

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11-02-2021		Prepared by:		PRABHAKAR.P	
PO/WO no.		74500		PO / WO Date.		06-02-21	
Supplier Name		SANTOSH TARPAULIN		PO/WO amount		3,568-32	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	134	05-02-21		3,568-32			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,568-32	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.			88409	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,568-32	
Amount E – PO / WO value:						3,568-32	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			15-02-21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date		11/2/21	12 FEB 2021				
			MINISH PARK KH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP

5-4-187/3&4Ind floor MG ROAD

SECUNDERABAD 500003

GSTIN No. 36ACQFS2044C1Z7Invoice No: **134**

Invoice Date: 05/02/2021

P.O.No.74500/168371

P.O.Date:06.02.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft 10nos ✓ 	3926	2160sft	@ 1.40	3024.00
Rupees in words three thousand five hundred sixty eight and thirty two paice only			Total ::		3024.00
			CGST @ 9% ::		272.16
			SGST @ 9% ::		272.16
			IGST 18% ::		
			Total GST ::		-
			Grand Total ::		3568.32
Receiver Signature & Seal			For SANTHOSH TARPAULIN Authorized Signatory		

INWARD	
Inward No: 15771	Dt: 6/2/21
MRN No: 88409	Dt: 6/2/21
Received By: [Signature]	Sign: [Signature]
SUMMIT SALES LLP	

Certified by: [Signature]
Stores Manager

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
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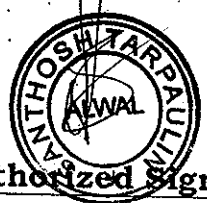
To SUMMIT SALES LLP
5-4-187/3&4Ind floor MG ROAD
SECUNDERABAD 500003

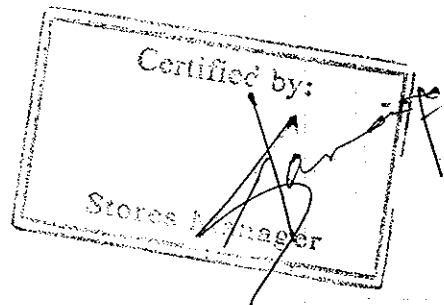
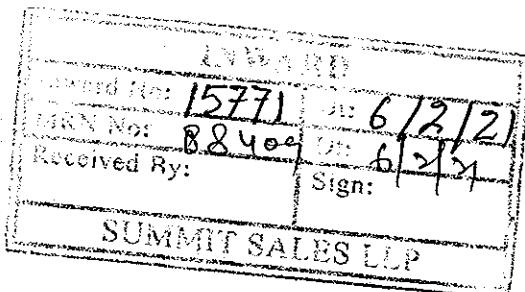
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			Grand Total ::		3568.32
Receiver Signature & Seal			For SANTHOSH TARPAULIN		
			 Authorized Signatory		



Purchase Order

Page(s) 1 Of 1

06-02-2021 11:06:38 AM



74500

05.02.21 11:33:36

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	74500	168371
Doc Date	06-02-2021	
Quote No	Nil	
Quote Date	06-02-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft 10 nos	2,160.00	1.40	0.00	18.00	3,568.32
Rupees : Three Thousand Five Hundred Sixty Eight and Paise Thirty Two Only.					Total Order Value . . . 3,568.32

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name :

09/02/2021

Name :

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Date : _/_/

Requisition Form

Company Name:		Summit sales llp		Date:		4.2.2021	
Site & Phase:		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168371	
Material required before date:				ID No.		63699	
No	Description	Size	Quantity	Units	Inward No	Date	
1	GI BUCKETS		24	NOS			
2	BLUE SHEETS 74500	12X18	10	NOS			
3	SPADE WITH HANDLE		20	NOS			
4	ACID		120	NOS			
5	BOMBAY BROOMS	BIG	50	NOS			
6	COCONUT BROOMS		100	NOS			
7	HAND WASH		48	NOS			
8	LIZOL		24	NOS			
9	COLIN		20	NOS			
10	PHENOYL		20	NOS			
11	WATER BOTTLES		60	NOS			
12							
13							
14							
Remarks: for sslp stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		4.2.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 FEB 2021
SOHAM MODI
MANAGING DIRECTOR