PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11-02-2021	Prepared by:	PRABHAKAR.P
PO/WO no.	74115	PO / WO Date.	28-1-21
Supplier Name	SRI LAXMI GANESH STEELS & HARDWARE	PO/WO amount	3,817-00
Firm/Company	G V Reserch Center Pvt Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	872	28-01-21	3,817-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,817-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88228	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,817-00
Amount E – PO / WO value:	3,817-00
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**15-02-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		11/2/21					

APPROVED

12 FEB 2021

MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 74115

M/s. G.V. Reserch center Pvt Ltd
M.G. Road
Party's GSTIN 36AAHCG4562D1ZP

Invoice No.: 872
Date : 28/1/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Blade 14"	10 No	145/-	1450	00
	Welding Rod	5 Box	267/-	1335	00
	Machine Blade 4"	25 Nos	18/-	450	00
			Total	3235	00
			SGST @ 9 %	291	15
			CGST @ 9 %	291	15
			IGST @ 18 %		
			Roundup		30
			Grand Total	3817	00

MODI PROPERTIES SEC'BAD
No. 74202
Date 09/02
Sign Neha

INWARD
Inward No. 2464 Dt: 3/2/21
MRN No. 88228 Dt: 03/02/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ____________________

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

74115
16.01.21 11:00:14

 23-01-2021 14:57:36

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	74115	163322
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	23-01-2021	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	23-01-2021	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	9550 - Tools - Machine Blade - other - nos *Cutting blade Norton 14"*	10.00	145.00	0.00	18.00	1,711.00
2	9574 - Tools - Welding Rod - NA - nos	5.00	267.00	0.00	18.00	1,575.30
3	9550 - Tools - Machine Blade - other - nos *Cutting wheel - 4"*	25.00	18.00	0.00	18.00	531.00
					Total Order Value . . .	**3,817.30**

Rupees : Three Thousand Eight Hundred Seventeen and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rod - Mangalam brand.
Payment Terms	100% as advance at the time of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 3,817/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stands fabricate purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Name : 23/01/2021

Accepted the above Terms And Conditions
For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	19.01.2021
Site & Phase :	INNOPOLIS	Time:	10.39
Supplier		Req. No.	163322
Material required before date:		ID No.	63203

No	Description	Size	Quantity	Units	Inward No	Date
1	Cutting wheel	4" dia	01	Box	18 +181.	
2	Cutting wheel	14"dia	10	Nos	145 +181.	
3	Welding electrodes - Mangalam	3.15mm thick	05	Pkts	267 +181.	
4						
5						
6						
7						
8						
10						

APPROVED
23 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For Stands purpose.

Prepared By	MOUNIKA	Approved by	VENKATESH.G
Sign.& Date	19.01.2021	Sign. & Date	19.01.2021

Note: On receipt of material at site write inward number and date in last 2 columns.