# PURCHASE DIVISION Advice for approval for credit to supplier

Date:		05/02	2021		Prepared by:			D.SOWMYA			
PO/WO no		74388			PO / W	O Date.		30/01	2021		
Supplier Name MIS Vivid world			U	PO/WO amount			271	_			
Firm/Company					Project			40			
Sl. No. Bill No.				Bill Da	te		Bill amount				
1		1983			30	01 2	021	2711-			
2						1911					
3											
4											
Amount A	- Bills 1	otal(Excluding	g Transport & Ha	amali Char	ges):			2711			
Sl. No.	DC No	)	DC. Da	te		MRN 1	No.	DC matches M	RN		
1.			1					□ Yes □ No			
2.								□ Yes □ No			
3.				\				□ Yes □ No			
Amount B	Other	Credits :_Trans	portation charge	S							
Amount C -	-Other	Debits :									
Amount D	(D=A+)	B-C) – Amoun	t to be credited t	o the suppl	ier:			271			
Amount E -	PO / V	VO value:						2711-			
Amount F -	Differ	ence (A – E): (	GST-18%								
Quantity red	ceived a	as per PO/WO		Yes	Yes   Excess received   Short received   Other (explained below)						
Is difference	e betwe	en PO / Bill ac	cceptable?	□ Yes □	□ <del>Yes</del> □ No (explained below)						
Excess / sho	ort mate	erial received		□ Appr	□ Approved – within acceptable limits □ No (explained below)						
Close PO /	W?O			Yes	No – wa	it for bala	nce material	No (explained b	elow)		
Advance pa	id / PD	C given (deduc	ct when paying)	□ Yes -	Rs.	1-2 No					
Payment - o	due date	2		6.1.202	1						
Remarks:											
					*						
Approved	d	Purchase Officer	Purchase Manager	Manager Manager	2	M D	Accounts – receiver of bill	Accountant	Accounts Manager		
Sign:	N	che t		FB 2021							
Date	05	02/2021	2 MIN S	H PARIK	HENT						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## M/s. VIVID WORLD

## A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,

Nagole, Hyderabad – 500 068, Telangana State. Tel: +91-9246215868

GSTIN: 36AVTPS1528D1ZB

			_				~=				100	
			-	ГΑ	X IN	IOV	CE					
Invoice No.:	1983					Transport Mode :						
Invoice Date :30/01/2021				Vehicle Number :								
Reverse Charg	ge (Y/N) :					Date o	f Supply:					
State: TELAN	State : TELANGANA Code				5							
	Bill to Part	У							Ship to I	Party		
	MODI PROPERTIES PV					GATE	PASS NO:27	78				
5-4-187/3&4	, 2 <sup>ND</sup> FLOOR , SOHAM N	MANSION,										
MG ROAD,S E	CBAD											9
GST: 36AA	BCM4761E1ZM					GSTIN	:					
State : TELAN	GANA			Со		State :						Code
				de								
P	Product Description	100000000000000000000000000000000000000		Qty.	Rate	Amount		CGST		SGST		TOTAL
			O M				VALUE			SGST MT RATE AMT	7	
×	30							RATE	AMT	RATE	AMT	
HP 12A LASER T	TONER REFILLING	3707	+	01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
												271.40
			+	-		-		-		+		
	Para and a second secon											
	INW	ARD										
	Inward No: -8	NAME AND ADDRESS OF THE OWNER, TH	1	2 4						-		
	AND PROCESSORS ASSESSED VALUE OF THE PROPERTY AND ADDRESS OF THE PARTY	MARKET PARTY NAMED IN COLUMN 2	loi	10								
	MRN No:	Dt:	~	-								
	Received By:	Sign:	1	<del>)</del>		-	-					
	MODIPRO	DEDTIES	1									
	MOMPRO											
						230.00	41.40					271.40
$\sim$						230.00	41.40					271.40
						•					•	230.00
RS. TWO HUN	DRED SEVENTY ONE AND	FORTY PAIS	6 0	TI			ADD :CGST 99	6			-	20.70
(271.40)		1/82	111	200	Me							
No. No. Date 172 Sign.						ADD: SGST 9%					20.70	
					Total Amount After Tax  GST on Reverse Charge					271.40		
									271.10			
		1 *SE	CIL	DAS			GS1 on Revers	se Charge				
				NA CONTRACTOR					all of the best of the	Nagio.		
	Bank Details	1					Cer	tified that	ne particular	s given ahr	ove are true	and correct
Bank Name	: INDIAN BANK							//	0	VID WO	1	
Branch	: Narayanguda Branch	- 01						1/-		× 150	X.	
Bank A/C	: 406746378		/				()> (Mass)					
				omme	n Cool			1	Aythoriz	zed Sign	atory	
Bank IFSC	: IDIB000N015		C	ommo	ii Seai				Wara.	100		

### **Purchase Order**

6		
Page(s)	Of 1	

03-02-2021 13:03:07

Orig

29.01.21 12:34:1

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details					
Vivid World		Doc No	74388	182598	
204, Kubera Towers, Narayan	naguda, Hyderabad.	Doc Date	30-01-2021		
		Quote No	Nil		
GSTIN 36AVTPS1528D1ZB		<b>Quote Date</b>	30-01-2021		
6682-3161/6682-3171	92462-15868	SupplyType	Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.		Total Or	der Valu	e	271.40

#### Terms and Conditions :-

Specification /

As per details given in the quotation

**Payment Terms** 

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Same Day

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay

Transportation

Included in the above price.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for Kanakarao sir

**Completion Date** 

Nil

Measurment Security Nil Nil

Remarks

For	Modi	Propertie	s Pvt.Ltd

Authorised Signatory

Accepted the above Terms And Conditions

For Vivid World

Name : \_\_\_\_\_

. . .

Date : \_\_/\_\_\_

Requisition Form

0 -	_		Requisit	1011 1.0	1111			
Company Name: Modi Properties.				Date:		30-01-2021		
Site & Phase : Head Office				Time:				
Supp	pplier			Req. 1	No.	182598		
Mate	erial required before da	te:		ID No	),		63573	
No	I	Description	S	ize	Quantity	Units	Inward No	Date
1	12A toner refilling				1	No		
2								
3		G <sub>2</sub>						
4		100 A						
5		The state of the s						
6		,				1		
7						APPIX	VED	
8						02 FFF	3 2021	
9						0312	DIKH	
10						MINISH	ROCKRENZINI	
Rem	arks: This is kanakarao	sir printer			17	ANAGER		
Prep	ared By	Suneel		Appro	oved by			
Sign	.& Date	30-01-2021		Sign.	& Date			
				-				

Note: On receipt of material at site write inward number and date in last 2 columns.