PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 8/2/21. | Prepared by: | D.SOWMYA |
| PO/WO no. | 74061 | PO / WO Date. | 22/1/21. |
| Supplier Name | SSIIp. | PO/WO amount | 420. |
| Firm/Company | Modi properties pvt ltd | Project | H.O. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | .15630. | 28/1/21 | 420 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 420 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 13325 | 28/1/21. | | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | | - |
| Amount C –Other Debits : | | | | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 420 |
| Amount E – PO / WO value: | | | | 420 |
| Amount F – Difference (A – E): GST-18% | | | | – |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ ~~Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acc~~eptable limits □ No (explained below) |
| Close PO / W?O | □ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ No |
| Payment – due date | **13.2.2021** |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | DSS | | | | | |
| Date | 8/2/21. | 11/2 | | | | | |

APPROVED
11 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Properties Pvt. Ltd. | Invoice No. | 15630 |
| HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD | Invoice Date | 28-01-2021 |
| | PO No. | 74061 |
| | PO Date. | 22-01-2021 |
| | Req ID | 62952 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 09-01-2021 |
| | Loc Req No | 182512 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2102 - Carpentry - hardware - Gum Tape - NA - nos | | 4 | 89.00 | 356.00 | 18 | 64.08 |
| | 3M | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| IGST | CGST | SGST | Total Taxable Amount | 356.00 | 64.08 |
| | 32.04 | 32.04 | Total Invoice Amount | 420.08 | |

Rupees : Four Hundred Twenty and Paise Eight Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 73896 Date 1/2

*Authorised signatory*

# Purchase Order

 22-Jan-21 2:04:22 PM Original

74061
16.01.21 10:57:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 74061 | 182512 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 22-01-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 22-01-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2102 - Carpentry - hardware - Gum Tape - NA - nos<br>*3M* | 4.00 | 89.00 | 0.00 | 18.00 | 420.08 |
| | | | | | **Total Order Value . . .** | **420.08** |

Rupees : Four Hundred Twenty and Paise Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | 3M Tape double sided |
| **Payment Terms** | After delivery |
| **Tax** | Included in the above prices |
| **Delivery Date** | with in a day |
| **Delivery Location** | Head Office<br>5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve thr ights to reject the items if not as per specificarion above order is for pedestal sticking purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Onlunpuy

pB
Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MPPL | Date: | 08-01-2021 |
| Site & Phase : | HEAD OFFICE | Time: | 10:30 AM |
| Supplier | | Req. No. | 182512 |
| Material required before date: | Urgent | ID No. | 62952 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Double sided tape -3M | STD | 04 | NOS | | |
| 2 | | | | | | |
| 3 | 74061 | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
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| 10 | | | | | | |

| | | | |
|---|---|---|---|
| Remarks : Towards pedastals sticking work purpose. | | | |
| Prepared By | Meenakshi | Approved by | |
| Sign.& Date | 08.01.2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 

| **Customer Details** | DC No. | 13325 |
|---|---|---|
| Modi Properties Pvt. Ltd. | DC Date. | 28-01-2021 |
| HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD | PO No. | 74061 |
| | PO Date. | 22-01-2021 |
| | Req ID | 62952 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 09-01-2021 |
| | Loc Req No | 182512 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2102 - Carpentry - hardware - Gum Tape - NA - nos | | 4 |
| 2 | | | |
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| 4 | | | |
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| 11 | INWARD | | |
| 12 | Inward No: 773 Dt: 28/01/21 | | |
| 13 | MRN No: Dt: | | |
| 14 | Received By: Sign: | | |
| 15 | | | |
| 16 | MODI PROPERTIES | | |
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**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES
40567
30/1

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Properties Pvt. Ltd. | Invoice No. | 15630 |
| HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD | Invoice Date. | 28-01-2021 |
| | PO No. | 74061 |
| | PO Date. | 22-01-2021 |
| | Req ID | 62952 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 09-01-2021 |
| | Loc Req No | 182512 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
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| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 356.00 | | 64.08 |
| | 32.04 | 32.04 | Total Invoice Amount | 420.08 | | |

Rupees : Four Hundred Twenty and Paise Eight Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction