PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/02/21	Prepared by:	NEHA
PO/WO no.	73639	PO / WO Date.	08/01/21
Supplier Name	Reflections Electricals Pvt. Ltd	PO/WO amount	100,979/-
Firm/Company	SSIIP	Project	SHLLP

Sl. No.	Bill No.	Bill Date	Bill amount
1	3045	08/02/21	5,462/-
2			/
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):	5,462/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,462/-
Amount E – PO / WO value:	100,979/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	19/02/21

Remarks:

Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 15 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	13/02/21	15/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Karbala Maidan, M G Road
Secunderabad - 500 003, T.S.
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
Contact : 040 27543785,970 55 77 77 6
E-Mail : reflections_hyderabad@yahoo.com

Invoice No. **3045**	Dated **8-Feb-2021**
Delivery Note **893**	Mode/Terms of Payment **Against Delivery**
Reference No. & Date. **3045 dt. 8-Feb-2021**	Other References
Buyer's Order No. **73639/168281**	Dated **8-Jan-2021**
Dispatch Doc No.	Delivery Note Date **8-Feb-2021**
Dispatched through **Your Self**	Destination **Cherlapally**
Terms of Delivery	

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**2M Plate Venia BP922**	8538	18 %	**90.0000 nos**	25.80	nos	**2,322.00**
2	**30W LED Flood Light D913065**	9405	12 %	**2.0000 nos**	1,215.00	nos	**2,430.00**
							4,752.00
	OUTPUT CGST						**354.78**
	OUTPUT SGST						**354.78**
	Rounding Off						**0.44**
	Total			**92.0000 nos**			**₹ 5,462.00**

MODI PROPERTIES & INV. SEC'BAD
INWARD No: 14335 Date: 11/2/21

Amount Chargeable (in words)
INR Five Thousand Four Hundred Sixty Two Only
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	2,322.00	9%	208.98	9%	208.98	417.96
9405	2,430.00	6%	145.80	6%	145.80	291.60
Total	**4,752.00**		**354.78**		**354.78**	**709.56**

Tax Amount (in words) : **INR Seven Hundred Nine and Fifty Six paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

INWARD
Inward No: 15789 Dt: 9/2/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

Certified by:
Stores Manager

 08-01-2021 16:25:21

Purchase Order

73639
09.01.21 11:04:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	73639	168281
	Doc Date	08-01-2021	
	Quote No	Nil	
	Quote Date	11-11-2020	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	12.00	415.00	0.00	18.00	5,876.40
2	4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
3	4663 - Electrical - other - Tubelight fitting - 4ft - nos *D532065*	20.00	215.00	0.00	12.00	4,816.00
4	4605 - Electrical - other - MCB - 6Amps - nos	48.00	94.00	0.00	18.00	5,324.16
5	4746 - Electrical - other - LED Lights - NA - nos *D530565*	20.00	150.00	0.00	12.00	3,360.00
6	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	184.00	70.00	18.00	19,540.80
7	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	254.00	70.00	18.00	8,991.60
8	4603 - Electrical - other - MCB - 10Amps - nos	48.00	94.00	0.00	18.00	5,324.16
9	4794 - Electrical - other - Modular switch - 16 A - nos	100.00	157.00	70.00	18.00	5,557.80
10	4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	200.00	0.00	12.00	4,480.00
11	4628 - Electrical - other - Modular Plate - 2 way - nos	90.00	86.00	70.00	18.00	2,739.96
12	4795 - Electrical - other - Modular Telephone Jack - NA - Nos	60.00	132.00	70.00	18.00	2,803.68
13	4796 - Electrical - other - Modular TV Socket - NA - Nos	60.00	143.00	70.00	18.00	3,037.32
14	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	32.00	70.00	18.00	10,195.20
15	4746 - Electrical - other - LED Lights - NA - nos *30w flood light*	10.00	1,215.00	0.00	12.00	13,608.00
					Total Order Value . . .	**100,979.24**

Rupees : One Lakh(s) Nine Hundred Seventy Nine and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Wipro' brand,

For ***Summit Sales LLP***
Authorised Signatory

Name : ______________

Contact

Accepted the above Terms And Conditions.
For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________

Date : __/__/____

Purchase Order

 08-01-2021 16:25:21

Original / Office Copy / Purchase Div.Copy

Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

1 Short motry Recd
Inv no: 2692
Amt: 85,322/-
Dt: 11/1/21

21/1/21

2 Bill No. 2812
Amt: 10195
29/1/21
Bal: 5462

For ***Summit Sales LLP***
Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	5.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168281
Material required before date:		ID No.	62832

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	48	NOS		
2	MCB	10A	48	NOS		
3	MCB	6A	48	NOS		
4	FP ISOLATOR	40A	12	NOS		
5	LED LIGHTS 73639	1'	20	NOS		
6	LED LIGHTS	2'	20	NOS		
7	LED LIGHTS	4'	20	NOS		
8	MODULAR PLATE	2M	90	NOS		
9	SOCKET	6A	300	NOS		
10	SWITCH	16A	100	NOS		
11	SOCKET	16A	100	NOS		
12	TV SOCKET		60	NOS		
13	TELEPHONE SOCKET		60	NOS		
14	FLOOD LIGHTS	30W	20	NOS		
15	WALLL HUNG LIGHTS 73641	TYPE 7	10	NOS		
16	BLANK PLATES		900	NOS		

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	APPROVED BY -7 JAN 2021 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	5.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.