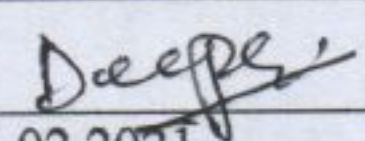
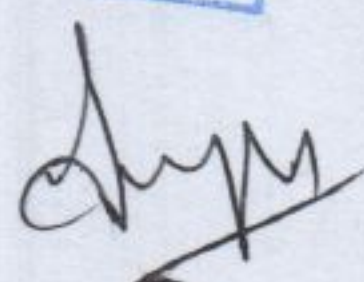


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GVRC		Date:	05.02.2021	
Site:	Innopolis		Prepared by:	Mounika	
Report From / To	31.01.2021 To 05.02.2021		Approved by:	Venkatesh	
Report Date	05.02.2021				
List of requisitions numbers missing in the report*:					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No.	Req Date		Item Description	Reason for not preparing PO/WO#	
163276	07.12.2020	1	Automatic Rebar tying machine	PO not issued.	
163277	07.12.2020	1 to 2	Twisted wire brush	Delay by purchase assistant	
163313	12.01.2021	1-3	1. Lemon tea powder 2. Tea powder 3. Coffee powder	Po not issued	
163336	30.01.2021	1	Jio dongle	Po not issued	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
163303	07.01.2021	1-6	MS pipes	Supplier is arranging for material	
163320	18.01.2021	1	Plastic chairs	Supplier is arranging for material	
163321	19.01.2021	1	MS' L ' Angle	Supplier is arranging for material	
163327	22.01.2021	1	Orange jackets	Supplier is arranging for material	
163334	29.01.2021	1	MS Flat patti-4mm thick	Delay for supplier	
163335	29.01.2021	1	Measuring tape with spirit level	05 Nos pending	
No. of gate passes issued this week:		01	From No.	1529	To No. 1529
Delivery van site visit on:		30th to 03th			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes	
DC register Sl. No. during the week	From No.	2438	To No.	2472	
Items not ordered but received: Nil					
Items sent to HO /vendor that are pending for repair:					
Other corrections & remarks:					
Details	Project Manager		Admin Officer/Manager	Admin Audit	
Sign					
Date	05.02.2021		05.02.2021	05.02.2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumath@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

VERIFIED BY
06 FEB 2021
R. SANJAY KUMAR
MANAGER-AUDIT



MODI Properties

Stock List - Till Date : 06-02-2021

Company : G V Reserch Centers Pvt Ltd

Location : Innopolis

Pages : 1 of 2

Category / Item Name	Balance Qty	Rate	Balance Value
Carpentry - doors	10		10,386
2007 - Carpentry - doors - Flush Door - 30mm - other - sft	6	75	450
2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	4	2,484	9,936
Carpentry - hardware	139		6,683
2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	129	41	5,283
2148 - Carpentry - hardware - Plastic gampa - other - nos	10	140	1,400
Consumables	323		4,233
4003 - Consumables - Bombay Broom - Big - nos	6	58	348
4006 - Consumables - Bucket - other - nos	10	114	1,140
4009 - Consumables - Coconut Broom - other - nos	39	9	351
4034 - Consumables - Gunny Bag - other - nos	198	10	1,881
4057 - Consumables - Sponges - NA - nos	69	7	483
4065 - Consumables - Vim bar - NA - nos	1	30	30
Electrical - conducting	199		2,508
4777 - Electrical - conducting - Junction Box - 25mm - nos	99	16	1,584
4780 - Electrical - conducting - PVC stripe connector - NA - nos	40	13	504
4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	60	7	420
Electrical - other	118		12,540
4568 - Electrical - other - Flexible pipe - 19mm - mtrs	4	4	16
4585 - Electrical - other - Insulation tape - NA - nos	20	8	160
4603 - Electrical - other - MCB - 10Amps - nos	8	99	792
4605 - Electrical - other - MCB - 6Amps - nos	10	125	1,250
4631 - Electrical - other - Modular Plate - 6way - nos	9	51	459
4632 - Electrical - other - Modular Plate - 8way - nos	6	74	444
4662 - Electrical - other - Tubelight fitting - 2ft - nos	5	360	1,800
4663 - Electrical - other - Tubelight fitting - 4ft - nos	7	400	2,800
4746 - Electrical - other - LED Lights - NA - nos	15	185	2,775
4789 - Electrical - other - Modular switch Blank plates - NA - nos	10	10	100
4790 - Electrical - other - Modular socket - 15 A - nos	12	77	924
4794 - Electrical - other - Modular switch - 16 A - nos	12	85	1,020
Electrical - wires	180		2,520
4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	180	14	2,520
Miscellaneous	10,321		16,509
6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	4,320	2	8,640
6094 - Miscellaneous - Spacers - Other - nos	5,999	1	7,799
6147 - Miscellaneous - HDPE rope - NA - Bundles	2	35	70
Plumbing - CPVC	47		1,290
10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	2	15	30
10074 - Plumbing - CPVC - CPVC Elbow - 1 In - nos	9	21	189
10127 - Plumbing - CPVC - CPVC Reducer - 1 1/4 In - nos	2	30	60
10130 - Plumbing - CPVC - CPVC Coupling - 1 1/4 In - nos	11	18	198
10132 - Plumbing - CPVC - CPVC Tank Connector - 1 1/4 In - nos	7	60	420

06-02-2021 2:09:17 PM

Category / Item Name	Balance Qty	Rate	Balance Value
10135 - Plumbing - CPVC - CPVC 45 Elbow - 1 In - nos	13	21	273
10214 - Plumbing - CPVC - Elbow - 1 1/4 In - nos	3	40	120
Stationery - other	118		1,861
7509 - Stationery - other - Calcuaiator - NA - nos	2	177	354
7513 - Stationery - other - Cello Tape - 1 In - nos	1	400	400
7515 - Stationery - other - Chalkpiece - NA - boxes	15	6	83
7560 - Stationery - other - Pen - NA - nos	30	5	150
7571 - Stationery - other - Projects folder - NA - nos	50	6	296
7578 - Stationery - other - Ring Binder - other - nos	1	194	194
7584 - Stationery - other - Scribbling Pads - other - nos	15	15	225
7593 - Stationery - other - Stapler - other - nos	4	40	160
Steel - rebar	2,000		63,000
8115 - Steel - rebar - TMT - 12mm - kgs	2,000	32	63,000
Tools	88		2,786
9537 - Tools - Hacksaw blade - double - nos	50	10	500
9566 - Tools - Shavels - other - nos	2	0	0
9570 - Tools - Spade with handle - NA - nos	24	90	2,160
9600 - Tools - mask - NA - Nos	12	11	126
Total Stock Value...			124,316

MODI Properties

Stock List - Till Date : 06-02-2021

Company : G V Reserch Centers Pvt Ltd

Location : Innopolis

Pages : 1 of 1

Category / Item Name	Balance Qty	Rate	Balance Value
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Carpentry - hardware	139		6,683
Consumables	323		4,233
Electrical - conducting	199		2,508
Electrical - other	118		12,540
Electrical - wires	186		2,526
Miscellaneous	10,321		16,509
Plumbing - CPVC	47		1,290
Stationery - other	118		1,861
Steel - rebar	2,000		63,000
Tools	88		2,786
Total Stock Value...			124,316