

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 08/02/2021		Prepared by: Neha	
PO/WO no. 74305		PO / WO Date. 01/02/2021	
Supplier Name Green Belt Services		PO/WO amount 29,892/-	
Firm/Company Vista Homes		Project Vista Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1	03	04/02/2021	31,892/-
2			29,892/-
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 29,892/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			88274
2.			
3.			
☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits : 2067			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 29,892/-			
Amount F - Difference (A - E): GST-18% 29,892/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date			
Remarks: 13/02/2021			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign: Neha			
Date: 08/02/2021	8/2		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

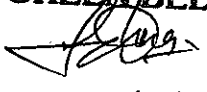


GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. V. Vista Homes
Kushiniguda Hyd.

Sl.No. 03 Date 4/02/2021
D.C.No. 04 Date 04/02/21
P.O.No. 74305 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	supply of plants	-		31,959.00	
		TOTAL		31,959.00	
		For GREEN BELT SERVICES			
Rupees inwards: <u>Thirty one Thousand</u> <u>seven Hundred fifty nine only</u>		 Authorised Signatory			

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme



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GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

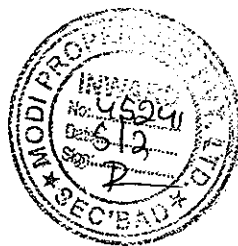
E-mail : greenbeltservices.2212@gmail.com

M/s. Vista HomesKeshaiguda

D.C.No.

Date 04/02/2021P.O.No. 04 74305 Date :

S.No.	PARTICULARS	QUANTITY
1	Arecq palms	210 no's
2	Lantana pink	50 "
3	Lantana white	50 "
4	Acalifa - Red	50 "
5	Acalifa - Green	50 "
6	Transport Extrs	



INWARD	
Inward No: <u>9568</u>	Dt: <u>04/02/2021</u>
MRN No: <u>8827</u>	Dt:
Received By: <u>[Signature]</u>	Sign: <u>[Signature]</u>

Vista Homes

Receivers Signature

For GREEN BELT SERVICES

[Signature]
Authorised Signatory

Purchase Order

Page(s) 1 Of 1

03-02-2021 3:50:03 PM

Ori:

74305

29.01.21 12:34:13

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	74305	180609
Doc Date	01-02-2021	
Quote No	Nil	
Quote Date	01-02-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Areca palam	210.00	120.00	0.00	6.00	26,712.00
2 6031 - Miscellaneous - Plants - NA - nos Lantana Pink	50.00	12.00	0.00	6.00	636.00
3 6031 - Miscellaneous - Plants - NA - nos Lantana White	50.00	12.00	0.00	6.00	636.00
4 6031 - Miscellaneous - Plants - NA - nos Acalypha green	50.00	18.00	0.00	6.00	954.00
5 6031 - Miscellaneous - Plants - NA - nos Acalpha Red	50.00	18.00	0.00	6.00	954.00
Total Order Value . . .					29,892.00
Rupees : Twenty Nine Thousand Eight Hundred Ninety Two Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days**Delivery Location** Vista Homes

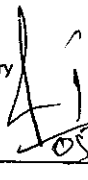
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penalty For Delay Nil**Transportation** Extra.**Warranty** Nil**Advance Paid** Rs.....**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for landscape purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Vista Homes**

Authorised Signatory

Name :


05/02/2021

Accepted the above Terms And Conditions

For **Green Belt Services**

Name :

Date : _/_/_

-Requisition Form

Company Name:		Vista Homes		Date:		30.01.2021	
Site & Phase :		Vista Homes		Time:		12:35	
Supplier:				Req. No.		180609	
Material required before date:		02.02.21		ID No.		63490	

No	Description	Size	Quantity	Units	Inward No	Date
1	Areca palms		210	No's		
2	Lantana Pink		50	No's		
3	Lantana White		50	No's		
4	Acalypha plant Green 74505		50	No's		
5	Acalypha plant Red		50	No's		
6						
7						
8						
9						
10						

Remarks: For Land scape Purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	30.01.21	Sign. & Date	

APPROVED BY
02 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1

01-02-2021 2:23:09 PM

Original / Office Copy / Purchase Div. Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	74305	180609
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Quote No	Nil	
Quote Date	01-02-2021	
SupplyType	Supply	

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Transportation Extra.

Warranty Nil

Advance Paid Rs.....

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Completion Date Nil

Measurment Nil

Security Nil

Remarks

For Vista Homes

Authorised Signatory

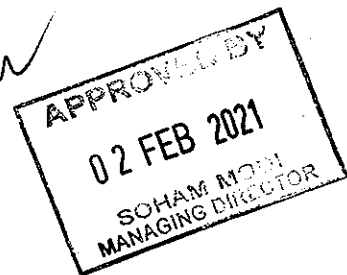
Name :

Accepted the above Terms And Conditions

For Green Belt Services

Name :

Date : / /



1/2/21