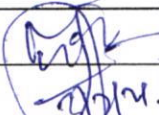
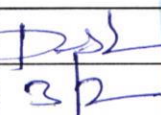
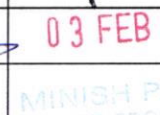


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	03/02/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Gurralla Narendra Babu Yadav	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Painting work		
Villa/flat/block no.	Miscellaneous works		
Request for payment date	14/12/2020	Request for payment amount – B	Rs. 3,350/-
GST on bills – C	Rs. 201/-	Total D = B + C	Rs. 3,551/-
Work done from	25/09/2020	Work done to	04/12/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	09	02/02/2021	Rs. 3,551/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 3,551/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 3,551/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	06/02/2021		
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	03/02/2021	03/02/2021	03/02/2021

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN No. : 36ASZPG9718L1ZQ

TAX INVOICE

Cell : 6300337797

GURRALA NARENDRA BABU YADAV

Plot No. 66B, Krishna Nagar Colony, Moula-Ali, Hyderabad - 500 040.

Tax in Payable of Reverse Charge :

Transportation Mode :

Invoice Serial No. : 09

Vehicle No. :

Invoice Date : 2/2/21

Date & Time of Supply

Place of Supply

Details of Receiver / Billed to :

Name : Villa Orchids (Lp)

Address : Kowkoo

Hyd.

GSTIN/UN 36AANFG4817C1ZH

State State Code :

Details of Consignee / Shipped to :

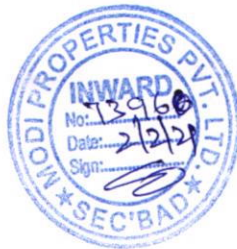
Name :

Address :

GSTIN/UN

State State Code :

Sl. No.	DESCRIPTION	Qty.	Rate	AMOUNT Rs. Ps.
	Miscellaneous painting work.	-	-	3551-00



Total Invoice Amount in Words :

Three thousand five hundred fifty one only -

Bank Details :

Bank Name :

Branch :

Bank A/c. :

Bank, IFSC :

Total Amount

Transport Charges

Labour Charges

CGST @ %

SGST @ %

IGST @ %

NET AMOUNT

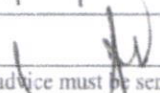
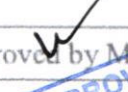
For GURRALA NARENDRA BABU YADAV

Receiver's Signature

Authorised Signature

IP: 7066

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	11229	Date - site bills Register	14/12/2020			
Company Name:	VOC - UP	Site:	VOC			
Name of Contractor	Narendra Babu Yadav					
Nature of work	Mise painting work					
Work done	From Date	25/9/2020	To Date			
			04/12/2020			
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Mise painting	01	3350	1	3350	
2.	work					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				3350	
Bill required	☒ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:	☐ Required ☒ Not required		Measurement & estimate sheet:		☐ Enclosed ☒ Not enclosed	
PO/WO no.			PO/WO date:			
Remarks :						
Approved by Project Manager		Approved by Design Team		Approved by M.D.		
Date: 14/12/2020		Date: 15/12/2020		Date: 21 DEC 2020		
Sign: 		Sign: Nagalaxmi		Sign: 		

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
14 DEC 2020
A. GURCHH
PROJECT MANAGER

APPROVED BY
21 DEC 2020
S. AM MCDI
MANAGING DIRECTOR

Bill for Labor charges
Narndera babu yadav

H.no 4-1-112

Balji nagar

Yapral

,Medchal, Districit,Telengana,500010

Date:14-12-2020

In favor of: Villa orchids LLP
Project / Site: Villa Orchids
Location: Kowkur

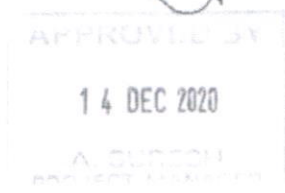
Type of Work: Painting Work
Towards: Labor Charges

S No.	Description	Amount
1.	Brief description of work done: Towards:- Misc painting work done Total Amount is Rs :3350/- Work Done from date:25-09-2020 to date:04-12-2020	Rs :1340/-

Amount in words: Thirteen Hundred Forty only/-



Sign: _____



Bill for Hire equipment charges
Narndera babu yadav

H.no 4-1-112

Balji nagar

Yapral

,Medchal, Districit,Telengana,500010

Date.14-12-2020

In favor of: Villa orchids LLP
Project / Site: Villa Orchids
Location: Kowkur

Type of Work: Painting Work
Towards: Allowance for hire equipment Charges

S No.	Description	Amount
1.	Brief description of work done: Towards:- Misc painting work done Total Amount is Rs :3350/- Work Done from date:25-09-2020 to date:04-12-2020	Rs :1340/-

Amount in words: Thirteen Hundred Forty only/-


APPROVED BY
14 DEC 2020
A. GURECH
PROJECT MANAGER

Sign: 

Bill for Consumable charges
Narndera babu yadav

H.no 4-1-112

Balji nagar

Yapral

,Medchal, Districit,Telengana,500010

Date,14-12-2020

In favor of: Villa orchids LLP
Project / Site: Villa Orchids
Location: Kowkur

Type of Work: Painting Work
Towards: Allowan ce for consumable Charges

S No.	Description	Amount
1.	Brief description of work done Towards:- Misc painting work done Total Amount is Rs :3350/- Work Done from date:25-09-2020 to date:04-12-2020	Rs :670/-

Amount in words: Six Hundred seventy only/-


APPROVED BY
14 DEC 2020
A. GURESH

Sign:

