

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/02/2021	Prepared by:	D. SOWMYA MINISTH.
PO/WO no.	74034	PO / WO Date.	21/01/2021
Supplier Name	Shir shakti Machine tools Hardware & Electronics.	PO/WO amount	1,357/-
Firm/Company	Mehtag Modi Rearty Rowkur LLP.	Project	GTTT.
Sl. No.	Bill No.	Bill Date	Bill amount
1	4057	03/02/2021	1,357/-
2			
3			
4			1,357/-

Amount A – Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			88248.	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable? ☒ Yes ☐ No (explained below)

Excess / short material received ☒ Approved – within acceptable limits ☐ No (explained below)

Close PO / W?O ☒ Yes ☐ No – wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes – Rs. ___/- ☒ No

Payment – due date **6.1.2021** 06/02/2021

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			05 FEB 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

22-01-2021 11:59:38 AM



74034

16.01.21 10:57:50

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)

Doc No 74034 140390

Doc Date 21-01-2021

Quote No Nil

Quote Date 02-06-2017

SupplyType Supply

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos Wall Cutting Blades 4"	10.00	90.00	0.00	18.00	1,062.00
2 9550 - Tools - Machine Blade - other - nos Rod Cutting Blade 4"	10.00	25.00	0.00	18.00	295.00
Total Order Value . . .					1,357.00

Rupees : One Thousand Three Hundred Fifty Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site works purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Shiv Shakti Machine Tools Hardware &**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MEHTA AND MODI REALTY KOWKUR LLP		Date:		20-01-2021	
Site & Phase:		GHT		Time:		16:30	
Supplier:				Req. No.		140390	
Material required before :		24-12-2020		ID No.		63232	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Rod cutting blades	4"	10	No.s			
2	Wall cutting blades	4"	10	No.s			
Remarks: For wall cutting and rod cutting purpose.							
Prepared By		N.Shravya		Approved by		A.Suresh	
Sign.& Date		20-01-2021		Sign. & Date		20-01-2021	