

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Nilgiri Estates	Date:	06-02-2021
Site:	Nilgiri Estates	Prepared by:	Kavitha
Report From / To	31-01-2021 to 06-02-2021	Approved by:	Anil
Report Date	06-02-2021		
List of requisitions numbers missing in the report*:			
List of requisitions where PO/WO not prepared 3 working days after requisition:			
Req No.	Req Date	Sl no of Req.	Reason for not preparing PO/WO#
175157	21-01-2021	175157	SS Boards
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
Req No.	Req Date	Sl no of Req.	Details of discussion with supplier ⁵
175139	12-01-2021	1 to 4	Kitchen Granite
175163	27-01-2021	01	Birla wall care putty
175164	27-01-2021	01 to 4	General
175167	30-01-2021	01 to 3	Hand glouses & Rod & wall cutting blades
175168	01-02-2021	01 to 6	Kitchen Granite
175169	01-02-2021	01	Chamber Covers
175174	02-02-2021	1 to 2	Silicon Cube & Gun
175175	03-02-2021	1 to 17	CP Fittings
175176	03-02-2021	1 to 9	Sanitary
175177	03-02-2021	01	Waste pipes
No. of gate passes issued this week:		NIL	From No.
Delivery van site visit on:		01-02-2021 & 02-02-2021	
Inward report (MRN/other) & stock report emailed in PDF format to purchase?			Yes
DC register Sl. No. during the week	From No.	12016	To No. 12021
Items not ordered but received: NIL			
Items sent to HO /vendor that are pending for repair:			
Other corrections & remarks:			
Details	Project Manager	Admin Officer/Manager	Admin Audit
Sign			
Date			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Certified by:

Project Manager
Nilgiri Estates

MODI Properties

Stock List - Till Date : 06-02-2021

Company : Nilgiri Estates

Location : Nilgiri Estate

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Category / Item Name	Balance Qty	Rate	Balance Value
Building material	200		3,500
1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	200	18	3,500
Carpentry - doors	12		16,789
2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	2	1,746	3,492
2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	1	2,484	2,484
2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	1	2,149	2,149
2360 - Carpentry - doors - Panel Doors - Others - Nos	8	1,083	8,664
Carpentry - hardware	380		21,835
2092 - Carpentry - hardware - Door Stopper - NA - nos	45	89	4,016
2099 - Carpentry - hardware - Fischer - 5mm - pkts	15	141	2,117
2100 - Carpentry - hardware - Fischer - 6mm - pkts	24	106	2,550
2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	2	300	600
2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	4	108	432
2156 - Carpentry - hardware - S.S. Screws - other - pkts	20	134	2,680
2169 - Carpentry - hardware - SS Mortise Lock - other - nos	2	1,986	3,971
2285 - Carpentry - hardware - SS Hinges - Others - nos	28	195	5,468
2287 - Carpentry - hardware - MS Mesh - Others - sft	240	0	0
Carpentry - wood	199		2,990
2237 - Carpentry - wood - Sal wood Beading - other - rft	199	15	2,990
Cement	540		127,440
3002 - Cement - PPC - 50kgs - bags	540	236	127,440
Chemicals	40		2,200
3134 - Chemicals - Tile Grout - 1kg - pkts	40	55	2,200
Consumables	29		1,205
4000 - Consumables - Acid - NA - ltrs	4	15	60
4001 - Consumables - Air Freshner - NA - nos	1	40	40
4014 - Consumables - Colin - 500ml - nos	2	65	130
4022 - Consumables - Dettol - NA - nos	1	38	38
4036 - Consumables - Keychain rings - NA - nos	10	5	45
4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	2	81	162
4040 - Consumables - Mopping Cloth - NA - nos	2	15	30
4041 - Consumables - Mopping stick - NA - nos	2	100	200
4046 - Consumables - Phinyle - 1Ltr - nos	2	35	70
4065 - Consumables - Vim bar - NA - nos	1	30	30
4112 - Consumables - Sanitizer - 500 ml - Nos	2	200	400
Electrical - other	1,008		80,549
4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs	11	661	7,271
4581 - Electrical - other - Gate lamp - NA - nos	47	650	30,550
4585 - Electrical - other - Insulation tape - NA - nos	20	8	160
4596 - Electrical - other - MCB - 16Amps - nos	31	125	3,875
4631 - Electrical - other - Modular Plate - 6way - nos	213	51	10,863
4789 - Electrical - other - Modular switch Blank plates - NA - nos	350	10	3,500

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Category / Item Name	Balance Qty	Rate	Balance Value
4790 - Electrical - other - Modular socket - 15 A - nos	130	77	10,010
4791 - Electrical - other - Modular socket - 6 A - nos	51	49	2,499
4792 - Electrical - other - Modular Step Dimmer - NA - Nos	27	161	4,347
4793 - Electrical - other - Modular Switch - 6 A - nos	84	50	4,200
4794 - Electrical - other - Modular switch - 16 A - nos	10	85	850
4795 - Electrical - other - Modular Telephone Jack - NA - Nos	6	40	240
4796 - Electrical - other - Modular TV Socket - NA - Nos	18	38	684
4804 - Electrical - other - Earth Powder - NA - bags	10	150	1,500
Electrical - wires	2,673		126,708
4708 - Electrical - wires - Telephone wire - 2pair - bundles	8	601	4,808
4710 - Electrical - wires - TV wire - RG-6 - mtrs	800	10	8,000
4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,800	16	28,800
4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm -	6	564	3,384
4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm -	6	564	3,384
4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm -	6	564	3,384
4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm -	5	564	2,820
4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm -	6	1,674	10,044
4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm -	9	1,674	15,066
4820 - Electrical - wires - Cu multistand wires Green - 3 20 or 2.5 sq mm -	7	1,374	9,618
4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm -	11	1,870	20,570
4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm -	9	1,870	16,830
Miscellaneous	259		2,996
6040 - Miscellaneous - Teflon tape - NA - nos	214	14	2,996
6086 - Miscellaneous - M.S.Cloth Hangers - Others - Nos	45	0	0
Paints	13		13,743
6501 - Paints - ACE External Emulsion - 20ltrs - buckets	3	2,227	6,681
6549 - Paints - White Cement - 25kgs - bags	1	600	600
6601 - Paints - Wall Care Putti - 20kgs - bags	9	718	6,462
Plumbing - CP	457		154,133
10043 - Plumbing - CP - Bottel trap - NA - nos	56	480	26,880
7023 - Plumbing - CP - Bib cock - other - nos	5	533	2,665
7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos	148	42	6,216
7033 - Plumbing - CP - Pillar cock - NA - nos	13	522	6,786
7036 - Plumbing - CP - Shower arm - NA - nos	14	330	4,620
7037 - Plumbing - CP - Shower head - NA - nos	14	464	6,496
7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	78	179	13,962
7042 - Plumbing - CP - Stop Cock - 1/2 In - nos	56	552	30,912
7045 - Plumbing - CP - Wall Mixer - other - nos	14	2,531	35,434
7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	45	192	8,640
7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	14	823	11,522
Plumbing - CPVC	210		15,990
10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	10	349	3,491
10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	20	8	160
10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	20	15	300
10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	24	17	408

Category / Item Name	Balance Qty	Rate	Balance Value
10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	60	11	660
10091 - Plumbing - CPVC - CPVC End cap - 3/4 In - nos	5	7	35
10092 - Plumbing - CPVC - CPVC End cap - 1 In - nos	3	12	36
10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos	3	155	465
10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	20	464	9,280
10101 - Plumbing - CPVC - CPVC Clamp - 3/4 In - nos	5	7	35
10102 - Plumbing - CPVC - CPVC Clamp - 1 In - nos	5	8	40
10132 - Plumbing - CPVC - CPVC Tank Connector - 1 1/4 In - nos	2	60	120
10214 - Plumbing - CPVC - Elbow - 1 1/4 In - nos	3	40	120
10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos	30	28	840
Plumbing - GI	10		2,461
10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	7	310	2,170
7086 - Plumbing - GI - Reducing Socket - other - nos	3	97	291
Plumbing - HDPE	34		11,844
7103 - Plumbing - HDPE - Pipe - 6Kgs pressure - 3 In - mtrs	30	349	10,464
7331 - Plumbing - HDPE - Elbow - other - nos	4	345	1,380
Plumbing - other	5		120
7353 - Plumbing - other - Green Hose pipe - Other - Mtrs	5	24	120
Plumbing - PVC	53		8,871
10023 - Plumbing - PVC - Bend Plain - 3 In - nos	6	40	240
10030 - Plumbing - PVC - Bend Plain - 4 In - nos	4	65	260
10185 - Plumbing - PVC - Elbow - NA - Nos	5	35	175
7193 - Plumbing - PVC - Coupling - 3 In - nos	6	30	180
7194 - Plumbing - PVC - Coupling - 4 In - nos	4	48	192
7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	4	185	740
7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	4	321	1,284
7327 - Plumbing - PVC - Connection - 2 ft - nos	8	65	520
7437 - Plumbing - PVC - Chamber Raisers - Others - nos	12	440	5,280
Plumbing - sanitary	17		38,951
10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos	2	10,829	21,658
7302 - Plumbing - sanitary - Health Faucet - NA - nos	4	455	1,820
7310 - Plumbing - sanitary - Sink - other - nos	2	2,783	5,566
7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	2	288	576
7321 - Plumbing - sanitary - Washbasin - other - nos	4	1,664	6,656
7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	1	145	145
7348 - Plumbing - sanitary - Pedastal - NA - nos	2	1,265	2,530
Stationery - other	150		750
7560 - Stationery - other - Pen - NA - nos	150	5	750
Steel - other	0		0
8141 - Steel - other - M.S.Grills - Others - SFT	0	96	0
Stone - granite	138		8,211
8500 - Stone - granite - Beading - NA - rft	46	39	1,771
8534 - Stone - granite - Tan Brown - 19mm - Sft	92	70	6,440
Tiles	397		114,979
9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes	61	583	35,563
9072 - Tiles - Bathroom wall tiles malashiyen brown LT - 10 INx 15 IN x 8	84	224	18,816

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Category / Item Name	Balance Qty	Rate	Balance Value
9073 - Tiles - Bathroom wall tiles malashiyan brown DK - 10 IN X 15 IN x 8	54	224	12,096
9074 - Tiles - Bathroom malashiyan brown HL - 10 IN X 15 IN X 8 Pieces -	18	224	4,032
9075 - Tiles - Bathroom walltiles luna DK - 10 IN X 15 IN X 8 Pieces -	54	224	12,096
9076 - Tiles - Bathroom wall tiles Luna LT - 10 IN X 15 IN X 8 Pieces -	84	224	18,816
9077 - Tiles - Bathroom wall tiles luna HL - 10 IN X 15 IN x 8 Pieces -	18	224	4,032
9087 - Tiles - Kitchen floor maharaja beige - 12 in X 12 in X 12 pieces -	24	397	9,528
Total Stock Value...			756,264

Certified by:


Project Manager
Nilgiri Estates

Company Name: Nilgiri Estates
Project Name: Nilgiri Estate

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