 09/01/2021

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	08-01-2021
Site & Phase :	May Flower Platinum	Time:	11;02
Supplier		Req.No.	177272
Material required before date:	11-01-2021	ID No.	62927

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizers	Std	06	Nos		
2	Dettol hand wash	Std	06	Nos		
3	Colin	Std	06	Nos		
4	Surf excel	5kgs	01	Nos		
5	Colin	Std	06	Nos		
6	Vimbar	Std	06	Nos		
	Clothes yellow /white	Std	12	Nos		
8	**Phenyl**	Std	06	Nos		
9	Lizol	Std	06	Nos		
10	Odonil	Std	06	Nos		
11	Bombay broom big	Std	06	Nos		
12	Mapping sticks	Std	06	Nos		

73657

Remarks: for A site use purpose			
Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	08-1-2021	Sign. & Date	

Note:

APPROVED
09 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13292
Modi Properties Private Limited,.	DC Date.	27-01-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	73657
	PO Date.	08-01-2021
	Req ID	62927
GSTIN : 36AABCM4761E1ZM	Req Date	08-01-2021
	Loc Req No	177272

	Description of Goods	HSN/SAC	Qty
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2	4014 - Consumables - Colin - 500ml - nos	3402	12
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INWARD
Inward No. 15337 Dt. 27/01/21
MRN No: 81982 Dt.
Received By Sign
Modi Properties Pvt. Ltd
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 40565
Date 29/1

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	15596
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	27-01-2021
	PO No.	73657
	PO Date.	08-01-2021
	Req ID	62927
	Req Date	08-01-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177272

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IGST	CGST	SGST			
			Total Taxable Amount	1,008.00	181.44
	90.72	90.72	Total Invoice Amount	1,189.44	

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

INWARD
Inward No: 5337 Dt: 27/01/21
MRN No: 8798 Dt.
Received By Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction