

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/02/21	Prepared by:	NEHA
PO/WO no.	74342	PO / WO Date.	02/02/21
Supplier Name	Pratul Sanitary	PO/WO amount	37,642/-
Firm/Company	SS1112	Project	SHLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	829	4/02/21	39,766/-
2			37,642/-
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☒ Yes ☐ No
2.			88349	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO /WO

☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable?

☐ Yes ☐ No (explained below)

Excess / short material received

☐ Approved - within acceptable limits ☐ No (explained below)

Close PO / W?O

☒ Yes ☐ No - wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying)

☐ Yes - Rs. 1/- ☒ No

Payment - due date

Remarks:

19/02/21

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	13/02/21	15/2	15 FEB 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Buyer

State Name : Telangana, Code : 36

Goods Vehicle

4-FEB-202	Destination
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INWARD
No. 74232
Date 12-1-71
Secy

E. & O.E.

Tax Amount (in words) : Indian Rupees Six Thousand Sixty Six Only



Authorized Signatory

This is a Computer Generated Invoice

(ORIGINAL FOR RECIPIENT)

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No.	Dated
PS/20-21/ 829	4-Feb-2021
Delivery Note	
Invoice	
Supplier's Ref.	Other Reference(s)
	961824433
Buyer's Order No.	Dated
74342	2-Feb-2021
Despatch Document No.	Delivery Note Date
Invoice	4-Feb-2021
Despatched through	Destination
Goods Vehicle	Cherlapally

[illegible]

Indian Rupees Thirty Nine Thousand Seven Hundred Sixty Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
6810	31,900.00	9%	2,871.00	9%	2,871.00	5,742.00
99	1,800.00	9%	162.00	9%	162.00	324.00
99		14%		14%		
Total	33,700.00		3,033.00		3,033.00	6,066.00

Tax Amount (in words) : Indian Rupees Six Thousand Sixty Six Only

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorized Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

02-02-2021 2:16:40 PM



74342

29.01.21 12:34:13

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No	74342	168338
Doc Date	02-02-2021	
Quote No	Nil	
Quote Date	10-08-2020	
SupplyType	Supply	

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7321 - Plumbing - sanitary - Washbasin - other - nos Aritel 11003	20.00	1,510.00	50.00	18.00	17,818.00
2 7348 - Plumbing - sanitary - Pedastal - NA - nos 11027	20.00	1,680.00	50.00	18.00	19,824.00
Total Order Value . . .					37,642.00

Rupees : Thirty Seven Thousand Six Hundred Forty Two Only.

Terms and Conditions :-

Specification / All items shall be of 'Hindware brand

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		27.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168338	
Material required before date:				ID No.		63527	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SANITARY - WASH BASIN		20	NOS			
2	WASH BASIN PEDASTAL		20	NOS			
	74342						
Remarks: For sslp stock maintenance and site use							
Prepared By		NEHA		Approved by		MINISH FARUKH MANAGER PROCUREMENT	
Sign. & Date		27.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.