

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 5.2.21		Prepared by: T Bhasker	
PO/WO no. 73849		PO / WO Date. 15/1/21	
Supplier Name J. S. R. R. Gov. Nagar		PO/WO amount 10030	
Firm/Company SHEL		Project SHEL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	130	21/1/21	10030
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10030
Sl. No.	DC No	DC. Date	MRN No.
1.			87773
2.			
3.			
Amount B –Other Credits :Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10030
Amount E – PO / WO value:			10030
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		12/2/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	5.2.21	05 FEB 2021	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP -4- 187/3&4, 11nd floor, MG road, secundrabad. 500003 GSTIN - 36ACQFS2044C1Z7		INVOICE NO:130 INVOICE DATE: 21-01-2021 GST: 36CQWPD4814M1Z9 DOCNO :73849			
S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	10000	0.85	8500.00
TOTAL AMOUNT					8500.00
CGST 9%					765.00
SGST 9%					765.00
GST AND TOTAL					10.030.00
Thanking You, Yours Faithfully FOR JAI SRI RAMA COVER BLOCKS  Proprietor					



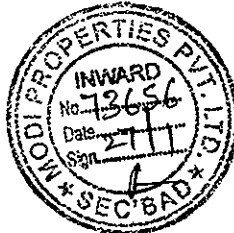
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1	20/25/40/50 mm Cement Cover blocks	Nos	10000	0.85	8500.00
TOTAL AMOUNT					8500.00
GST 9%					765.00
GST 9%					765.00
AND TOTAL					1030.00

Thanking You,



Yours Faithfully
FOR JAI SRI RAMA COVER BLOCKS

Proprietor

INWARD	
Inward No: 15677	Dt: 21-1-21
ARN No: 87773	Dt: 22/01/21
Received By:	Sign:
SUMMIT SALES LLP	

Purchase Order

Page(s) 1 Of 1

15-01-2021 10:33:36



73849

16.01.21 10:36:43

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jai Sri Rama Cover Blocks
Bowrampet, Ranga Reddy, Telangana

GSTIN 36BTVPD4864J2ZO

9052171934

8185035464

Doc No	73849	168306
Doc Date	15-01-2021	
Quote No	Nil	
Quote Date	15-01-2021	
SupplyType	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	10,000.00	0.85	0.00	18.00	10,030.00
Total Order Value . . .					10,030.00

Rupees : Ten Thousand Thirty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hemendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Printed

Accepted the above Terms And Conditions

For **Jai Sri Rama Cover Blocks**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		13.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168306	
Material required before date:				ID No.		63084	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SPACERS	ALL IN ONE	10000	NOS			
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
Remarks: For stock maintenance							
Prepared By		SOWMYA		Approved by			
Sign. & Date		13.1.2021		Sign. & Date			



Note: On receipt of material at site write inward number and date in last 2 columns.