PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/2/21.	Prepared by:	NEHA
PO/WO no.	74361 & 74045	PO / WO Date.	21/1/21 & 2/2/21
Supplier Name	Kaveri Timber Depot	PO/WO amount	28,084 + 19,175
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	874	3/2/21	47,259
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			47,259.

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88303.	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	Transportation 18%.	1,416.
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		48,675.
Amount E – PO / WO value:		47,259.
Amount F – Difference (A – E): GST-18%		1,416.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	6/2/21.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	6/2/21	6/2/21					

es: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach itional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see chment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manag

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

©: 040-271572

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 874

Date: 3/2/2021

M/s. Summit Sales LLP

G.S.T No 36ACQFS2044C1Z7 PO No: 74361 & 74045

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	P
	IMP Wood CUTSIZES					
	7' 1½ x 3/4 = 300 Nos	2100	@ 14/-		29400	=
	3' 1½ x 3/4 = 150 Nos	450	@ 14/-		6300	=
	3'9" 3 x 1 = 40 Nos	150	@ 29/-		4350	=
	MODI PROPERTIES PVT. LTD. SEC'BAD 74094 612					
	INWARD Inward No: 15749 Dt: 03-02-21 MRN No: 88303 Dt: 4/2/21 Received By: 88304 Sign: SUMMIT SALES LLP		Certified by: Stores Manager			
			TRANSPORTING		1200	=
E. & O.E.			TOTAL		41250	=
			CGST 9 %		3712	5
			SGST 9 %		3712	5
			IGST %			
			TOTAL AMOUNT GST		48675	=

Party GSTIN No. 36ACQFS2044C1Z7

Way Bill No. :

Vehicle No. : TS08 UE 4962

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

Goods once sold will not be taken back.
No claim will be admitted by us once goods delivered from our premises.
Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

74361
29.01.21 12:34:13

Page(s) 1 Of 1 02-02-2021 15:29:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	74361	168343
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	02-02-2021	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	23-06-2020	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 200 nos*	1,400.00	14.00	0.00	18.00	23,128.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 100 nos*	300.00	14.00	0.00	18.00	4,956.00
					Total Order Value . . .	**28,084.00**

Rupees : Twenty Eight Thousand Eighty Four Only.

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

Purchase Order

 21-01-2021 17:10:48

74045
16.01.21 10:57:50

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details

Kaveri Timber Depot

Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	74045	168324
Doc Date	21-01-2021	
Quote No	Nil	
Quote Date	23-06-2020	
SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 100 nos*	700.00	14.00	0.00	18.00	11,564.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'9" x 3" x 1" - 40 nos*	150.00	29.00	0.00	18.00	5,133.00
3	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 50 nos*	150.00	14.00	0.00	18.00	2,478.00
	Rupees : Ninteen Thousand One Hundred Seventy Five Only.				**Total Order Value . . .**	**19,175.00**

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confiming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

Requisition Form

mpany Name:	Summit sales llp	Date:	20.1.2021
e & Phase :	Summit housing llp	Time:	11.00
pplier		Req. No.	168324
terial required before date:		ID No.	63250

)	Description	Size	Quantity	Units	Inward No	Dat
	MAIN DOOR BEADING	3'9"X3"X1"	40	NOS		
	INTERNAL BEADING	7'X1.5"X3/4"	100	NOS		
	INTERNAL BEADING	3'X1.5"X3/4"	50	NOS		
	#10445					

emarks: For stock maintenance and site use

pared By	SOWMYA	Approved by	
gn.& Date	20.1.2021	Sign. & Date	

lote: On receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR CONSTRUCTION
20 JAN 2021
SOHAM MODI
MANAGING DIRECTOR