

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10875

Dated : 31-Oct-2020

Particulars	Debit	Credit
PROMOUD-Print Media <i>Dr</i>	400.00	
To ECARD - SLLP LOG Murali		400.00
On Account of : Being amt cr to Murali expenses card towards AGH paper inserts done at Tarnaka on 30.10.2020.		
	₹ 400.00	₹ 400.00

Prepared by: rajkumar.n

Approved by

DEBIT VOUCHER

SUMMIT Sale up

(Modi Health mixturaalupa
up)

Voucher No. _____

A/c. _____

Date :

29/10/20

Paid to			Rs.	Ps.
PAPER Inserts			400.00	/
towards	AGH All Projects PAPER Inserts Receipt			
	Tanjica Habsgusa 30/10/20, Divico 12,			
	Projects			
Rupees	few hundred only			
Paid by Cheque Cash Cheque No. 29 OCT 2020 Dated Drawn on Bank			400.00	

Prepared by

Approved by

Receiver's Signature

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU ¹⁰⁸⁸⁰ (10876)

Dated : 31-Oct-2020

Particulars	Debit	Credit
PROMOUD-Print Media <i>Dr</i>	400.00	
To ECARD - SLLP LOG Murali		400.00
On Account of : Being amt cr to Murali expenses card towards NE paper inserts done at Tarnaka on 30.10.2020.		
	₹ 400.00	₹ 400.00

SUMMIT Sale up

(Nigini Estates)

A/c.

Date : 29/12/20

Paid to	PAPER Inserts		Rs.	Ps.
towards	Mikigini Estate All Projects Paper		400.-	00
	Inserts Done at Tamica Kessigusa			
	Divides 12, Projects 8/10/20			
Rupees	four hundred only			
Paid by	Cheque No.	Dated	Drawn on Bank	
Cash				400.- 00

Prepared by

Approved by  E. PRASAD
MANAGER-PROMOTIONS

Receiver's Signature



SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU ¹⁰⁸⁸¹10877

Dated : 31-Oct-2020

Particulars	Debit	Credit
PROMOUD-Print Media <i>Dr</i>	400.00	
To ECARD - SLLP LOG Murali		400.00
On Account of : Being amt cr to Murali expenses card towards KNM paper inserts done at Tarnaka on 30.10.2020.		
	₹ 400.00	₹ 400.00

Prepared by: rajkumar.n

Approved by

Summit Sale up

(KMM)

A/c. _____ Date : 11/01

Date : 29/10/20

Paid to	PAPER Inserts			Rs.	Ps.
towards	KNM All Projects PAPER Inserts			400.-	0
	Deneat Tamila Habslgusa 30/10/20				
	Divided in Projects				
Rupees	four hundred only				
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
	Cash				400.-

Prepared by

Approved by E. PRASAD
MANAGER-PROMOTIONS

Receiver's Signature

Fraser

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10878

Dated : 31-Oct-2020

Particulars	Debit	Credit
PROMOUD-Print Media <i>Dr</i>	400.00	
<i>To</i> ECARD - SLLP LOG Murali		400.00
On Account of : Being amt cr to Murali expenses card towards MCS Resale and Rental paper inserts done at Tarnaka on 30.10.2020.	₹ 400.00	₹ 400.00

DEBIT VOUCHER

SUMMIT Sareup

(MODI CONSULTANCY SERVICES)

Voucher No. _____

A/c. _____ Date : 29/10/20

Paid to <u>PAPER INSERTS</u>		Rs.	Ps.
towards <u>Rentals Rescue Arc Projects PAPER</u>		400	00
<u>Inserts sent Tamil Nadu Heals. QMS 30/10/20</u>		/	
<u>DMs 1A, Projects</u>			
Rupees <u>four hundred only</u>			
Paid by <u>Cheque</u> <u>Cash</u>		Cheque No. <u> </u> Dated <u> </u> Drawn on Bank <u> </u>	
Approved by <u>E. PRASAD</u> MANAGER-PROMOTIONS		Receiver's Signature <u> </u>	

Prepared by

Approved by

E. PRASAD
MANAGER-PROMOTIONS

Receiver's Signature

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10883

Dated : 31-Oct-2020

Particulars	Debit	Credit
OTHLOAN-Summit Sales LLP <i>Dr</i>	37,300.00	
To REVENUE - Car Hire Charges		37,300.00
On Account of : Being Carhire charges for the month of Oct ' 2020.		
	₹ 37,300.00	₹ 37,300.00

Prepared by: rajkumar.n

Approved by

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10884

Dated : 31-Oct-2020

Particulars	Debit	Credit
OTHLOAN-Summit Sales LLP <i>Dr</i>	27,300.00	
To REVENUE-Goods Transporation Charges		27,300.00
 On Account of : Being Delviery van transportation charges for the month of Oct ' 2020.		
	₹ 27,300.00	₹ 27,300.00

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10886 10885

Dated : 31-Oct-2020

Particulars		Debit	Credit
OIE-Staff Welfare	Dr	275.00	
OIE-Repairs & Maintenance- 4 Wheeler	Dr	680.00	
OE-Automobile & Hire Charges	Dr	93.00	
OIE-Staff Welfare	Dr	100.00	
To ECARD-Shankar D			1,148.00
On Account of :			
Being amt cr to shanker expenses card towards food allowances to Ch Krishna & Narender went to AGH & Gaurang Modi pick up; toll charges made by krishna went to AGH site bills enclosed and Wagon R car door handle replacement (TS10UA 7971)			
		₹ 1,148.00	₹ 1,148.00

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 07-10-2020

Paid to <u>food allowance (P. Narendran)</u>				Rs.	Ps.
towards <u>I went with QC & Team to</u>				275/-	
<u>AM for QC checking. on. 06-10-2020</u>					
Rupees <u>Two hundred and seventy five</u>				/	
<u>only</u>					
Paid by	Cheque No.	Dated	Drawn on Bank		
<u>Cheque</u> Cash				275/-	

Prepared by

APPROVED BY

09 OCT 2020

Approved by
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Receiver's Signature

P.M.

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS
 5-4-187/3 & 4, IInd Floor,
 Soham Mansion, M.G. Road,
 SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 07-10-2020

Paid to	Vehicle Maintenance (TS10EG 7971)		Rs.	Ps.
towards	Wagoner. Car Right Side front door hand Replas		680	00
Rupees	Six hundred and Eighty		/	
	Rupees Only			
Paid by	Cheque No.	Dated	Drawn on Bank	
<u>Cheque</u> Cash	APPROVED BY			680 00

Prepared by

G. JAI KUMAR
 MANAGER

Receiver's Signature

P.M.

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS
5-4-167/3 & 4, IIInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 07-10-2020

Paid to <u>Toll charges</u>		Rs.	Ps.
towards	<u>I went to AHM with QC Team</u>	932	00
	<u>Toll charges at Madugula pally on.</u>	/	
	<u>06-10-2020</u>		
Rupees	<u>Ninty three Rupees only -</u>		
Paid by Cheque Cash Cheque No. Dated Drawn on Bank		932	00

Prepared by

Approved by

Receiver's Signature

P-18

SUMMIT SALES LLP LOGISTICS
 2-4-1873 & 4, IInd Floor,
 Sohani Mansion, M.G. Road,
 SECUNDERABAD-500 003

LIBERT VOUCHER

Voucher No.

Ac

Date

12-10-2000	Paid to Mr. Chandra
12-10-2000	forwards 2 units to Mr. Chandra
12-10-2000	for Mr. Chandra at Hyderabad
12-10-2000	of 10-2000
12-10-2000	Receipt three hundred only
12-10-2000	
12-10-2000	
12-10-2000	
12-10-2000	
12-10-2000	

Drawn on Bank

Credit No.

Grades

Part by

Cash

APPROVED BY
02 OCT 2000
JAI KUMAR
M.H.R.

Receiver's Signature

Prepared by

12-10-2000

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____

Date : 07-10-2020

Paid to	R. freshnut Allowance (Ch. Krishna)		Rs.	Ps.
towards	I went with Sitaram, Leg Kumar and Gaurang Sr to Kervy for pick up Cash. On. 05-10-2020		100	20
Rupees	One hundred Rupees Only.		/	
Paid by	Cheque No.	Dated	Drawn on Bank	
Cash				
	APPROVED BY			100
				20

Ch. Krishna

Prepared by

15 OCT 2020
G. JAI KUMAR
Approved by H.R. & ADMIN

Receiver's Signature

Ch. Krishna

2028/10/10/2020

SUMMIT SALES LLP LOGISTICS
2-A-187/3 & 4, 11th Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No.

07-0-2020

100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)
100	100	Summit Sales LLP Logistics (Private)

07-02-10-2020

Summit Sales LLP Logistics (Private)

8629

4784

1180

2688

(Signature)

Receiver's Signature

Dated

APPROVED BY

12 OCT 2020
JAI KUMAR
MANAGER H. & ADMIN

Prepared by

Paid by

(Signature)

Prepared by

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IIInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 29-09-2020

Paid to Refrshment Allowance (P. Narendar)				Rs.	Ps.
towards I went with QC team to AGH				275 =	00
for QC Cheeking. On. 26-09-2020					
Rupees Two hundred and Seventy five					
Only				/	
Paid by	Cheque No.	Dated	Drawn on Bank		
Cheque CASH				275 =	00

Prepared by

29 SEP 2020
G. JAYSHAMAR
MANAGER, S.B. & A

Approved by

Receiver's Signature

P.N.R.

Weekly - Petty cash /expense card statement.

Name	D. Shive Sharmar		Statement date	16/10/2020		
Prepared by	D. Shive Sharmar		Sign	[Signature]		
From period	7/10/2020		To period	7/10/2020		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	S.S.U.P LOGISTICS		Food Allowance (Kharvander)	275	☒	☒
2.	S.S.U.P LOGISTICS		Newspaper subscriptions (IS 1056774)	680	☒	☒
3.	S.S.U.P LOGISTICS		Toll charges	93	☒	☒
4.	S.S.U.P LOGISTICS		Food Allowance (K.H. Khanna)	100	☒	☒
5.					☒	☒
6.					☒	☒
7.					☒	☒
8.					☒	☒
9.					☒	☒
10.	Total			1148/-		
Amount credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.					
Approved by:	Div. Manager	Accountant	Accounts Manager	MD		
Sign:	APPROVED BY 15 OCT 2020 APPROVED BY 16 OCT 2020					
Date:						

Notes: 1. Scanned copy of this statement to be submitted to the Accounts Manager by Friday 2pm. 2. Original vouchers to be attached to this statement and to respective accounts by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. Vouchers of last week are not received without further approval. 5. Accounts Manager must maintain photocopy of all bills/vouchers for 1 month. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 5,000/- per week.

N. ARUN KUMAR
ALL CAR DOOR WORKS
Near Budha Bhavan
Secunderabad.
Cell: 9347197908

UNIQUE
CASH/CREDIT
MEMO

To

TS 10 eg 7971

Date 07/10/2020

No.

QTY.

PARTICULARS

RATE

AMOUNT

1. Door handle —

Rs. ₹ Ps.

280/-

2. Handle painting —

150

3. Labour charges

250

Thank 'Q'

Visit Again

Total

680

*Goods once sold will not be taken back or exchanged

Signature

Per A Singh

SLLP Logistics
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10884

10886

Dated : 31-Oct-2020

Particulars		Debit	Credit
OE-Automobile & Hire Charges	Dr	760.00	
OIE-Repairs & Maintenance- 4 Wheeler	Dr	550.00	
OIE-Staff Welfare	Dr	1,375.00	
To ECARD-Shankar D			2,685.00
On Account of :			
Being amt cr to Shanker expenses card towards Toll charges made by Salman khan, P Narendher went o AGH Site with QC Team and cantonment board charges bills enclosed; Vehicle NO:- 9758 tyre puncher; and Food allowances given to Salman & Narendher			
		₹ 2,685.00	₹ 2,685.00

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500003.

Voucher No. _____

A/c. _____ Date : 29-09-2020

				Rs.	Ps.
Paid to	Toll Chengu				
towards	I want to ACH for DC Chengu			288	= 00
	On 26-09-2020 at Madugula pally			/	
	Toll gate.				
Rupees	Two hundred and Eighty Eight				
	Only				
Paid by	Cheque No.	Dated	Drawn on Bank		
Cash				288	= 00

APPROVED BY

23 SEP 2020

Prepared by G. JAI KUMAR Approved by

MANAGER-HR & ADMI

Receiver's Signature

P.R

280
285
285
563

20-22-25

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. Suman Khan

Date: 29/09/2020

Paid to				Rs.	Ps.
towards <u>Cardboard Board.</u>				<u>100/-</u>	
<u>cost towards cardboard</u>					
<u>board area for packing material.</u>					
Rupees <u>one hundred only/-</u>					
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
	<u>Cash</u>				<u>100/-</u>

Prepared by

APPROVED BY

29 SEP 2020

G. JAI KUMAR
MANAGER-H.R. & ADMIN

Approved by

Receiver's Signature

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. Salman Khan.

Date: 29/09/2020

Paid to	<u>toll Plaza.</u>	Rs.	Ps.
towards	<u>went to mirguda Area site paid</u>	<u>372</u>	
	<u>toll at toll plaza. on 5/9/2020</u>		
	<u>11/9/2020, 14/9/2020 & 25/9/2020. 93/-</u>		
Rupees	<u>three hundred & seventy two</u>		
	<u>only/-</u>		
Paid by	Cheque No.	Dated	Drawn on Bank
<u>Cash</u>			
			<u>372</u>

Prepared by

APPROVED BY
23 SEP 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Approved by

Receiver's Signature

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

**5-4-187/3 & 4, IIInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003**

Voucher No. _____

A/c. Salman Khan.

Date : 29/09/2020

Paid to <u>Purchase</u>				Rs.	Ps.
towards <u>Vehicle TS WVA958 was</u>				550/-	
<u>Purchased on 29/12/2020 Paid for purchase</u>					
<u>Purpose.</u>					
Rupees <u>five hundred & fifty only</u>					
Paid by Cheque Cash Cheque No. Dated Drawn on Bank				550/-	

Prepared by

APPROVED BY

23 SEP 2020

G. JAI KUMAR
MANAGER-H.H. ADMIN.

Approved by

Receiver's Signature

11

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. Salman Khan Date: 29/09/2020

Paid to		Rs.	Ps.
towards food allowances.		550 / -	
went to Ahmednagar mixed veg & veg			
dropping material with him he had			
food. on 5/9/2020 & 11/9/2020.			
Rupees five hundred & fifty only.			
Paid by <u>Cheque</u>			
Cash			
Cheque No.	Dated	Drawn on Bank	
			550 / -

Prepared by

APPROVED BY
29 SEP 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Approved by

Receiver's Signature

DEBIT VOUCHER

SUMMIT SALES LLP LOGISTICS

5-4-187/3 & 4, IIInd Floor,
Soham Mansion, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. Salman Khan

Date: 29/09/2020

Paid to	<u>food allowances.</u>	Rs.	Ps.			
towards	<u>went to Aute side miryalguda</u>	<u>850/-</u>				
	<u>blottery restaurant withal lotal</u>					
	<u>had food on 19/9/2020 & 28/9/2020.</u>					
Rupees	<u>for husband & baby only</u>					
Paid by	<u>Cheque</u>	Cheque No.	Dated	Drawn on Bank		
	<u>Cash</u>				<u>850/-</u>	

Prepared by



Approved by

Receiver's Signature



Weekly - Petty cash / expense card statement.

Name	D. Shiva Shankar		Statement date	3/10/2020
Prepared by	D. Shiva Shankar		Sign	[Signature]
From period	29/09/2020		To period	29/09/2020
SI No	Debit to company	Debit to project	Description of expense	Amount
1.	SSCLP LOGISTICS		Toll charges Sarnen km	100
2.	SSCLP LOGISTICS		Puncher Shope & Poch nokis	550
3.	SSCLP LOGISTICS		food Allowances Sarnen km	550
4.	SSCLP LOGISTICS		food Allowances Sarnen km	550
5.	SSCLP LOGISTICS		Toll charges " "	372
6.	SSCLP LOGISTICS		food Allowances (P. Narendar)	275
7.	SSCLP LOGISTICS		Toll charges " "	288
8.				
9.				
10.	Total			2685

Amount credited to be ☐ Transfer to Haapay card, ☒ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.

Approved by: ☐ Other:

Div. Manager

Accountant

MD

Sign: [Signature]

Date: 03 OCT 2020

APPROVED BY
03 OCT 2020
A. SAMBA SIVA RAO
SR. MANAGER-ACCOUNTS

Notes: 1. Scanned copy of this statement to be submitted to the Accounts Manager by Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. Vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 1 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.