# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 08/02/2021 | Prepared by: | Neha |
| PO/WO no. | 74378 | PO / WO Date. | 08/02/2021 |
| Supplier Name | Ncl Buildtek | PO/WO amount | 15,500/- |
| Firm/Company | SSLLP | Project | |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | F2203600 6138 | 06/02/2021 | 15,500/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 15,500/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 88373 | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 15,500/- |
| Amount E – PO / WO value: | 15,500/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | □ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☑ Yes – Rs._____/- □ No 15,500 by RTGS |
| Payment – due date | 13/2/2021 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Neha | [signature] | | | | | |
| Date | 8/2/2021 | 8/2 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Po - 74378

# NCL BUILDTEK LTD
(Formerly NCL Alltek & Seccolor Ltd)
Coatings Division

NCL GROUP

DUPLICA
NCL BUILDTEK LTD

SY NO. 25/1, BESIDE PSR CONVENTION CENTER,PETBASHEERABAD
HYDERABAD-
OPP CINE PLANET, PETBASHEERABAD
GSTIN NO : 36AACCA9318G1ZQ
State Name : Telangana Code : 36

Registered office: 10-3-162, 5th Floor,NCL Pearl,
Sarojini Devi Road, East Maredpally,
Secunderabad, Telangana 500026.
CIN: U72200TG1986PLC006601
TAN: HYDA02127G
E-Mail: commercial@nclalltek.com
Ph: 040-68313333

## TAX INVOICE

| | |
|---|---|
| GST Invoice No | : F22036006138 |
| Invoice Date | : 06.02.2021 |
| State | : Telangana |
| State Code | : 36 |
| Internal No | : 9201012583 |
| Sal.Ord.No&Date | : 5202012334 & 03.02.2021 |

6/2/21

| | |
|---|---|
| Transportation Mode | : BY ROAD |
| Transporter | : SNEHA AGENCIES |
| Vehicle Number | : TS08UF1852 |
| Date Of Supply | : 06.02.2021 |
| Way Bill No | : 121299004147 |
| Pur.Ord.No & Date | : CRM/MRAJU/00381..03. & |

IRN: bead268352578618293a88c1f1d86562101188dd83186d3d1cb8718c218a0414

Consignee (85305) : SUMMIT SALES LLP, 5-4-187/3&4, 2ND FLOOR, MG ROAD SECUNDERABAD TELANGANA STATE - 500003

PAN NO : ACQFS2044C
GSTIN No : 36ACQFS2044C1Z7
State : Telangana
State Code : 36
Cell : 9618244433

Delivery (85305) : SUMMIT SALES LLP 5-4-187/3&4, 2ND FLOOR, MG ROAD SECUNDERABAD TELANGANA STATE - 500003

PAN NO : ACQFS2044C
GSTIN No : 36ACQFS2044C1Z7
State : Telangana
State Code : 36
Cell : 9618244433 9502211788

| S.No | Name of the Product | HSN/ACS | Packing | | Quantity ltrs/Kgs | | Basic Value | |
|---|---|---|---|---|---|---|---|---|
| | | | Desc. | Units | Per Unit | Total | Rate | Total |
| 1 | Superfine-30 kg Bag 2057/22.01.2021,2116-2129/02.02.2021 | 32149010 | NOS | 50.00 | 30 | 1,500 | 262.71 | 13,135.50 |

**CERTIFICATE**

Certified that the particulars given above are true and correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly ,from the buyer.

INWARD
Inward No: 15768 Dt: 6/2/21
MRN No: 88373 Dt: 6/2/21
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 97197
Date: 6/2/21
Sign:

| | |
|---|---|
| Less : Cash Disc. | (-)0.00 |
| Less : Scheme Disc. | (-)0.00 |
| Less : Quantity Disc. | |
| Total Amount Before Tax | 13,135.50 |
| Add : Freight | 0.00 |
| CGST @ 9.00 % | 1,182.20 |
| SGST @ 9.00 % | 1,182.20 |
| IGST @ 0.00 % | 0.00 |
| TCS @ 0.000 % | 0.00 |
| Round Off | (+) 10 |
| Total Amount | 15,500.00 |

Total Invoice Amount in Words : FIFTEEN THOUSAND FIVE HUNDRED Rupees Only

Terms & Conditions:
Goods Once Sold Will Not be taken back.
Any legal Disputes Subject to Hyderabad Jurisdiction.

Certified by:
Stores Manager

For NCL Buildtek Ltd
Authorised Signatory

# Purchase Order

 03-02-2021 13:03:07

74378
29.01.21 12:34:13

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| NCL BUILDTEK LIMITED<br>10-3-162, NCL Pearl, 5th floor, Opp: Hyderabad Bhavan, Near: Rail Nilayam, SD Road, East Maradepally, Secunderabad-500026.<br>**GSTIN** 36AACCA9318G1ZQ<br>9866341912 9866341912 | **Doc No** | 74378 | 168339 |
| | **Doc Date** | 03-02-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 03-02-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : M. Raju/ Raj Kiran**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6623 - Paints - Lappam - 30 Kgs - Bag | 50.00 | 262.71 | 0.00 | 18.00 | 15,499.89 |
| | | | | | **Total Order Value . . .** | **15,499.89** |

Rupees : Fifteen Thousand Four Hundred Ninty Nine and Paise Eighty Nine Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'NCL' brand. |
| **Payment Terms** | 100% Advance |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | With in 4 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Included |
| **Warranty** | Nil |
| **Advance Paid** | Rs.15500/- by RTGS |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for revision of stock in SSLLP stores purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Summit Sales LLP*
Authorised Signatory

03/02/2021

Name :
Contact - -

Accepted the above Terms And Conditions
For *NCL BUILDTEK LIMITED*

Name :

Date : / /

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Summit sales llp | Date: | 27.1.2021 |
| Site & Phase : | Summit housing llp | Time: | 11.00 |
| Supplier | | Req. No. | 168339 |
| Material required before date: | | ~~ID~~ No. | 63528 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | ALTEK LAPPUM | 30KGS | 50 | BAGS | | |
| 2 | BIRLA WALL CARE PUTTY 74375 | 20KGS | 20 | BAGS | | |
| 3 | BLACK OXIDE | | 10 | NOS | | |
| 4 | RED OXIDE | | 20 | NOS | | |
| 5 | JANTA PASTE | 500 GMS | 20 | NOS | | |
| 6 | ARALDITE | | 20 | NOS | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| 15 | | | | | | |
| 16 | | | | | | |
| | | | | | | |

Remarks: For ssllp stock maintenance and site use

| | | | |
|---|---|---|---|
| Prepared By | NEHA | Approved by | APPROVED BY |
| Sign.& Date | 27.1.2021 | Sign. & Date | 30 JAN 2021 SOHAM MODI MANAGING DIRECTOR |

Note: On receipt of material at site write inward number and date in last 2 columns.