

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/02/2021	Prepared by:	NEHA
PO/WO no.	74401	PO / WO Date.	03/02/2021
Supplier Name	Valanth Enterprises	PO/WO amount	34,928/-
Firm/Company	SHUP	Project	SHUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	0457	08/02/2021	34,928/-
2			
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				
2.			88507	☐ Yes ☐ No
3.				☐ Yes ☐ No
				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO

☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable?

☒ Yes ☐ No (explained below)

Excess / short material received

☒ Approved - within acceptable limits ☐ No (explained below)

Close PO / W?O

☒ Yes ☐ No - wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying)

☐ Yes - Rs. /- ☒ No

Payment - due date

Remarks:

20/02/2021

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/02/21	15/2	15 FEB 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



VASANTH ENTERPRISES
6-3-456/9,DWARAKAPURI COLONY,
HYDERABAD, Telangana 500082
IN
9391678892
VASANTH.ENT@GMAIL.COM
GSTIN: 36AGJPM2697Q1ZF

ORIGINAL FOR RECIPIENT

10/2/21

BILL TO

SUMMIT SALES LLP
5-4-187/3&4, II nd floor
MG Road,
Hyderabad, Telangana India
State Code: 36
GSTIN: 36ACQFS2044C1Z7

SHIP TO

SUMMIT SALES LLP
BEHIND KINGSTON PG
COLLEGE
CHERPALLY
Hyderabad,
Telangana India
State Code: 36

PLACE OF SUPPLY

36 - Telangana

Tax Invoice VE0221/0457

DATE 08/02/2021 TERMS Net 15

DUE DATE 23/02/2021

PURCHASE ORDER

74401

PO DATE

03/02/2021

NO	HSN/SAC	ACTIVITY	DESCRIPTION	TAX	UNIT	QTY	RATE	AMOUNT
1	55032000	RECRON 3S CT2012	Polyester Staple Fiber CT2012	18.0% GST	KGS	100 800 nos	296.00	29,600.00

Bank Details:
VASANTH ENTERPRISES,
A/c: 004005018031,
ICICI BANK,
MADHAPUR BRANCH.
IFSC: ICIC0000040.

SUBTOTAL 29,600.00
CGST @ 9% on
29600.00 2,664.00
SGST @ 9% on
29600.00 2,664.00
TOTAL 34,928.00

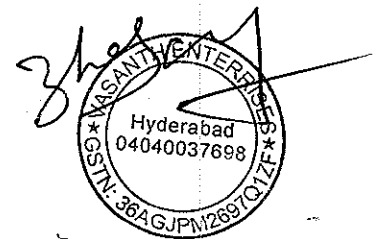
TOTAL DUE ₹34,928.00

INWARD	
Inward No: 15785	De: 9/2/21
MRN No: 88502	Di: 10/2/21
Received By:	Sign:
SUMMIT SALES LLP	



Certified by:

Stores Manager



AUTHORIZED SIGNATURE

Purchase Order

Page(9) 1 Of 1

03-02-2021 4:28:52 PM



74401

05.02.21 11:33:35

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
M/S. Vasanth Enterprises # 6-3-456/9, Dwarkapuri colony, Panjagutta, Hyderabad - 500 084. GSTIN 36AGJPM2697Q1ZF 040-67116892 9391678892.	Doc No	74401	168345
	Doc Date	03-02-2021	
	Quote No	Nil	
	Quote Date	03-02-2021	
	SupplyType	Supply	

Kind Attn : Mr. Prakash.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1012 - Building material - Polyster Fibres - 6mm - pkts 10 bags	800.00	37.00	0.00	18.00	34,928.00
Total Order Value . . .					34,928.00

Rupees : Thirty Four Thousand Nine Hundred Twenty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Reliance' brand. 125gms per each pkt.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For Summit Sales LLP

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For M/S. Vasanth Enterprises

Name : _____

Date : __/__/__

Company Name		Summit sales LLP			
Site & Phase		Summit Housing LLP		Requisition No.	168345
Date	29-01-2021	Time	4:00 PM	ID No.	63529
Supplier					
Material required before				Time:	
Sl. No.	Description	SIZE	QTY	UNITS	
1.	Recron 24401		800	Nos	
2.	Gova ropes		10	Nos	
3.	Blue sheets	24x18 sft	10	Nos	
4.	Safety belts		50	Nos	
5.	Labour helments male		50	Nos	
6.	Acid		156	Nos	
7.	Air packet		24	Nos	
8.	Bombay brooms (big)		50	Nos	
9.	Dust pans		12	Nos	
10.	Spacers		500	Nos	
11.	Pvc bucket with mug		15	Nos	
12.	Vimbar		24	Nos	
13.	Lizol		24	Nos	
14.	Colin		20	Nos	
15.	A3 paper bundles		05	Nos	
16.	Chalkpiece		03	Boxes	
17.	A4 paper bundles		50	Nos	
18.	Legal file folder		500	Nos	
Remarks: For sslp stock maintenance and site use					
Prepared By:		Neha		Approved By:	
Sign. & Date:		29-01-2021		Sign. & Date:	

APPROVED
03 FEB 2021
MINISH PANIKH
MANAGER ACCOUNTS

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		13/02/21		Prepared by:		NEHA																									
PO/WO no.		74381		PO / WO Date.		31/02/21																									
Supplier Name		Ganesh tube Traders		PO/WO amount		31,801/-																									
Firm/Company		SS11P		Project		SHLP																									
Sl. No.		Bill No.		Bill Date		Bill amount																									
1		601		8/02/21		31,801/-																									
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):																															
Sl. No.		DC No		DC. Date		MRN No.																									
1.						88490																									
2.																															
3.																															
Amount B – Other Credits : Transportation charges																															
Amount C – Other Debits :																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:																															
Amount E – PO / WO value:																															
Amount F – Difference (A – E): GST-18%																															
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																											
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)																											
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)																											
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)																											
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____/- ☒ No																											
Payment – due date				19/02/21																											
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>13/02/21</td> <td>15/2</td> <td>15 FEB 2021</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>					Date	13/02/21	15/2	15 FEB 2021				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>																												
Date	13/02/21	15/2	15 FEB 2021																												

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GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 601
Ref. No. 74381

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



No. Store to Visit
Dated 8-Feb-2021

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	WALL PUTTY 40KG	3214	18 %	10 BAG	1,260.00	BAG		12,600.00
2	RED OXIDE BLACK OXIDE POWDER	3208	18 %	10 NO	75.00	NO		750.00
3	RED OXIDE RED OXIDE POWDER	3208	18 %	20 NO	75.00	NO		1,500.00
4	J PASTE	3506	18 %	20 NO	55.00	NO		1,100.00
5	ARALDITE 500GMS	3506	18 %	20 NO	550.00	NO		11,000.00
								26,950.00
								2,425.50
								2,425.50
Total								₹ 31,801.00

Amount Chargeable (in words)

INR Thirty One Thousand Eight Hundred One Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	12,600.00	9%	1,134.00	9%	1,134.00	2,268.00
3208	2,250.00	9%	202.50	9%	202.50	405.00
3506	12,100.00	9%	1,089.00	9%	1,089.00	2,178.00
Total	26,950.00		2,425.50		2,425.50	4,851.00

Tax Amount (in words) : INR Four Thousand Eight Hundred Fifty One Only

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code : PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-2019)

REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganesh tubetraders@gmail.com
www.ganesh tubetraders.com



Purchase Order

Page(s) 1 Of 1

03-02-2021 13:03:07



74381

29.01.21 12:34:13

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders

5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

9246330441.

66568587/ 66384751

9949248666

Doc No	74381	168339
Doc Date	03-02-2021	
Quote No	Nil	
Quote Date	03-02-2021	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6601 - Paints - Wall Care Putti - 20kgs - bags	20.00	630.00	0.00	18.00	14,868.00
2 6517 - Paints - Black oxide powder - NA - kgs	10.00	75.00	0.00	18.00	885.00
3 6613 - Paints - Red Oxide Powder - NA - Kgs	20.00	75.00	0.00	18.00	1,770.00
4 6548 - Paints - Janata Paste - NA - kgs	20.00	55.00	0.00	18.00	1,298.00
5 7109 - Plumbing - other - Araldite - other - gms	20.00	550.00	0.00	18.00	12,980.00
Total Order Value . . .					31,801.00

Rupees : Thirty One Thousand Eight Hundred One Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for Stock maintainance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		27.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168339	
Material required before date:				ID No.		63528	
No	Description	Size	Quantity	Units	Inward No	Date	
1	ALTEK LAPPUM	30KGS	50	BAGS			
2	BIRLA WALL CARE PUTTY	20KGS	20	BAGS			
3	BLACK OXIDE		10	NOS			
4	RED OXIDE		20	NOS			
5	JANTA PASTE	500 GMS	20	NOS			
6	ARALDITE		20	NOS			
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
Remarks: For sslp stock maintenance and site use							
Prepared By		NEHA		Approved by			
Sign. & Date		27.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

