PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	05/02/2021	Prepared by:	~~NEHA~~ MINISH.
PO/WO no.	73395.	PO / WO Date.	30/12/2020
Supplier Name	Abhinav Photo frame Works.	PO/WO amount	7,575/-
Firm/Company	SSLLP	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	168.	16/01/2021	7,575/-
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				7,575/-
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88203.	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				–
Amount E – PO / WO value:				7,575/-
Amount F – Difference (A – E): GST-18%				7575/-
				NIL-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes~~ – Rs. _____/- ☐ No
Payment – due date	
Remarks:	100% Advance Paid.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 05 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

PO-73395

Prop. : S. Mallesh **CASH BILL** Cell : 9441792233

ABHINAV PHOTO FRAME WORKS

PHOTOFRAMES ✻ LAMINATION ✻ GALLERY

1-3-176/1, Padmashali Colony, Opp. Line Shiva Sai Wines, Kavadiguda,
Hyderabad - 500080. (T.S.)

No. 168 Date. 16/01/2021

M/s. Summit Sales LLP - M.G. Road Sec-
GST NO - 36ACQFS2044C1Z7

S. No.	Particulars	Qty.	Rate	Amount Rs.	Ps.
1	15"x20 1 Brown Frem with Mirror	15	505=00	7575=00	
	Rupees in words :		G. TOTAL	7575=00	
			ADV.	—	
			BAL.	7575=00	

MODI PROPERTIES SEC'BAD
No. 14002
Date 3/2
CO

Certified by:
Stores Manager

INWARD
Inward No: 15736 Dt: 1-02-21
MRN No: 88203 Dt: 2/2/21
Received By: Sign:
SUMMIT SALES LLP

* Collect Within 7 days
* No Responsibility for the loss or damage of your photo thereafter.

GSTIN : 36BSIPS1701B2Z3
Registered under Composite Schemes

For ABHINAV PHOTO FRAME WORKS

Purchase Order

 30-12-2020 12:53:24

73395
23.12.20 11:33:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Abhinav Photo Frame Works
H.no. 1-3-176/C/1, P.S. Colony, Shiva Sai Wines lane, Kawadiguda, Hyderabad - 80.

GSTIN 36BSIPS1701B2Z3

9441792233/8309441145

Doc No	73395	168273
Doc Date	30-12-2020	
Quote No	Nil	
Quote Date	12-02-2019	
SupplyType	Supply	

Kind Attn : Mr. Mallesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos *15" x 20"*	15.00	505.00	0.00	0.00	7,575.00
					Total Order Value . . .	**7,575.00**

Rupees : Seven Thousand Five Hundred Seventy Five Only.

Terms and Conditions :-

Specification / Brand	Above item shalll be of 'Saintgobain / Modi guard' brand 5mm thickness. Frame of fibre material.
Payment Terms	On delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 7,575/- vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 30/12/2020

Accepted the above Terms And Conditions
For *Abhinav Photo Frame Works*

Name : ____________

Date : __/__/____

.Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	30/12/2020
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00
Supplier		Req. No.	168273
Material required before date:	URGENT	ID No.	62704.

No	Description	Size	Quantity	Units	Inward No	Date
1	FRAME WITH MIRROR	15'' X 20''	15	NOS		
2						
3						
4						
5	73395					
		APPROVED 30 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				

Remarks: ABOVE ORDER FOR STOCK MAINTAINE PURPOSE.

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	30/12/2020		

Note: On receipt of material at site write inward number and date in last 2 columns.