

PURCHASE DIVISION
Advice for approval for credit to supplier

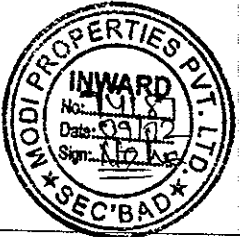
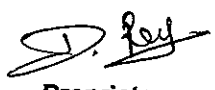
Date:		11-02-2021		Prepared by:		PRABHAKAR.P	
PO/WO no.		74085		PO / WO Date.		22-01-21	
Supplier Name		JAI SRI RAMA COVR BLOCKS		PO/WO amount		10,030-00	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	138	05-02-21		10,030-00			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						10,030-00	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.			88354	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						10,030-00	
Amount E – PO / WO value:						10,030-00	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			15-02-21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			12 FEB 2021				
Date		11/2/21	MINISH PARICH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP-4- 187/3&4, 11nd floor, MG road, secundrabad. 500003 GSTIN - 36ACQPS2044C1Z7		INVOICE NO:138 INVOICE DATE: 05-02-2021 GST: 36CQWPD4814M1Z9 DOCNO: 33849 74085 (Signature) 5/2/21			
S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	8000	0.85	8500.00
TOTAL AMOUNT					8500.00
GST 9%					765.00
GST 9%					765.00
AND TOTAL					10.030.00
Thanking You,				Yours Faithfully FOR JAI SRI RAMA COVER BLOCKS  Proprietor	

INWARD	
Inward No: 15760	Do: 5/2/21
MRN No: 88354	Do: 5/2/21
Received By: [Signature]	Sign: [Signature]
SUMMIT SALES LLP	

Certified by: [Signature]
Stores Manager

Purchase Order

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06-02-2021 14:21:39



74085

16.01.21 10:57:50

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

GST No. : 36ACQFS2044C1Z7

Supplier DetailsJai Sri Rama Cover Blocks
Bowrampet, Ranga Reddy, Telangana

GSTIN 36BTVPD4864J2ZO

9052171934

8185035464

Doc No	74085	168325
Doc Date	22-01-2021	
Quote No	Nil	
Quote Date	22-01-2021	
SupplyType	Supply	

Kind Attn : **Chandan Mishra**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	10,000.00	0.85	0.00	18.00	10,030.00
Rupees : Ten Thousand Thirty Only.					Total Order Value . . . 10,030.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Jai Sri Rama Cover Blocks**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		20.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168325	
Material required before date:				ID No.		63302	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SPACERS 74085		5000	NOS			
2	GL BUCKETS 74086		12	NOS			
3	SPADE WITH HANDLE 74087		20	NOS			
4	SAFETY BELT 74087		10	NOS			
5							
6							
7							
8							
9							
10							
Remarks: For stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		20.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:		Summit sales llp		Date:		4.2.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168372	
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	GUNNY BAGS		500	NOS			
2	SPACERS		5000	NOS			
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
Remarks: for sslp stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		4.2.2021		Sign. & Date			

APPROVED
06 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.