PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/02/21	Prepared by:	Keerthi
PO/WO no.	74485	PO / WO Date.	05/02/21
Supplier Name	SSIIP	PO/WO amount	21386/-
Firm/Company	Modi properties Pvt. Ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	15790	08/02/21	21,386/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21386/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13462	08/02/21		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				21386/-
Amount E – PO / WO value:				21386/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____ /- ☑ No
Payment – due date	12/02/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]	APPROVED 11 FEB 2021				
Date	11/02/21	11/2	MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15790
Modi Properties Pvt. Ltd.	Invoice Date.	08-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74485
	PO Date.	05-02-2021
	Req ID	63317
GSTIN : 36AABCM4761E1ZM	Req Date	22-01-2021
	Loc Req No	182562

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6143 - Miscellaneous - Cartridge Holder - NA - Nos		6	337.00	2,022.00	18	363.96
	Broom, mop multipurpose holder						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,022.00	363.96
	181.98	181.98	Total Invoice Amount	2,385.96	

Rupees : Two Thousand Three Hundred Eighty Five and Paise Ninty Six Only.

MODI PROPERTIES PVT. LTD. INWARD No: 74208 Date: 9/2/21 Sign: [signature] ★SEC'BAD★

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-Feb-21 4:26:50 PM

Origir 74485
05.02.21 11:33:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74485	182562
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6143 - Miscellaneous - Cartridge Holder - NA - Nos *Broom, mop multipurpose holder*	6.00	337.00	0.00	18.00	2,385.96
			Total Order Value . . .			**2,385.96**

Rupees : Two Thousand Three Hundred Eighty Five and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	Amazon brand
Payment Terms	After delivery
Tax	Included
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified above order is for HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	22-1-2020
Site & Phase :	HEAD OFFICE	Time:	11:30AM
Supplier		Req. No.	182562
Material required before date:	Urgent	ID No.	63317

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	Wall hangers	STD	06	NOS		
2						
3	74485					
4						
5						
6						
7						
[illegible]						
9						
10						

Remarks :Towards house keeping work purpose.

Prepared By	Meenakshi.N	Approved by	APPROVED
Sign.& Date	22-01-2020	Sign. & Date	23 JAN 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	13462
Modi Properties Pvt. Ltd.	DC Date.	08-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74485
	PO Date.	05-02-2021
	Req ID	63317
GSTIN : 36AABCM4761E1ZM	Req Date	22-01-2021
	Loc Req No	182562

	Description of Goods	HSN/SAC	Qty
1	6143 - Miscellaneous - Cartridge Holder - NA - Nos		6
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15	INWARD		
16	Inward No: 815 Dt: 08/02/21		
17	IRN No: Dt:		
18	Received By: Sign:		
19			
20	MODI PROPERTIES		
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No: 45428 Date: 10/2 SEC'BAD

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15790
Modi Properties Pvt. Ltd.	Invoice Date.	08-02-2021
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	PO Date.	05-02-2021
	Req ID	63317
GSTIN : 36AABCM4761E1ZM	Req Date	22-01-2021
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction