PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	05/02/2021	Prepared by:	D.SOWMYA
PO/WO no.	74384	PO / WO Date.	30/1/21
Supplier Name	M/s vivid world	PO/WO amount	1309.81/-
Firm/Company	SSLLP	Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1982	30/1/2021	1309.81/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1309.81/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1309.81/-
Amount E – PO / WO value:	1309.81/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
~~Advance paid / PDC given (deduct when paying)~~	☐ ~~Yes – Rs._____/-~~ ☐ No
Payment – due date	**6.1.2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 05 FEB 2021 MINISH PARIKH				
Date	05/02/2021	5/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

74384

TAX INVOICE

Invoice No. : 1982			Transport Mode :
Invoice Date :30/01/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party	Ship to Party
Address: M/S. SUMMIT SALES LLP, 5-4-187/3&4 , 2ND FLOOR , SOHAM MANSION, MG ROAD,S ECBAD..	GATE PASS NO:2778
GST: 36ACQFS2044C1Z7..	GSTIN :
State : TELANGANA — Code	State : — Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A /88A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80
HP 12A LASER TONER DRUM	8843		02	325.00	650.00	117.00	9%	58.50	9%	58.50	767.00
					1110.00	199.80					1309.80

INWARD
Inward No: 783 Dt: 3/2/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS. ONE THOUSAND THREE HUNDRED NINE AND EIGHTY PAISE ONLY…
(1309.80)

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 74074 Date: 4/2 Sign:

	1110.00
ADD :CGST 9%	99.90
ADD: SGST 9%	99.90
Total Amount After Tax	1309.80
GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

Requisition Form

Company Name:	Summit Sales LLP	Date:	30-01-2021
Site & Phase :	Head office	Time:	
Supplier		Req. No.	182596
Material required before date:		ID No.	63571

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner Refilling		2	Nos		
2	12A Drum		2	Nos		
3	74384					
4						
5						
6						
7						
8						
9						
10						

APPROVED
03 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: This is for CR printer

Prepared By	Suneel	Approved by	
Sign.& Date	30-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

 03-02-2021 13:03:07

Purchase Order

74384
29.01.21 12:34:13

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	74384	182596
Doc Date	30-01-2021	
Quote No	Nil	
Quote Date	30-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
2	3522 - Computers and Peripherals - Toner drum - NA - nos	2.00	325.00	0.00	18.00	767.00
					Total Order Value . . .	**1,309.80**

Rupees : One Thousand Three Hundred Nine and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for CR printer
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 03/02/2021
Contact . .

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ________________

Date : __/__/____