

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		05/02/2021		Prepared by:		D.SOWMYA	
PO/WO no.		73788		PO / WO Date:		12/01/2021	
Supplier Name		Reflections Electricals		PO/WO amount		21,540/-	
Firm/Company		Seneva Construction		Project		S-54298	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	2790	19/01/2021		54,298/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						54,298	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	802	19/01/21	87746	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						54298	
Amount E – PO / WO value:						54298	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved within acceptable limits ☐ No (explained below)				
Close PO / WO?			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			6.1.2021 12/2/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	5/2/21	5/2/21	05 FEB 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

REFLECTIONS
ELECTRICALS PVT. LTD.

5-4-1877, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

Site: Yonopally Village

RR Dist.

Date: 19/01/21 No: 802

Invoice No.	No. of Cases	Date	Way Bill No.		Remarks

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

05-02-2021 3:40:25 PM



09.01.21 11:06:15

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ
27543785..

27540307

9849875767

Doc No	73788	150462
Doc Date	12-01-2021	
Quote No	Nil	
Quote Date	12-01-2021	
SupplyType	Supply	

Kind Attn : **MR.Shakib khan**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D750660	110.00	360.00	0.00	12.00	44,352.00
2 4746 - Electrical - other - LED Lights - NA - nos D540565	24.00	370.00	0.00	12.00	9,945.60
Total Order Value . . .					54,297.60

Rupees : Fifty Four Thousand Two Hundred Ninty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for 3RD floor bathroom purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Name :

Name :

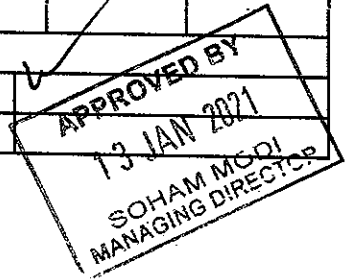
Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Date : _/_/_

Requisition Form							
Company Name:		serene constructions llp		Date:		11-01-2021	
Site & Phase :		Serene Farms		Time:		14:30	
Supplier				Req. No.		150462	
Material required before date:		asap		ID No.		63027	
No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	false ceiling lights/wipro/D540865	white	8w	110	nos		
2	false ceiling lights/wipro/D540565	white	5w	24	nos		
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: The above material is required for villa lighting purpose for villa nos-1,2,3,4,6							
Prepared By		Syed golam sarwar		Approved by			
Sign. & Date		01-11-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Estimate/Draft PO

Page(s) 1 Of 1

12-01-2021 12:04:18

Original / Office Copy / Purchase Div. Copy

From Company : **Serene Constructions LLP**
5-4-187/374, II Floor, M.G. Road, Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

Doc No	73788	150462
Doc Date	12-01-2021	
Quote No	Nil	
Quote Date	12-01-2021	
SupplyType	Supply	

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Kind Attn : MR.Shakib khan

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D540865	110.00	500.00	0.00	12.00	61,600.00
2 4746 - Electrical - other - LED Lights - NA - nos D540565	24.00	370.00	0.00	12.00	9,945.60
Total Order Value . . .					71,545.60

Rupees : Seventy One Thousand Five Hundred Fourty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill.

Tax Inclusive of all taxes

Delivery Date Within 5 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order V.no.1 to 4,6 purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

APPROVED BY
13 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Name : _____

Date : ____/____/____

Contact