

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|-------------|------------------|------------------|---------------------|----|-----------------------------|------------|------------------|-------|-------------|--|-------------|--|--|--|--|------|--------|-----|--|--|--|--|--|
| Date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  | 6/2/21.          |                                                                                                                                                                           | Prepared by:                                                        |                             | D.SOWMYA   |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| PO/WO no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  | 74351.           |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 2/2/21     |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Supplier Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  | 851/p.           |                                                                                                                                                                           | PO/WO amount                                                        |                             | 1,628      |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Firm/Company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  | MPPPL            |                                                                                                                                                                           | Project                                                             |                             | MPL        |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Sl. No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Bill No.         | Bill Date        | Bill amount                                                                                                                                                               |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 15724.           | 3/2/21.          | 1,628                                                                                                                                                                     |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Amount A – Bills total(Excluding Transport & Hamali Charges):                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |                  | 1,628                                                                                                                                                                     |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Sl. No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DC No            | DC. Date         | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 13409            | 3/2/21.          | . 88260                                                                                                                                                                   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Amount B –Other Credits : Transportation charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Amount C –Other Debits :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |                  | 1,628                                                                                                                                                                     |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Amount E – PO / WO value:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |                  | 1,628                                                                                                                                                                     |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Amount F – Difference (A – E): GST-18%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Quantity received as per PO /WO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Is difference between PO / Bill acceptable?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Excess / short material received                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                  | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Close PO / W?O                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Advance paid / PDC given (deduct when paying)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |                  | <input type="checkbox"/> Yes – Rs. _____/- <input checked="" type="checkbox"/> No                                                                                         |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Payment – due date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                  | 6.1.2021                                                                                                                                                                  |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Remarks:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td colspan="2">[Signature]</td> <td colspan="2">06 FEB 2021</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>6/2/21</td> <td>6/2</td> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> </table> |                  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  | Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager | Sign: | [Signature] |  | 06 FEB 2021 |  |  |  |  | Date | 6/2/21 | 6/2 |  |  |  |  |  |
| Approved by                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Purchase Officer | Purchase Manager | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant | Accounts Manager |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Sign:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | [Signature]      |                  | 06 FEB 2021                                                                                                                                                               |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 6/2/21           | 6/2              |                                                                                                                                                                           |                                                                     |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |             |  |             |  |  |  |  |      |        |     |  |  |  |  |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

## Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-02-2021

| Customer Details                                                                                               |                                                     |        |  | Invoice No.   |     | 15724                |          |          |         |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------|--|---------------|-----|----------------------|----------|----------|---------|
| Modi Properties Private Limited.,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM |                                                     |        |  | Invoice Date. |     | 03-02-2021           |          |          |         |
|                                                                                                                |                                                     |        |  | PO No.        |     | 74351                |          |          |         |
|                                                                                                                |                                                     |        |  | PO Date.      |     | 02-02-2021           |          |          |         |
|                                                                                                                |                                                     |        |  | Req ID        |     | 63459                |          |          |         |
|                                                                                                                |                                                     |        |  | Req Date      |     | 29-01-2021           |          |          |         |
|                                                                                                                |                                                     |        |  | Loc Req No    |     | 177327               |          |          |         |
|                                                                                                                | Description of Goods                                |        |  | HSN/SAC       | Qty | Rate                 | Gross    | Tax%     | Tax Amt |
| 1                                                                                                              | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>white |        |  | 3214          | 30  | 46.00                | 1,380.00 | 18       | 248.40  |
| 2                                                                                                              |                                                     |        |  |               |     |                      |          |          |         |
| 3                                                                                                              |                                                     |        |  |               |     |                      |          |          |         |
| 4                                                                                                              |                                                     |        |  |               |     |                      |          |          |         |
| 5                                                                                                              |                                                     |        |  |               |     |                      |          |          |         |
| 6                                                                                                              |                                                     |        |  |               |     |                      |          |          |         |
| 7                                                                                                              |                                                     |        |  |               |     |                      |          |          |         |
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| 10                                                                                                             |                                                     |        |  |               |     |                      |          |          |         |
| 11                                                                                                             |                                                     |        |  |               |     |                      |          |          |         |
| 12                                                                                                             |                                                     |        |  |               |     |                      |          |          |         |
| 13                                                                                                             |                                                     |        |  |               |     |                      |          |          |         |
| 14                                                                                                             |                                                     |        |  |               |     |                      |          |          |         |
| 15                                                                                                             |                                                     |        |  |               |     |                      |          |          |         |
| IGST                                                                                                           |                                                     | CGST   |  | SGST          |     | Total Taxable Amount |          | 1,380.00 | 248.40  |
|                                                                                                                |                                                     | 124.20 |  | 124.20        |     | Total Invoice Amount |          | 1,628.40 |         |
| Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.                                          |                                                     |        |  |               |     |                      |          |          |         |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



## Purchase Order

Page(s) 1 Of 1

02-02-2021 5:29:29 PM



74351

29 01 21 12:34:13

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 74351      | 177327 |
| <b>Doc Date</b>   | 02-02-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 02-02-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                             | Qty   | Rate  | Dis% | GST   | Amount   |
|-------------------------------------------------------|-------|-------|------|-------|----------|
| 1 3134 - Chemicals - Tile Grout - 1kg - pkts<br>white | 30.00 | 46.00 | 0.00 | 18.00 | 1,628.40 |
| Total Order Value . . .                               |       |       |      |       | 1,628.40 |

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use perpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Supplier:For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

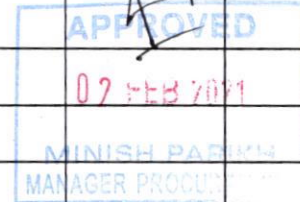
For **Summit Sales LLP**Name : 

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

| Company Name:                  | Modi Properties Pvt Ltd | Date:        | 01.02-2021      |       |           |      |
|--------------------------------|-------------------------|--------------|-----------------|-------|-----------|------|
| Site & Phase :                 | May Flower Platinum     | Time:        | 14:21           |       |           |      |
| Supp. No.                      |                         | Req.No.      | 177338          |       |           |      |
| Material required before date: | 04-2-2021               | ID No.       | 63549           |       |           |      |
| No                             | Description             | Size         | Quantity        | Units | Inward No | Date |
| 1                              | white grout             | Std          | 30              | Nos   |           |      |
| 2                              |                         |              |                 |       |           |      |
| 3                              |                         |              |                 |       |           |      |
| 4                              |                         |              |                 |       |           |      |
| 5                              |                         |              |                 |       |           |      |
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| 9                              |                         |              |                 |       |           |      |
| 10                             |                         |              |                 |       |           |      |
| For site use purpose           |                         |              |                 |       |           |      |
| Prepared by                    | K.Sravani Reddy         | Approved by  | S.V.Subba Reddy |       |           |      |
| Site Date                      | 01.02.2021              | Sign. & Date |                 |       |           |      |



**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

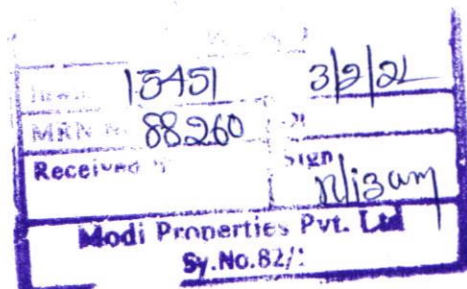
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 03-02-2021

| Customer Details                           |                                            | DC No.     | 13409      |
|--------------------------------------------|--------------------------------------------|------------|------------|
| Modi Properties Private Limited.,          |                                            | DC Date.   | 03-02-2021 |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad |                                            | PO No.     | 74351      |
|                                            |                                            | PO Date.   | 02-02-2021 |
|                                            |                                            | Req ID     | 63459      |
|                                            |                                            | Req Date   | 29-01-2021 |
| GSTIN : 36AABCM4761E1ZM                    |                                            | Loc Req No | 177327     |
|                                            | Description of Goods                       | HSN/SAC    | Qty        |
| 1                                          | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214       | 30         |
| 2                                          |                                            |            |            |
| 3                                          |                                            |            |            |
| 4                                          |                                            |            |            |
| 5                                          |                                            |            |            |
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| 28                                         |                                            |            |            |
| 29                                         |                                            |            |            |
| 30                                         |                                            |            |            |



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction

## TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

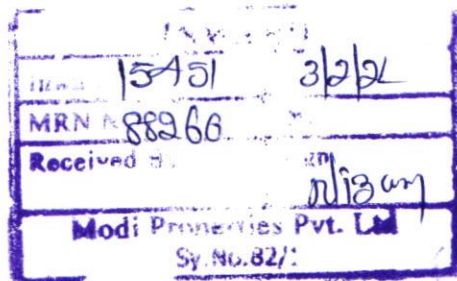
**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 03-02-2021

**TRANSIT COPY**

| Customer Details                                                                                              |                                                     |         |        | Invoice No.          |          | 15724      |         |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------|--------|----------------------|----------|------------|---------|
| Modi Properties Private Limited,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM |                                                     |         |        | Invoice Date.        |          | 03-02-2021 |         |
|                                                                                                               |                                                     |         |        | PO No.               |          | 74351      |         |
|                                                                                                               |                                                     |         |        | PO Date.             |          | 02-02-2021 |         |
|                                                                                                               |                                                     |         |        | Req ID               |          | 63459      |         |
|                                                                                                               |                                                     |         |        | Req Date             |          | 29-01-2021 |         |
|                                                                                                               |                                                     |         |        | Loc Req No           |          | 177327     |         |
|                                                                                                               | Description of Goods                                | HSN/SAC | Qty    | Rate                 | Gross    | Tax%       | Tax Amt |
| 1                                                                                                             | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>white | 3214    | 30     | 46.00                | 1,380.00 | 18         | 248.40  |
| 2                                                                                                             |                                                     |         |        |                      |          |            |         |
| 3                                                                                                             |                                                     |         |        |                      |          |            |         |
| 4                                                                                                             |                                                     |         |        |                      |          |            |         |
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| 7                                                                                                             |                                                     |         |        |                      |          |            |         |
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| 11                                                                                                            |                                                     |         |        |                      |          |            |         |
| 12                                                                                                            |                                                     |         |        |                      |          |            |         |
| 13                                                                                                            |                                                     |         |        |                      |          |            |         |
| 14                                                                                                            |                                                     |         |        |                      |          |            |         |
| 15                                                                                                            |                                                     |         |        |                      |          |            |         |
| IGST                                                                                                          |                                                     | CGST    | SGST   | Total Taxable Amount |          | 1,380.00   | 248.40  |
|                                                                                                               |                                                     | 124.20  | 124.20 | Total Invoice Amount |          | 1,628.40   |         |
| Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.                                         |                                                     |         |        |                      |          |            |         |

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory