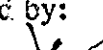


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11/02/2021		Prepared by:		Alpha	
PO/WO no.		74258		PO / WO Date.		30/01/2021	
Supplier Name		Elegant Enterprises		PO/WO amount		31,444.5/-	
Firm/Company		SSUP		Project		SHUP	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		0412		01/02/2021		8290/-	
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.		DC No		DC. Date		MRN No.	
1.						8290/-	
2.						88305	
3.							
						☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO							
☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)							
Is difference between PO / Bill acceptable?							
☐ Yes ☐ No (explained below)							
Excess / short material received							
☐ Approved – within acceptable limits ☐ No (explained below)							
Close PO / W?O							
☐ Yes ☐ No – wait for balance material ☐ No (explained below)							
Advance paid / PDC given (deduct when paying)							
☐ Yes – Rs. _____/- ☐ No							
Payment – due date							
Remarks: Final Bill							
12/02/2021							
Approved by		Purchase Officer		Purchase Manager		MD	
Sign:		Alpha		MINISH PARIKH		Accounts – receiver of bill	
Date		11/02/2021		11/2		Accountant	
						Accounts Manager	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Certified by: 

Stores Manager

Purchase Order



74258

29.01.21 12:31:49

Page(s) 1 Of 1

30-01-2021 1:40:21 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G. Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	74258	168344
Doc Date	30-01-2021	
Quote No	Nil	
Quote Date	30-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Gaurang Kadakia / Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4710 - Electrical - wires - TV wire - RG-6 - mtrs 5 coils	500.00	14.05	0.00	18.00	8,289.50
2 4782 - Electrical - wires - A1 service Wire - 7/20 - mts 10 c	1,000.00	15.00	0.00	18.00	17,700.00
3 4804 - Electrical - other - Earth Powder - NA - bags	5.00	140.00	0.00	5.00	735.00
4 4585 - Electrical - other - Insulation tape - NA - nos	500.00	8.00	0.00	18.00	4,720.00
Total Order Value . . .					31,444.50

Rupees : Thirty One Thousand Four Hundred Forty Four and Paise Fifty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** On complete delivery of all materials only !**Tax** GST included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for Stock purpose.

Completion Date Nil**Measurement** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 30/01/2021

Accepted the above Terms And Conditions.

For **Elegant Enterprises**

Name : _____

Date : / /

Part bill received

@ 408 - 01/02/2021 - 22,420/-

@ 409 - 01/02/2021 - 735/-

Bal - 8,289.5/-

Neha

06/02/2021

Requisition Form

Company Name:		Summit sales llp		Date:		27.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168331 168344	
Material required before date:				ID No.		63469	
No	Description	Size	Quantity	Units	Inward No	Date	
1	DB	3 PHASE	20	NOS			
2	CHANGE OVER		20	NOS			
3	INSULATION TAPE		500	NOS			
4	T.V WIRE		500	MTRS			
5	AL SERVICE WIRE	7/20	1000	MTRS			
6	STREET LIGHTS	25W	8	NOS			
7	EARTH POWDER	25KG	5	NOS			
8	FLOOD LIGHTS	50W	8	NOS			
9							
10							
11							
Remarks: For sslip stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		27.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
28 JAN 2021
SOHAM MODI
MANAGING DIRECTOR