PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	03/02/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Modi Properties PVT LTD	Project name	Mayflower Platinum
Nature of work	Painting work		
Villa/flat/block no.	South & West side compound wall		
Request for payment date	22/12/2020	Request for payment amount – B	Rs. 12,118/-
GST on bills – C	Rs. 2,181/-	Total D = B + C	Rs. 14,299/-
Work done from	02/12/2020	Work done to	15/12/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	172	08/01/2021	Rs. 14,299/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 14,299/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 14,299/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO		□ Yes □ Excess received □ Short received ☑ Explained below	
Difference between A & B acceptable		~~□ Yes □ No~~ (explained below)	
Excess / short material received		~~□ Approved~~ - within acceptable limits □ No (explained below),	
Close WO		□ Yes ☑ No – wait for balance material ☑ No (explained below)	
Advance paid / PDC given (deduct when paying)		□ Yes – **Rs. /-** ☑ No	
Payment – due date		**06/02/2021**	

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			APPROVED 03 FEB 2021 MINISH KAPADIA MANAGER PROCUREMENT				
Date	3/2/21	3/2					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Modi Properties Pvt LTD

Address :

GST IN : 36AABCM4761E1ZM State T.S. Code 36

Invoice No. 172

Invoice Date : 8/1/21

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9801	Painting work done @ Sonali of	1	L.S.	12117	50
2		west side Compound wall				
3						
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD. INWARD No: 7307 Date: 08/01 Sign: SEC'BAD

SUB TOTAL	12117	50
DISCOUNT	–	
Net Sale Value	12117	50
Add : CGST 9 %	1090	57
Add : SGST 9 %	1090	57
Add : IGST %	–	
GRAND TOTAL	14,298	64

Total invoice amount in words : Fourteen thousand two hundred and ninety eight only

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details
BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

TD: S9627

Construction division.

Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	478		Date - site bills Register	22/12/20.		
Company Name:	MPPL		Site:	Mayflower platinum		
Name of Contractor	B. Basappa					
Nature of work	Painting work					
Work done	From Date	2/12/20	To Date	15/12/20.		

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	South side Copound	2638.00	1.25	sft	3297.50	
2.	wall painting					
3.	left side Compound	7056.00	1.25	sft	8820.00	
4.	wall painting					
5.	Birla white					
6.						
7.					12,117.50	
8.			GST	18%	2181.15	
9.						
10.						
11.	Total:				14,298.65	

Bill required	☑YES ☐NO.	GST bill required	☐YES ☐NO.
Measurement & estimate sheet:	☑Required ☐Not required	Measurement & estimate sheet:	☑Enclosed ☐Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 22/12/2020	Date: 24/12/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
26 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

Contractor sign:- B. Basappa

MEASUREMENT SHEET									
Topic:		South and west side compound wall painting work					Prepared by:	sobhanbabu	
company:		Mppl					Date:	22-Dec-20	
Project:		May Flower Platinum							
Contractor Name:		B.Basappa							
			A	B	C	D	E	F	
S.No	**Item Head**	**Item Description**	**Length**	**Width**	**Height**	**Nos.**	**Quantity**	**Units**	Total Head
	South and west side compound wall painting work								
1		south side compound wall	165.00	1.00	13.00	1	2145.00	Sft	
			58.00	1.00	8.50	1	493.00	Sft	
		west side	252.00	1.00	28.00	1	7056.00	Sft	
									9694.00
		Deductions of opening railings	9.33	1.00	5.00	10	466.50	sft	466.5
							Total Area		9227.5

ESTIMATE SHEET							
Topic:		South and west side compound wall painting work			Prepared by:	sobhanbabu	
company:		Mppl			Date:	22-Dec-20	
Project:		May Flower Platinum					
Contractor Name:		B.Basappa.					
S.No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Grand Total**
	South and west side compound wall painting work						
1		south side compound wall	2638.00	sft	1.25	3297.50	
		west side	7056.00	sft	1.25	8820.00	
							12117.50
					Total		12117.50
					GST 18%		2181.15
					Total Amount		14298.65
	Amount in words :- Fourteen Thousand two Hundred and ninty eight only						
	Note: 1coat birla white cement Rs-1.25/- And add 18% GST added						