

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/02/21	Prepared by:	NEHA
PO/WO no.	73639	PO / WO Date.	08/01/21
Supplier Name	Reflection Electricals Pvt. Ltd	PO/WO amount	100,979/-
Firm/Company	SS11P	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	3045	08/02/21	5,462/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	
1.				5,462/- DC matches MRN
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO /WO

☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable?

☐ Yes ☐ No (explained below)-

Excess / short material received

☐ Approved – within acceptable limits ☐ No (explained below)

Close PO / W?O

☒ Yes ☐ No – wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying)

☐ Yes – Rs. 1/- ☒ No

Payment – due date

Remarks:

19/02/21

Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	13/02/21	15/2	15 FEB 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd.
 5-4-187/7, M G Road & R P Road Junction
 Karbala Maidan, M G Road
 Secunderabad - 500 003, T.S.
 GSTIN/UIN: 36AADCR2047Q1ZZ
 State Name : Telangana, Code : 36
 Contact : 040 27543785, 970 55 77 77 6
 E-Mail : reflections_hyderabad@yahoo.com

Buyer (Bill to)
Summit Sales LLP
 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

Invoice No. 3045	Dated 8-Feb-2021
Delivery Note 893	Mode/Terms of Payment Against Delivery
Reference No. & Date. 3045 dt. 8-Feb-2021	Other References
Buyer's Order No. 73639/168281	Dated 8-Jan-2021
Dispatch Doc No.	Delivery Note Date 8-Feb-2021
Dispatched through Your Self	Destination Cherlapally
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	2M Plate Venia BP922	8538	18 %	90.0000 nos	25.80	nos	2,322.00
2	30W LED Flood Light D913065	9405	12 %	2.0000 nos	1,215.00	nos	2,430.00
OUTPUT CGST							4,752.00
OUTPUT SGST							354.78
Rounding Off							354.78
0.44							
Total				92.0000 nos			₹ 5,462.00

Amount Chargeable (in words) **INR Five Thousand Four Hundred Sixty Two Only** E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	2,322.00	9%	208.98	9%	208.98	417.96
9405	2,430.00	6%	145.80	6%	145.80	291.60
Total	4,752.00		354.78		354.78	709.56

Tax Amount (in words) : **INR Seven Hundred Nine and Fifty Six paise Only**

Date & Time : _____
 Company's Bank Details
 A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
 Bank Name : **State Bank of India**
 A/c No. : **30033772668**
 Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**
 for **Reflections Electricals Pvt Ltd.**

Company's PAN : **AADCR2047Q**

Declaration

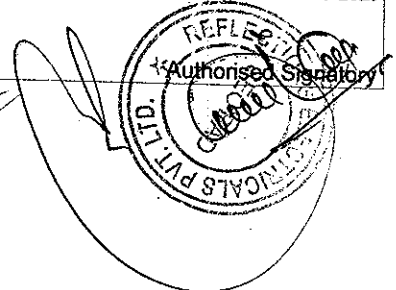
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

INWARD

Inward No: **15789** Dt: **9/2/21**
 MRN No: _____ Dt: _____
 Received By: _____ Sign: _____
SUMMIT SALES LLP

SUBJECT TO HYDERABAD JURISDICTION
 Certified by:
 This is a Computer Generated Invoice

Stores Manager



Purchase Order



73639

09.01.21 11:04:30

Page(s) 1 Of 2

08-01-2021 16:25:21

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

Doc No	73639	168281
Doc Date	08-01-2021	
Quote No	Nil	
Quote Date	11-11-2020	
SupplyType	Supply	

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4798 - Electrical - other - FP Isolator - NA - nos 40 ams	12.00	415.00	0.00	18.00	5,876.40
2 4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
3 4663 - Electrical - other - Tubelight fitting - 4ft - nos D532065	20.00	215.00	0.00	12.00	4,816.00
4 4605 - Electrical - other - MCB - 6Amps - nos	48.00	94.00	0.00	18.00	5,324.16
5 4746 - Electrical - other - LED Lights - NA - nos D530565	20.00	150.00	0.00	12.00	3,360.00
6 4791 - Electrical - other - Modular socket - 6 A - nos	300.00	184.00	70.00	18.00	19,540.80
7 4790 - Electrical - other - Modular socket - 15 A - nos	100.00	254.00	70.00	18.00	8,991.60
8 4603 - Electrical - other - MCB - 10Amps - nos	48.00	94.00	0.00	18.00	5,324.16
9 4794 - Electrical - other - Modular switch - 16 A - nos	100.00	157.00	70.00	18.00	5,557.80
10 4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	200.00	0.00	12.00	4,480.00
11 4628 - Electrical - other - Modular Plate - 2 way - nos	90.00	86.00	70.00	18.00	2,739.96
12 4795 - Electrical - other - Modular Telephone Jack - NA - Nos	60.00	132.00	70.00	18.00	2,803.68
13 4796 - Electrical - other - Modular TV Socket - NA - Nos	60.00	143.00	70.00	18.00	3,037.32
14 4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	32.00	70.00	18.00	10,195.20
15 4746 - Electrical - other - LED Lights - NA - nos 30w flood light	10.00	1,215.00	0.00	12.00	13,608.00
Total Order Value . . .					100,979.24
Rupees : One Lakh(s) Nine Hundred Seventy Nine and Paise Twenty Four Only.					

Terms and Conditions :-

Specification / Brand All items shall be of 'Wipro' brand,

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions.

For **Reflections Electricals Pvt. Ltd.,**Name : 

Name : _____

Date : __/__/__

Content

Purchase Order

Original / Office Copy / Purchase Div. Copy

Page(s) 2 Of 2

08-01-2021 16:25:21

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Warranty

10 years warranty.

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date

Nil

Measurement

Nil

Security

Nil

Remarks

① Short metering Road

Invno: 2692

Amnt: 85,322/-

Dt: 11/1/21

21/1/21

②

Bill no. 2812

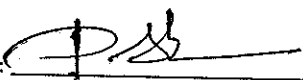
29/1/21 At. 10195

Bill: 5462

For Summit Sales LLP

Authorised Signatory

Name:



Name:

Accepted the above Terms And Conditions

For Reflections Electricals Pvt. Ltd.,

Date: / /

Requisition Form

Company Name:		Summit sales llp		Date:		5.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168281	
Material required before date:				ID No.		62832	
No	Description	Size	Quantity	Units	Inward No	Date	
1	MCB	16A	48	NOS			
2	MCB	10A	48	NOS			
3	MCB	6A	48	NOS			
4	FP ISOLATOR	40A	12	NOS			
5	LED LIGHTS 73639	1'	20	NOS			
6	LED LIGHTS	2'	20	NOS			
7	LED LIGHTS	4'	20	NOS			
8	MODULAR PLATE	2M	90	NOS			
9	SOCKET	6A	300	NOS			
10	SWITCH	16A	100	NOS			
11	SOCKET	16A	100	NOS			
12	TV SOCKET		60	NOS			
13	TELEPHONE SOCKET		60	NOS			
14	FLOOD LIGHTS	30W	20	NOS			
15	WALL HUNG LIGHTS 73641	TYPE 7	10	NOS			
16	BLANK PLATES		900	NOS			
Remarks: For stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		5.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
-7 JAN 2021
SOHAM MODI
MANAGING DIRECTOR