

SLLP Common Expenses

5-4-187/3 & 4, M G Road

Ranigunj, Secunderabad

Journal Register

1-Oct-2020 to 31-Oct-2020

Date	Particulars	Vch Type	Vch No.	Debit Amount	Page 1 Credit Amount
3-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10251	3,329.00 ✓	
3-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10252	99.00 ✓	
3-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10253	540.00 ✓	
9-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10254	15,000.00 ✓	
9-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10255	4,762.00 ✓	
9-10-2020	TDS-1.5% Contract	Journal	JOU/10256	5,519.00 ✓	
9-10-2020	TDS-1.5% Contract	Journal	JOU/10257	2,960.00 ✓	
9-10-2020	TDS-7.5% Professional Charges	Journal	JOU/10258	1,126.00 ✓	
9-10-2020	TDS-7.5% Professional Charges	Journal	JOU/10259	4,313.00 ✓	
9-10-2020	TDS-7.5% Professional Charges	Journal	JOU/10260	1,313.00 ✓	
12-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10261	4,455.00 ✓	
12-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10262	2,019.00 ✓	
12-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10263	3,246.00 ✓	
12-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10264	1,510.00 ✓	
12-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10265	1,553.00 ✓	
16-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10266	495.00 ✓	
16-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10267	3,835.00 ✓	
16-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10268	2,756.00 ✓	
16-10-2020	OIE-Petrol/Disiel/Oil	Journal	JOU/10269	10,000.00 ✓	
17-10-2020	OTHLOAN- TDS Receivable 20 - 21	Journal	JOU/10270	2,250.00 ✓	
24-10-2020	OEUD-House Keeping Services	Journal	JOU/10271	65,426.00 ✓	
24-10-2020	OIE-Repairs & Maintenance-Equipment	Journal	JOU/10272	9,600.00 ✓	
24-10-2020	OIE-Repairs & Maintenance-Equipment	Journal	JOU/10273	8,200.00 ✓	
24-10-2020	OIE-Repairs & Maintenance-Equipment	Journal	JOU/10274	9,700.00 ✓	
30-10-2020	OIE-Repairs & Maintenance-Equipment	Journal	JOU/10275	9,800.00 ✓	
30-10-2020	OIE-Repairs & Maintenance-Equipment	Journal	JOU/10276	8,800.00 ✓	
31-10-2020	OE-TDS	Journal	JOU/10277	750.00 ✓	
31-10-2020	OEUD-Consultancy Charges	Journal	JOU/10278	7,500.00 ✓	
31-10-2020	OEUD-Consultancy Charges	Journal	JOU/10279	10,000.00 ✓	
31-10-2020	OIE- Office Expenses	Journal	JOU/10280	5,880.00 ✓	
31-10-2020	SUP-P J Agencies	Journal	JOU/10281	283.00 ✓	
31-10-2020	SUP-Dhaval Auto	Journal	JOU/10282	1,004.00 ✓	
31-10-2020	OIE- Office Expenses	Journal	JOU/10283	300.00 ✓	
31-10-2020	OE-Misc. Services	Journal	JOU/10284	300.00 ✓	
31-10-2020	Sundry Purchases-URD	Journal	JOU/10285	757.00 ✓	
31-10-2020	PROMOUD-Print Media	Journal	JOU/10286	70.00 ✓	
31-10-2020	PROMOUD-Print Media	Journal	JOU/10287	2,505.00 ✓	
31-10-2020	OIE- Office Expenses	Journal	JOU/10288	300.00 ✓	
31-10-2020	OIE- Office Expenses	Journal	JOU/10289	500.00 ✓	
31-10-2020	GST Payable	Journal	JOU/10290	22,040.70 ✓	
31-10-2020	Output CGST	Journal	JOU/10291	55,377.27 ✓	
31-10-2020	GST Payable	Journal	JOU/10292	18,000.00 ✓	
31-10-2020	GST Payable	Journal	JOU/10293	70,713.84 ✓	

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10251

Dated : 3-Oct-2020

Particulars		Debit	Credit
OTHLOAN- TDS Receivable 20 - 21	Dr	3,329.00	
To Mehta And Modi Realty Kowkur LLP			3,329.00
On Account of : Being TDS Receivable from GHT towards against Bill No:- 3329.		₹ 3,329.00	₹ 3,329.00

Prepared by: raikumar n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10252

Dated : 3-Oct-2020

Particulars		Debit	Credit
OTHLOAN- TDS Receivable 20 - 21	Dr	99.00	
To Silver Oak Villas LLP			99.00
On Account of : Being TDS receivable from SOVLLP towards against Bill No:- 10098.			
		₹ 99.00	₹ 99.00

Prepared by: raikumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10253

Dated : 3-Oct-2020

Particulars		Debit	Credit
OTHLOAN- TDS Receivable 20 - 21	Dr	540.00	
To Vista Homes			540.00
On Account of :			
Being Neft from Vista Homes towards against Bill No:- 10096.			
		₹ 540.00	₹ 540.00

Prepared by: rajkumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10254

Dated : 9-Oct-2020

Particulars	Debit	Credit
OTHLOAN- TDS Receivable 20 - 21 To Matrix Real Estates Consultants LLP	15,000.00	15,000.00
On Account of : Being TDS Receivable from Matrix Real Estates Consultants LLP towards against Bill NO:- 10029.		
	₹ 15,000.00	₹ 15,000.00

Prepared by: raikumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10255

Dated : 9-Oct-2020

Particulars	Debit	Credit
OTHLOAN- TDS Receivable 20 - 21 To Modi Realty Mallapur LLP	Dr 4,762.00	4,762.00
On Account of : Being TDS Receivable from GMR towards against Bill No:- 10103.		
	₹ 4,762.00	₹ 4,762.00

Prepared by: raikumar n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10256

Dated : 9-Oct-2020

Particulars		Debit	Credit
TDS-1.5% Contract	Dr	5,519.00	
To SUP- Summit Sales Llp			5,519.00
On Account of :			
Towards TDS for the month of June-20			
		₹ 5,519.00	₹ 5,519.00

Prepared by: rajkumar.n

Approved by

Particulars		
TDS-1.5% Contract		
To SUP- Summit Sales Lip		
	Dr	
	2,960.00	
		2,960.00
On Account of :		
Towards TDS for the month of Aug-20		
	₹ 2,960.00	₹ 2,960.00

No. : J0U/10257

Dated : 9-Oct-2020

Journal Voucher

SSLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

No. : J0U/10258

Dated : 9-Oct-2020

Journal Voucher

SSLP Common Expenses
 5-4-187/3 & 4, M G Road
 Ranigunj, Secunderabad
 State Name : Telangana, Code : 36

Particulars		
TDS-7.5% Professional Charges		Dr
To SUP- Summit Sales Lip		1,126.00
On Account of :		
Towards TDS for the month of June-20		
	₹ 1,126.00	
		₹ 1,126.00
Credit		

No. : J0U/10259

Dated : 9-Oct-2020

Journal Voucher

SLLP Common Expenses
5-4-18/73 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Particulars	Debit	Credit
TDS-7.5% Professional Charges		
To SUP-Summit Sales Llp	4,313.00	
		4,313.00
On Account of :		
Towards TDS for the month of Aug-20		
		₹ 4,313.00
		₹ 4,313.00

No. : J0U/10261

Dated : 12-Oct-2020

Journal Voucher

SSLP Common Expenses
 5-4-187/3 & 4, M G Road
 Ranigunj, Secunderabad
 State Name : Telangana, Code : 36

Particulars		
OTHLOAN- TDS Receivable 20 - 21		Dr
To Mayflower Platinum		4,455.00
On Account of :		
Being TDS Receivable from MPL towards against Bill NO:-		
10102.		
	₹ 4,455.00	
		₹ 4,455.00
Credit		
	Debit	

Particulars	Debit	Credit
OTHLOAN- TDS Receivable 20 - 21	Dr	
To Nilgiri Estates		2,019.00
On Account of : Being TDS Receivable from NE towards against Bill No:- 10106.		
	₹ 2,019.00	₹ 2,019.00

No. : J0U/10262

Dated : 12-Oct-2020

Journal Voucher

SSLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

No. : J0U/10264

Dated : 12-Oct-2020

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

Particulars		
OTHLOAN- TDS Receivable 20 - 21		
To Modi Farm House (Hyderabad) LLP		Dr
On Account of :		
Being TDS Receivable from MFHLLP towards against Bill NO: - 10108.		
	Debit	1,510.00
	Credit	1,510.00
		₹ 1,510.00
		₹ 1,510.00

SSLP Common Expenses

5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL/10265

Dated : 12-Oct-2020

Particulars	Debit	Credit
OTHLOAN- TDS Receivable 20 - 21		
To Vista Homes		
On Account of :		
Being TDS Receivable from Vista Homes towards against Bill		
NO:- 10105.		
	₹ 1,553.00	₹ 1,553.00
		1,553.00

No. : J0U/10266

Journal Voucher

SLLP Common Expenses
 5-4-187/3 & 4, M G Road
 Ranigunj, Secunderabad
 State Name : Telangana, Code : 36

Dated : 16-Oct-2020

Particulars		
OTHLOAN- TDS Receivable 20 - 21		
To Silver Oak Villas LLP	Dr	
		495.00
On Account of :		
Being TDS Receivable from SOVLLP towards against Bill No:-		
10098.		
		₹ 495.00
Credit		495.00
Debit		₹ 495.00

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10267

Dated : 16-Oct-2020

Particulars		Debit	Credit
OTHLOAN- TDS Receivable 20 - 21 To Silver Oak Villas LLP	Dr	3,835.00	3,835.00
On Account of : Being TDS Receivable from SOVLLP towards against Bill No:- 10104		₹ 3,835.00	₹ 3,835.00

Prepared by: raikumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10268

Dated : 16-Oct-2020

Particulars		Debit	Credit
OTHLOAN- TDS Receivable 20 - 21	Dr	2,756.00	
To GV Research Centers Private Limited			2,756.00
On Account of : Being TDS Receivable from GVRC towards against Bill No;- 10110		₹ 2,756.00	₹ 2,756.00

Prepared by: rajkumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10270

Dated : 17-Oct-2020

Particulars	Debit	Credit
OTHLOAN- TDS Receivable 20 - 21 To Aedis Developers LLP	Dr 2,250.00	2,250.00
	₹ 2,250.00	₹ 2,250.00

On Account of :

Being TDS Receivable from AEDIS towards against Bill NO;-
10112.

Prepared by: rajkumar.n

Approved by

Journal Voucher

No. : JOURNAL 10258 10269

Dated : 16-Oct-2020

Particulars		Debit	Credit
O/E-Petrol/Diesel/Oil To BPCL	Dr	10,000.00	10,000.00
On Account of : Being amt cr to BPCL towards Ho generator backup period from 22.09.20 to 06.10.2020.		₹ 10,000.00	₹ 10,000.00

Prepared by: reikumar n

Approved by

Principles

Name and number of generator:										Location of installation:		Security	Admin. /	
Capacity:								Average per hour = C/G	Reload amount	Amount paid	Balance in petrocard	Remarks	Sign. M	Audit Sign. N
Date	Time	Fuel in litres	Refueled by Name	Signature	Start Time	End Time	Total Hours	H	I	J	K	L		
A	B	C	E	D	E	F	G							
29/9/12	11:30	51.84	D. Sharma		8:50	8:50	30m	1	-	4000/-	-	Gas		29/9/12
11					15:10	17:25	2.15hr					Gas		29/9/12
30/9/12					8:00	8:30	30m					Gas		30/9/12
11					11:00	12:50	1.40hr					Gas		30/9/12
11					16:00	17:30	1.15hr					Gas		30/9/12
11					19:10	20:00	1.00hr					Gas		30/9/12
11					8:00	8:30	30m					Gas		30/9/12
11					9:00	12:15	3.15hr					Gas		30/9/12
11					14:10	16:50	2.40hr					Gas		30/9/12
11					8:00	8:30	30m					Gas		30/9/12
11					11:20	14:00	2.40hr					Gas		30/9/12
11					14:00	16:00	2.00hr					Gas		30/9/12
11					16:00	18:00	2.00hr					Gas		30/9/12
11					18:00	20:00	2.00hr					Gas		30/9/12
11					20:00	22:00	2.00hr					Gas		30/9/12
11					22:00	24:00	2.00hr					Gas		30/9/12
11					24:00	26:00	2.00hr					Gas		30/9/12
11					26:00	28:00	2.00hr					Gas		30/9/12
11					28:00	30:00	2.00hr					Gas		30/9/12
11					30:00	32:00	2.00hr					Gas		30/9/12
11					32:00	34:00	2.00hr					Gas		30/9/12
11					34:00	36:00	2.00hr					Gas		30/9/12
11					36:00	38:00	2.00hr					Gas		30/9/12
11					38:00	40:00	2.00hr					Gas		30/9/12
11					40:00	42:00	2.00hr					Gas		30/9/12
11					42:00	44:00	2.00hr					Gas		30/9/12
11					44:00	46:00	2.00hr					Gas		30/9/12
11					46:00	48:00	2.00hr					Gas		30/9/12
11					48:00	50:00	2.00hr					Gas		30/9/12
11					50:00	52:00	2.00hr					Gas		30/9/12
11					52:00	54:00	2.00hr					Gas		30/9/12
11					54:00	56:00	2.00hr					Gas		30/9/12
11					56:00	58:00	2.00hr							

Paniquité

[illegible]

HEAD OFFICE LOG BOOK - GENERATOR

Name and number of generator:					Location of installation:					Security		Admin. /	
Capacity:					Average per hour = C/G	Reload amount	Amount paid	Balance in petrocord	Remarks	Sign. M	Audit Sign. N		
Date	Time	Fuel in litres	Refueled by Name	Signature	Start Time	End Time	Total Hours	H	I	J	K	L	
24/12	B	C	E	D	E	F	G						
"					15.10	17.30	2.20						
28/1-9/12					18.15	19.25	1.10						
"					8.00	8.30	30m						
28/1-9/12					9.00	11.00	1.50						
"					15.25	17.35	2.10						
"					8.00	8.30	30m						
24/12					11.05	12.25	1.20						
"					-	-	-						
24/12	15.25	39.52	D. Shera		16.00	18.35	2.35						
"					8.00	8.30	30m						
25/12					10.05	11.35	1.30						
"					14.15	15.50	1.35						
"					17.15	18.35	1.20						
"					21.00	8.30	30m						
26/12					9.25	12.15	2.30						
"					17.05	19.15	2.10						
"					11.30	12.50	1.20						
28/12					8.00	8.30	30m						
"					14.15	15.25	1.10						
Prepared by:					Verified by:								

SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

Dated : 24-Oct-2020

No. : JOU/10260 10271

Particulars	Dr	Debit	Credit
OEUD-House Keeping Services		65,426.00	
To TDS-1.5% Contract			981.00
To SUP- Shreyas Services			64,445.00
New Ref JOU/10259 64,445.00 Cr			
On Account of : Being amt cr to Shreyas Service towards Housekeeping charges for the month of Oct ' 20 against Bill No:- 238 dt:- 31. 10.2020.			
		₹ 65,426.00	₹ 65,426.00

Prepared by: raikumar n

Approved by

BILL

Ph: +91 9849371442

SHREYAS SERVICES

To
M/s.: Summit Sales LLP Common Expense
5-4-187/3 & 4, Soham Mansion,
M.G. Road, Secunderabad - 500003.

Bill No.: 1238 Month: Oct-2020

Date: 31.10.2020

GSTIN: 36ACIFS6178F2ZP

PAN NO: ACIFS6178F

GST No. _____

Sl. No.	DESCRIPTION	QTY.	RATE	AMOUNT
1.	Housekeeping charges for the Month of October 2020	—	—	65426/-
Rupees in words: Sixty five thousand four hundred and twenty only.				Total Value 65426/-
Pay: 65426/-				Supervision@ % —
				Grand Total 65426/-

Terms & Conditions: The above bill should be paid within the month

CHECKED

SECURITY/SUP.

By: _____

04/11/20

Dt: _____

APPROVED BY

04 NOV 2020

G. JAI KUMAR
MANAGER-H.R. & ADMIN

For SHREYAS SERVICES

K. Gopi

Authorised Signatory

1-11-138/11, Begumpet, Hyderabad - 500 016. Email: shreyasservices.k@gmail.com

General Sales & Comm.

General Services

Payments detailed for the month of Oct-2020

1. Amst. Jewelers: 8196/-
2. Gaineth: 10982/-
3. Gaineth: 8852/-
4. Gaineth: 10328/-
5. Pranam: 8852/-
6. Shashirubh: 10328/-
Part: 57840/-
Part: 1600/-

Part: 55940/-
Part: 5594/-
101. Gaineth: 2692/-
Part: 200/-
Part: 65426/-
Part: 65426/-
Part: 65426/-

CHECKED
SECURITY/SUP.

By: AS Devalulla

AS

Summit Ques 214 Common-Response 11

Shreya's Service
for the month of Oct-2020

Parents details for the month of Oct-2020

1. Anshu Yadav:	21 + 02 + 02 + 02 = 27	8192/-
2. Gaurav:	31 + 02 + 02 = 35	8852/-
3. Gaurav:	25 + 02 = 27	10328/-
4. Manoj:	30 + 02 = 32	8852/-
5. Parveen:	25 + 02 = 27	10328/-
6. Shashi:	80 + 02 = 82	57540/-
	<u>177</u>	<u>57540/-</u>

Other details

1. Anshu Yadav:	200
2. Gaurav:	200
3. Gaurav:	400
4. Manoj:	200
5. Parveen:	400
6. Shashi:	200
	<u>1600</u>

Shreya's
Service
for the month of Oct-2020

Genit 20/20 Common

Shreea Baidya

Attendance detail for the month of Oct. 2020.

1. Anshirad: office for 21 days Present
leave: 10 days, late: 13 days, OT: 2.0 days

Note: 03 days late Consider for late Consider

2. Gaurish: office for 31 days Present
leave: 0, late: 14 days, OT: 1.0
Note: 01 days late Consider for late Consider

Note: 02 days late Consider for late Consider

3. Gaurish: office for 31 days Present
leave: 06 days, late: 14 days, OT: 1.0
Note: 01 days late Consider for late Consider

Note: 01 days late Consider for late Consider

4. Gaurish: office for 31 days Present
leave: 10, late: 16 days, OT: 1.0
Note: 01 days late Consider for late Consider

5. Gaurish: office for 31 days Present
leave: 06 days, late: 14 days, OT: 1.0
Note: 01 days late Consider for late Consider

Note: 01 days late Consider for late Consider

6. Gaurish: office for 31 days Present
leave: 10 days, late: 13 days, OT: 1.0
Note: 01 days late Consider for late Consider

checked

03/11/20

SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL **10261** **10272**

Dated : 24-Oct-2020

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment	Dr	9,600.00	
To ECARD-SSLLP COMEXP SUNEEL K			9,600.00
On Account of :			
being amt cr to suneel expenses card towards Laptop repairing charges and printer repairing charges (MPL 4800; AGH 2400 & 2400)			
		₹ 9,600.00	₹ 9,600.00

Prepared by: raikumar n

Approved by:

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU(10262) 10273

Dated : 24-Oct-2020

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment	Dr	8,200.00	
To ECARD-SLLP COMEXP SUNEEL K			8,200.00
On Account of :			
being amt cr to suneel expenses card towards Laptop repairing charges and printer repairing charges (SLLP 4200; KNM 2000 & VOCLLP 2000)			
		₹ 8,200.00	₹ 8,200.00

Prepared by: raikumar n

Approved by

SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL **10263** 10274

Dated : 24-Oct-2020

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment To ECARD-SSLLP COMEXP SUNEEL K	Dr	9,700.00	9,700.00
On Account of : being amt cr to suneel expenses card towards Laptop repairing charges and printer repairing charges (GVRC 2000; MPL 2200; SSLLP 2500 & GMR 3000)		₹ 9,700.00	₹ 9,700.00

Prepared by: salkumar

Approved by:

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL 10264 10275

Dated : 30-Oct-2020

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment	Dr	9,800.00	
To ECARD-SLLP COMEXP SUNEEL K			9,800.00
On Account of :			
being amt cr to suneel expenses card towards Laptop repairing charges and printer repairing charges (MPL 2400 + 3500; MPPL 1500 & GMR 2400)			
		₹ 9,800.00	₹ 9,800.00

Prepared by: raikumar n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL 10265 10276

Dated : 30-Oct-2020

Particulars	Dr	Debit	Credit
OIE-Repairs & Maintenance-Equipment To ECARD-SLLP COMEXP SUNEEL K		8,800.00	8,800.00
On Account of : being amt cr to suneel expenses card towards Laptop repairing charges and printer repairing charges (SLLP 1800 +2500; MPPL 4500)		₹ 8,800.00	₹ 8,800.00

Prepared by: raikumar n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU(10259) 10277

Dated : 31-Oct-2020

Particulars		Debit	Credit
OE-TDS	Dr	750.00	
To TDS-7.5% Professional Charges			750.00
On Account of : Being amt credited to TDS Payable towards C Balagopal TDS Deduction monthly for the month of OCT ' 2020.		₹ 750.00	₹ 750.00

Prepared by: rajkumar.n

Approved by

Journal Voucher

No. : JOU/10260

10278

Prepared by: rajkumar.n

Approved by

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10261 10279

Dated : 31-Oct-2020

Particulars		Debit	Credit
OEUD-Consultancy Charges	Dr	10,000.00	
To SP-Bala Gopal			10,000.00
New Ref JOU/10261	10,000.00 Cr		
		₹ 10,000.00	₹ 10,000.00

On Account of :

Being Retainership charges for the month Oct ' 2020.

Prepared by: rajkumar.n

Approved by

SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10265 10280

Dated : 31-Oct-2020

Particulars	Debit	Credit
OIE- Office Expenses		
To SUP - Sri Kanaka Durga Enterprises	Dr 5,880.00	
New Ref JOU/10265 5,880.00 Cr		5,880.00
On Account of : Being water bottles charges for the month of Oct ' 2020 against Bill No:- 274 dt:- 31.10.2020.		
	₹ 5,880.00	₹ 5,880.00

Prepared by: salkumar n

Approved by:

CASH / CREDIT MEMO

SRI KANAKA DURGA ENTERPRISES

D.B.R. Mills, Mothilal Nehru Nagar, Hyderabad.

No. 274

Ph : 7799650133

Date: 31.10.2020

Customer Name Summit Sahas LP Common Deben

Address

S.No.	PARTICULARS	Qty. in Ltrs.	Rate Per Lt.	AMOUNT Rs.	P.
	Balance Due				
	No. of Bottles Refilled for the Month of 05.2020	Ltrs.			
	20 Ltr. Bottles Qty 210	20 Ltr	28	5880	

CASH / CREDIT MEMO

SRI KANAKA DURGA ENTERPRISES

D.B.R. Mills, Mothilal Nehru Nagar, Hyderabad.

No 274

Ph : 7799650133

Date 31.10.2020

Customer Name

Summit Sahas LLP Commerce

Address

S.No.	PARTICULARS	Qty. in Ltrs.	Rate Per Lt.	AMOUNT Rs.	P.																
	Balance Due																				
	No. of Bottles Refilled for the Month of 05.2020	Ltrs.																			
	20 Ltr. Bottles Qty. 210	206	28	5880																	
	<table border="1"> <tr> <th colspan="2">INWARD</th> </tr> <tr> <td>Inward No: 632</td> <td>Dr: 04/11/20</td> </tr> <tr> <td>MRN No:</td> <td>Dr:</td> </tr> <tr> <td>Received By: Samar Singh</td> <td>Sign: </td> </tr> <tr> <td colspan="2">MOL PROPERTIES</td> </tr> </table>		INWARD		Inward No: 632	Dr: 04/11/20	MRN No:	Dr:	Received By: Samar Singh	Sign: 	MOL PROPERTIES		<table border="1"> <tr> <th colspan="2">APPROVED BY</th> </tr> <tr> <td colspan="2">02 NOV 2020</td> </tr> <tr> <td colspan="2">G. JAI KUMAR MANAGER-H.R. & ADMIN</td> </tr> </table>		APPROVED BY		02 NOV 2020		G. JAI KUMAR MANAGER-H.R. & ADMIN		
INWARD																					
Inward No: 632	Dr: 04/11/20																				
MRN No:	Dr:																				
Received By: Samar Singh	Sign: 																				
MOL PROPERTIES																					
APPROVED BY																					
02 NOV 2020																					
G. JAI KUMAR MANAGER-H.R. & ADMIN																					
	TOTAL			5880																	

Rupees in words Five thousand

eight hundred and eighty

For SRI KANAKA DURGA ENTERPRISES

SRI KANAKA DURGA

Ph: 9603903186

RO Processed, Ozonised, UV Sterilised Pack

* Details *
* Received *

Payment Due

Date

Amount

Chq. No.

Name

Address

Phones

Contact Person

DATE	20 Ltr. CAN DELIVERED	RETURN CAN	BALANCE	SIGN.	REMARKS
01/10/12	08	08	12		
03/10/12	07	07	12		
05/10/12	09	09	12		
06/10/12	11	11	12		
07/10/12	09	09	12		
08/10/12	08	08	12		
09/10/12	07	07	12		
10/10/12	09	09	12		
12/10/12	10	10	12		
13/10/12	08	08	12		
14/10/12	09	09	12		

SSLLP Comm Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

Dated : 31-Oct-2020

No. : JOU/10270 10281

Particulars	Dr	Debit	Credit
SUP-P J Agencies New Ref JOU/10270 To ECARD - SSLLPCOMPEXP SHANKAR D	283.00 Dr	283.00	283.00
On Account of : Being amt cr to Shanker expenses card towards purchase of Pad locks against Bill No:- 2246 dt:- 06.10.2020.		₹ 283.00	₹ 283.00

Prepared by: rajkumar.n

Approved by

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
 Soham Mansion, 5-4-187/3, And 4,
 3rd Floor, M.G. Road,
 SECUNDERABAD-500 003.

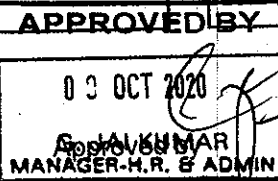
Voucher No. _____

A/c. _____

Date: 9/10/2020

Paid to <u>P.T. AGENCIES</u>		Rs.	Ps.
towards <u>Postage & Paid Local 68mm</u>		283	00
<u>2 nos BILNO - 2246</u>		}	
Rupees <u>Two Hundred Eighty Three only</u>			
Paid by	☒ Cheque ☐ Cash	Cheque No.	Dated
		Drawn on Bank	
		283	00

Prepared by Sm



Receiver's Signature

Weekly - Petty cash /expense card statement.

Name		D. Shiva Shankar		Statement date		09/10/2020	
Prepared by		D. Shiva Shankar		Sign		Shiva	
From period		30/9/2020		To period		09/10/2020	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	SS LLP Common EXPENSES		P.S. AGENCIES DUNN. 2216	283	☒ ☐	☒ ☐	
2.	SS LLP Common EXPENSES		DAVAL AUTO Birend. 1249	1004	☒ ☐	☒ ☐	
3.	SS LLP Common EXPENSES		E. Bell (Sobalvaran)	300	☒ ☐	☒ ☐	
4.	SS LLP Common EXPENSES		G.H.M.C. (Lease collector)	300	☒ ☐	☒ ☐	
5.	SS LLP Common EXPENSES		ATMA DEEP SUPER market	757	☒ ☐	☒ ☐	
6.	SS LLP Common EXPENSES		VENKATARAMAN Airtel S.D. works	70	☒ ☐	☒ ☐	
7.	SS LLP Common EXPENSES		Sea Building works	1000	☒ ☐	☒ ☐	
8.	N.E.	N.E.	MASTER'S Common/Corridor	1950	☒ ☐	☒ ☐	
9.					☐ ☐	☐ ☐	
10.	Total			14764			

Amount to be ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal n/c.

credited by ☐ Other:

Approved by: Div. Manager **APPROVED BY** Accountant **APPROVED BY** MD

Sign: 09-09-2020 09-09-2020

Date: 09-09-2020 09-09-2020

Notes: 1. Scanned copy of this statement to be submitted to the Accounts Officer by Friday 2pm. 2. Original vouchers to be submitted to this statement and to be retained by Accounts Officer. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received with hold further payment and salary. 5. Employee must maintain photocopy of all bills with in 1 month. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10271 ¹⁰²⁸²

Dated : 31-Oct-2020

Particulars	Debit	Credit
SUP-Dhaval Auto New Ref JOU/10271 1,004.00 Dr To ECARD - SLLPCOMPEXP SHANKAR D	Dr 1,004.00	1,004.00
On Account of : Being amt cr to Shanker expenses card towards purchase of Battery cable against Bill No:- 1249 dt:- 06.10.2020.	₹ 1,004.00	₹ 1,004.00

Prepared by: rajkumar.n

Approved by

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____

Date :

9/10/2020

Paid to DHAVAL AUTO		Rs.	Ps.
towards Purchasing of Battery cable		1004	00
ser Drum 1249			
Rupees One Thousand four Rupees only			
Paid by <u>Cheque</u> Cash ☒	Cheque No.	Dated	Drawn on Bank
APPROVED BY		1004	00

Prepared by

09 OCT 2020
G. DAI KUMAR
MANAGER-H.R. & ADMIN

Receiver's Signature



SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL **10272** 10283

Dated : 31-Oct-2020

Particulars		Debit	Credit
OIE- Office Expenses	Dr	300.00	
To ECARD - SLLPCOMPEXP SHANKAR D			300.00
On Account of :			
being amt cr to Shanker expenses card towards power problem in HO and fluctuation at transformer on 30.09.2020.			
		₹ 300.00	₹ 300.00

Prepared by: rajkumar.n

Approved by

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
 Soham Mansion, 5-4-187/3, And 4,
 3rd Floor, M.G. Road,
 SECUNDERABAD: 500 003.

Voucher No. _____

A/c. _____

Date: 30/09/20

Paid to <u>E. Dept. (Secunderabad)</u>	Rs.	Ps.
towards <u>Due to power problem in office</u>	300/-	
<u>due to fluctuation and speaker abnormally</u>		
<u>disruption from transformer as on 30/09/20.</u>		
Rupees <u>Three Hundred only.</u>		
Paid by <u>Cheque</u>	Cheque No.	Dated
<u>Cash</u>		
		Drawn on Bank
		300/-

Prepared by

APPROVED BY
 30 SEP 2020
 Approved by JAI KUMAR
 MANAGER-H.R. & ADMIN

Receiver's Signature



SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL **10275**

10286
10286

Dated : 31-Oct-2020

Particulars		Debit	Credit
PROMOUD-Print Media	Dr	70.00	
OIE- Office Expenses	Dr	100.00	
To ECARD - SSLLPCOMPEXP SHANKAR D			170.00
On Account of :			
Being amt cr to Shanker expenses card towards purchase of Inward register and A4 paper bundle cutting for Accounts department.			
		₹ 170.00	₹ 170.00

Prepared by: rajkumar.n

Approved by

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
 Soham Mansion, 5-4-187/3, And 4,
 3rd Floor, M.G. Road,
 SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____

Date: 9/10/2020

Paid to <u>Sub Binding works</u>				Rs.	Ps.
towards <u>AK Paper Bundle cutting purpose</u>				100	00
<u>use for TALLY vouchers</u>				2	
Rupees <u>one Hundred Rupees only</u>					
Paid by <u>Cheque</u>	Cheque No.	Dated	Drawn on Bank	100	00
<u>Cash</u>					

Prepared by Gm

APPROVED BY
 08 OCT 2020
 G. JAGGAMAR
 MANAGER-H.R. & ADMIN

Receiver's Signature



DEBIT VOUCHER

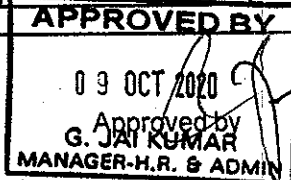
SUMMIT SALES LLP COMMON EXPENSES
 Soham Mansion, 5-4-187/3, And 4,
 3rd Floor, M.G. Road,
 SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date: 9/10/2020

Paid to <u>VENKATARAMANA STATIONERY & S. WORKS</u>		Rs.	Ps.
towards <u>Purchasing of Inward Register</u>		70	00
<u>Inward no. - 544</u>		}	
Rupees <u>Seventy Rupees only</u>			
Paid by <u>Cheque</u> Cash ☒	Cheque No.	Dated	Drawn on Bank
		70	00

Prepared by [Signature]



Receiver's Signature

Ph: 040 - 27842572
Cell: 98493 60076

VENKATARAMANA

STATIONERY AND BINDING WORKS

STATIONERY AND
Stationery & Xerox Paper Etc.
Dealers in: **Note Books, Account Books,**
#1-5-85, General Bazar, Secunderabad - 500 003.
21/06/2010

Date..... 7/10/2010

[illegible]

Signature

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10274 10285

Dated : 31-Oct-2020

Particulars	Debit	Credit
Sundry Purchases-URD To ECARD - SLLPCOMPEXP SHANKAR D	Dr 757.00	757.00
On Account of : being amt cr to Shanker expenses towards purchase of biscuts and water bottles for office use.	₹ 757.00	₹ 757.00

Prepared by: rajkumar.n

Approved by

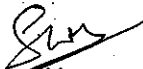
DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
 Soham Mansion, 5-4-187/3, And 4,
 3rd Floor, M.G. Road,
 SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date: 11/10/2020

Paid to	RATNADEEP SUPER MARKET			Rs.	Ps.
towards	Purchasing of Biscuits & water & others Inward no. - 521			757	00
Rupees	Seven Hundred fifty seven only				
Paid by	Cheque ☒	Cash ☐			
	Cheque No.	Dated	Drawn on Bank		
	APPROVED BY			757	00

Prepared by 

03 OCT 2020
 G. JAI KUMAR
 MANAGER

Receiver's Signature



RATNADEEP SUPER MARKET
 SS LLP 29/09/2020

1. NOUNE MAGIC BISCUIES 24nos 10x24 = 240
2. Dark fantasy BISCUIES 300x30 = 90
3. Good Day CHOCOLATES 180x50/- = 50
4. KINLEY WATER BOTTLES 6x12 = 72
5. GATORADE SPORTS DRINK 6x50/- = 300
6. COFFEE 1 BOTTLE = 5

717

SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10273

10284

Dated : 31-Oct-2020

Particulars	Debit	Credit
OE-Misc. Services To ECARD - SSLLPCOMPEXP SHANKAR D	Dr 300.00	300.00
On Account of : Being amt cr to shanker expenses card towards GHMC Garbage collection for the month of Sept ' 2020.	₹ 300.00	₹ 300.00

Prepared by: rajkumar.n

Approved by

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
 Soham Mansion, 5-4-187/3, And 4,
 3rd Floor, M.G. Road,
 SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____

Date : 03/10/20

Paid to <u>CASH (Garbage Collector)</u>		Rs.	Ps.
towards <u>Garbage Collecting for the month of Sep-2020. As on 03/10/20</u>		300/-	
Rupees <u>Three Hundred Only.</u>		1	
Paid by <u>Cheque</u>		Drawn on Bank	
Cash			
Cheque No. <u>APPROVED BY</u>		Dated <u>03 OCT 2020</u>	
Prepared by <u>[Signature]</u>		Receiver's Signature <u>[Signature]</u>	

G. JAI KUMAR
 MANAGER & ADMIN

SSLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL 10276 10287

Dated : 31-Oct-2020

Particulars	Debit	Credit
PROMOUD-Print Media To ECARD - SSLLP COMEXP MALAREDDY	Dr 2,505.00	2,505.00
On Account of : Being amt cr to Malareddy expenses card towards Plans print out of MRGV (185); GHT (1000) & GMR (1320)	₹ 2,505.00	₹ 2,505.00

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash /expense card statement.

Name		M. Malle Reddy		Statement date		08/10/2020	
Prepared by		M. Malle Reddy		Sign		<i>[Signature]</i>	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Moti Realty LLP ✓	Bluebell Residency - HRV	Vikarabad side 03 gates d.R.S.	1005.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
2.	Melkote Moti Realty Proprietor LP ✓	Greenwood Heights - GHT	getaway sheets Prints Printing & assembly	1000.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
3.	Moti Realty Green HRGV ✓		Plains Prints	185.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
4.	East Side Residency ✓	East Side Residency - ESR	Sanction plains Prints & scanning color	3840.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
5.	Anusha Reddy ✓	Greenwood Residency - GWR	Sanction Plains Prints	1320.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
6.	Moti Proprietor ✓	HPPL - H.O ✓	Sanction vehicle conveyance	827.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
7.	GVR Research ✓	IMMOPOLIS - GVR ✓	TOPO map Prints Judgemental Part (situation sir)	2100.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
8.	P.H. Moti Complex ✓		Sanction Plains Prints	620.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
9.	Grudra Park ✓		Sanction Plains Prints	1300.00 ✓	☒ Y ☐ N	☐ Y ☐ N	
10.	Total		twelve thousand one hundred ninety seven Rupee and	12,197.00			
Amount to be credited by		☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.					
Approved by:		Div. Manager <i>[Signature]</i>		Accountant <i>[Signature]</i>		Accounts Manager <i>[Signature]</i>	
Sign:						MD <i>[Signature]</i>	
Date:							

Notes: 1. Scanned copy of this statement to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Sunday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

12 OCT 2020

G. KANAKA RAO
GENERAL MANAGER

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES

Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

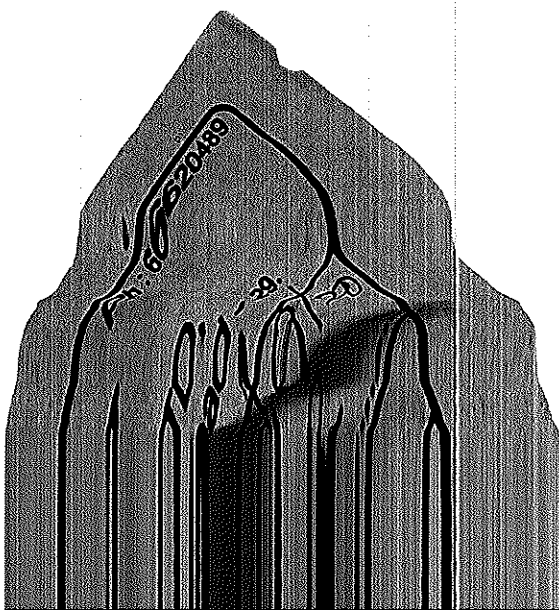
A/c. _____ Date : 9/10/2020

Paid to <u>R.V. Xerox. (CHK)</u>				Rs.	Ps.
towards <u>Chulmohar's Residency Sanctioned Phone Prints.</u>				1320	00
Rupees <u>one thousand three hundred twenty Rupees</u>					
<u>only</u>					
Paid by	<u>Cheque</u> Cash	Cheque No.	Dated	Drawn on Bank	
					1320 00

Prepared by

Approved by

Receiver's Signature



Om Sri Sai

Ph : 66620489

R. V. XEROXLG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.**CASH MEMO**No. **6201**Date **26/9/20**M/s. **SSLP Computer Services (GMR)**

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	12	720
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			720

Signature

On Sri S... Ph : 66620489
R. V. XEROX

LG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.

No.

8091

CASH MEMO

Date : 24/20

M/s. SSLP Common Expenses CAME

No.

Particulars

Qty.

Amount

1. B/W Xerox / Prints
2. Colour Xerox / Prints
3. D.T.P. (Telugu & English)
4. A0 Xerox / Prints
5. A0 B/W & Colour Plotting
6. A0 B/W & Colour Scanning
7. Lamination
8. Ammonia Prints
9. Spiral/Thermal/Wiro Binding

2

120

TOTAL

120/-

Signature

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 08/01/2020

Paid to <u>R.V. Xerox.</u>				Rs.		Ps.	
towards <u>M.R.C.V. Plans Prints.</u>				185		00	
				/			
Rupees <u>one hundred eighty five Rupees</u>							
<u>only.</u>							
Paid by <u>Cheque</u>		Cheque No.	Dated	Drawn on Bank			
<u>Cash</u>						185 00	

Prepared by

Approved by

Receiver's Signature

Om Sri Sai

Ph : 66620489

R. V. XEROXLG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.**CASH MEMO**

No. 8098

Date: 19/09/20

M/s. SLP. common. Ex. Remdes (MRE) (BRV)

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	1	85.00
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			85

$$\begin{array}{r} 85.00 \\ 100.00 \\ \hline 185.00 \end{array}$$

Signature

Om Sri Sai

Ph : 66620489

R. V. XEROXLG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.**CASH MEMO**

No. 8097

Date: 18/9/20

M/s. S.S.L.P. Common Expenses CM Rev. 62

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	1	100.00
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			100

Signature

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____

Date : 08/09/2020

Paid to	R.V. Melal. (AHT)			Rs.	Ps.
towards	Greenwood heights, Gateway Shree Priya Putting drainage			1000	00
Rupees	one thousand Rupees only.			/	
Paid by	Cheque No.	Dated	Drawn on Bank	1000	00

Prepared by

Approved by

Receiver's Signature

--

5.	A0 B/W & Colour Plotting	
6.	A0 B/W & Colour Scanning	
7.	Lamination	
8.	Ammonia Prints	
9.	Spiral/Thermal/Wiro Binding	
<i>Nagalaaxmi</i>		TOTAL 400
		<i>Signature</i>

Om Sri S... Ph: 66620489

R. V. XEROX

LG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.

CASH MEMO

No.	8093	Date:	2/9/20
M/s.	S.S. & P. Commercial Enterprises		(GHT)
No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	200	600
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
<i>Nagalaaxmi</i>		TOTAL	600
		<i>Signature</i>	

Om Sri S

Ph: 66620489

R. V. XEROXLG-3, Skill Spectrum Complex, Beside TTD,
Opp. Universal Bakers, Himayathnagar, Hyderabad - 29.**CASH MEMO**No. **8093**Date **8/9/20**M/s. **S.S.R. Common Expenditure****(CASH)**

No.	Particulars	Qty.	Amount
1.	B/W Xerox / Prints	203	600
2.	Colour Xerox / Prints		
3.	D.T.P. (Telugu & English)		
4.	A0 Xerox / Prints		
5.	A0 B/W & Colour Plotting		
6.	A0 B/W & Colour Scanning		
7.	Lamination		
8.	Ammonia Prints		
9.	Spiral/Thermal/Wiro Binding		
TOTAL			600

Signature

SLLP Common Expenses
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL **10277** **10288**

Dated : 31-Oct-2020

Particulars		Debit	Credit
OIE- Office Expenses	Dr	300.00	
Sundry Purchases-URD	Dr	100.00	
To ECARD - SLLPCOMPEXP SHANKAR D			400.00
On Account of :			
Being amt cr to Shanker expenses card towards power problem at Ho paid to department for fluctuation of power on 14.10.2020. and purchase of tissue papers for Anand Mehta.			
		₹ 400.00	₹ 400.00

Approved by

Weekly - Petty cash / expense card statement.

Name		D. Elvine-Stewart		Statement date		16/10/2020	
Prepared by		D. Elvine-Stewart		Sign		[Signature]	
From period		14/10/2020		To period		16/10/2020	
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	QST bill	
1.	MPPL	MPPL	food Allowance	70 ✓	☐ Y ☐ N	☐ Y ☐ N	
2.	MPPL	MPPL	food Allowance	70 ✓	☐ Y ☐ N	☐ Y ☐ N	
3.	MPPL	MPPL	food Allowance	70 ✓	☐ Y ☐ N	☐ Y ☐ N	
4.	MPPL	MPPL	food Allowance	250 ✓	☐ Y ☐ N	☐ Y ☐ N	
5.	VOL US	VOL US	local purchase	100	☐ Y ☐ N	☐ Y ☐ N	
6.	CELLS common EXPENSES	CELLS common EXPENSES	cellular expenses	300	☐ Y ☐ N	☐ Y ☐ N	
7.					☐ Y ☐ N	☐ Y ☐ N	
8.					☐ Y ☐ N	☐ Y ☐ N	
9.					☐ Y ☐ N	☐ Y ☐ N	
10.	Total			860/-			

Amount to be credited by ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.

Approved by: ☐ Div. Manager ☐ Other: ☐

Sign: ☐ Date: 15 OCT 2020

Accountant: [Signature] Accounts Manager: [Signature] MD: [Signature]

APPROVED BY: [Signature] 15 OCT 2020

APPROVED BY: [Signature] 16 OCT 2020

Notes: 1. Scanned copy of this statement to be submitted before Friday 2pm. 2. Original vouchers to be attached to this statement. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If a bill is not received within 1 week, it is not received. 5. If a bill is not received within 1 month, it is not received. 6. Division manager and accounts manager approval is required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 5,000/- per week.

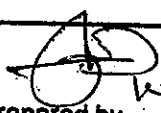
**SSLLP
DEBIT VOUCHER**

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 14/10/20

Paid to <u>Sudarshan electricity Dept. (Dinner)</u>		Rs.	Ps.
towards <u>Power problem at H.O. from broken</u>		<u>300/-</u>	
<u>as well as flicker and phase on 14/10/20</u>			
Rupees <u>Three hundred only,</u>			
Paid by <u>Cheque</u> <u>Cash</u>	Cheque No. <u> </u>	Dated <u>14 OCT 2020</u>	Drawn on Bank <u> </u>
APPROVED BY  G. JAI KUMAR MANAGER-H.R. & ADMIN			<u>300/-</u>

Prepared by  14/10/20

Approved by 

Receiver's Signature

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Voucher Date: 16/10/2020

Paid to Local Purchase		Rs.	Ps.
towards Purchasing of Tug Paper Box		100	00
Amount 888			
Rupees One Hundred rupees only			
Paid by	Cheque No.	Dated	Drawn on Bank
Cash			
APPROVED BY			
15 OCT 2020			
Approved by MANAGER-H.R. & ADMIN			
Receiver's Signature			

Prepared by

15 OCT 2020
Approved by
MANAGER-H.R. & ADMIN

Receiver's Signature

1176

15-10-2020

② Tug paper X 50 100 -

100 -

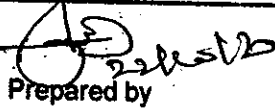
INWARD	
Inward No: 574	Dt: 15/10/20
MRN No:	Dt:
Received By: J. J. J.	Sign: [Signature]
MODI PROPERTIES	

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date: 22/10/20

Paid to E. Dept. (Secunderabad)		Rs.	Ps.
towards Electricity problem. phase and power fluctuation as on 21/10/20.		200/-	
Rupees (Two hundred Rs. only)			
Paid by <u>Cheque</u> Cash	Cheque No. _____ Dated _____	Drawn on Bank _____	
APPROVED BY 22 OCT 2020 G. JAI KUMAR R. & ADMIN			200/-

Prepared by 

Receiver's Signature 

DERIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____

Date: 2-10-20

Paid to E. Dept (Secunderabad)		Rs.	Ps.
towards Power fluctuation and phase problem at office on 18/10/20.		300/-	
Rupees Three hundred Rs. only.			
Paid by <u>Cheque</u> Cash	Cheque No. <u>APPROVED BY</u> 20 OCT 2020 G. JAI KUMAR MANAGER-H.R. & ADMN	Drawn on Bank	300/-

Prepared by 2-10-20

Approved by

Receiver's Signature

No. : JOU/10290

Dated : 31-Oct-2020

Journal Voucher

SSLP Common Expenses
5-4-18/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Particulars			
GST Payable	Dr	22,040.70	
To Input CGST			11,020.35
To Input SGST			11,020.35
On Account of :			
Towards transferred.		€ 22,040.70	€ 22,040.70

Prepared by: raikumar.n

Approved by

No. : J0U/10291

Dated : 31-Oct-2020

Journal Voucher

SLLP Common Expenses
5-4-18/3 & 4, M G Road
Ranigunj, Secunderabad
State Name : Telangana, Code : 36

Particulars				
Output CGST Output SGST To GST Payable	Dr Dr	55,377.27 55,377.27	1,10,754.54	
On Account of : Being amt trasfered for the month of Oct ' 2020.				€ 1,10,754.54
Credit	Debit			€ 1,10,754.54

No. : J0U/10292

Dated : 31-Oct-2020

Journal Voucher

SLLP Common Expenses
 5-4-187/3 & 4, M G Road
 Ranigunj, Secunderabad
 State Name : Telangana, Code : 36

Particulars	Debit	Credit
GST Payable	Dr	
To Input GST 18%	18,000.00	
On Account of :		
being transferred		
	₹ 18,000.00	₹ 18,000.00

