

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/02/21		Prepared by: Kuthi	
PO/WO no. 74202		PO / WO Date. 28/01/21	
Supplier Name S.R. Lights		PO/WO amount 51,772/-	
Firm/Company Vista Homes		Project Vista Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2564	06/02/21	51,772/-
2			/
3			/
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			51,772/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			51,772/-
Amount E – PO / WO value:			51,772/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		12/02/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Kuthi		11 FEB 2021
Date	11/02/21	11/2	MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

S. No. 2564

Date : 06/02/2021

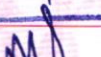
Purchaser R.C. No. / GST No.

36 AA 6F V2 06 8 P 1 Z J

(74202 180602)

M.S. VPSTA HONES 5-4-187/3 And Hind floor MG ROAD Secunder

RR/GR No. Date Goods through Freight Weight

INWARD	
Inward No: 25702	Dt: 05/02/20
MRN No: 88404	Dt:
Received By:	Sign: 
Vista Homes	

Rupees in words : fifty one thousand
seven hundred seventy two

Bank Details

YES BANK

A/c No. 041361900000335

IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

Total	43875 - 60
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CGST 9 % 3948 - 76

SGST	9 %	3948 - 75
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IGST	%
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Grand Total	51,772 - 50
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1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

For S.R. Lights

[Signature]

Purchase Order

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74202

29.01.21 12:31:48

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From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

S.R.Lights
846/4-3-2, RP Road, Secunderbad-3

GSTIN 36AHMPR9714P1ZB

64594769

900008544/9246370769

Doc No	74202	180602
Doc Date	28-01-2021	
Quote No	Nil	
Quote Date	28-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4745 - Electrical - other - Wall Hanging Light - NA - nos Type 3	65.00	675.00	0.00	18.00	51,772.50
Total Order Value . . .					51,772.50

Rupees : Fifty One Thousand Seven Hundred Seventy Two and Paise Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for E block purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **S.R.Lights**

Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Vista Homes		Date:		27.01.2021	
Site & Phase :		Vista Homes		Time:		13:55	
Supplier:				Req. No.		180602	
Material required before date:		29.01.21		ID No.		63405	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Main Door Lights Type - 3		65	No's			
2							
3							
4							
5							
6							
7							
8							
Remarks: For E-Block purpose							
Prepared By		T.Madhu		Approved by			
Sign. & Date		27.01.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Estimate/Draft PO

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Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

S.R.Lights
846/4-3-2, RP Road, Secunderbad-3

GSTIN 36AHMPR9714P1ZB
64594769

900008544/9246370769

Doc No	74202	180602
Doc Date	28-01-2021	
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Quote Date	28-01-2021	
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Authorised Signatory

Accepted the above Terms And Conditions

For **S.R.Lights**

Name : _____

Name : _____

Date : __/__/__