PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11-02-2021	Prepared by:	PRABHAKAR.P
PO/WO no.	74500	PO / WO Date.	06-02-21
Supplier Name	SANTOSH TARPAULIN	PO/WO amount	3,568-32
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	134	05-02-21	3,568-32
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,568-32

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88409	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,568-32
Amount E – PO / WO value:	3,568-32
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☐ No
Payment – due date	**15-02-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 12 FEB 2021				
Date		11/2/21	MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&4IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **134** Invoice Date: 05/02/2021 P.O.No.74500/168371 P.O.Date:06.02.2021 8/2/21

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft10nos	3926	2160sft	@ 1.40	3024.00

INWARD
No: 1953
Date: 09/02/21
Sign: Neha
MODI PROPERTIES PVT. LTD. SEC'BAD

Rupees in words three thousand five hundred sixty eight and thirty two paice only

Total ::	**3024.00**
CGST @ 9% ::	**272.16**
SGST @ 9% ::	**272.16**
IGST 18% ::	
Total GST ::	-
Grand Total ::	**3568.32**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD	
Inward No: 15771	Dt: 6/2/21
MRN No: 88409	Dt: 6/2/21
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

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For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 15771 Dt: 6/2/21
MRN No: 88409 Dt: 6/2/21
Received By:
Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

 06-02-2021 11:06:38 AM

74500
05.02.21 11:33:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	74500 168371
	Doc Date	06-02-2021
	Quote No	Nil
	Quote Date	06-02-2021
	SupplyType	Supply

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	2,160.00	1.40	0.00	18.00	3,568.32
					Total Order Value . . .	**3,568.32**

Rupees : Three Thousand Five Hundred Sixty Eight and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 09/02/2021

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	4.2.2021
Site & Phase:	Summit housing llp	Time:	11.00
Supplier		Req. No.	168371
Material required before date:		ID No.	63699

No	Description	Size	Quantity	Units	Inward No	Date
1	GI BUCKETS		24	NOS		
2	BLUE SHEETS 74500	12X18	10	NOS		
3	SPADE WITH HANDLE		20	NOS		
4	ACID		120	NOS		
5	BOMBAY BROOMS	BIG	50	NOS		
6	COCONUT BROOMS		100	NOS		
7	HAND WASH		48	NOS		
8	LIZOL		24	NOS		
9	COLIN		20	NOS		
10	PHENOYL		20	NOS		
11	WATER BOTTLES		60	NOS		
12						
13						
14						

Remarks: for ssllp stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	4.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 FEB 2021
SOHAM MODI
MANAGING DIRECTOR