PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	74480	PO / WO Date.	05/02/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 787/-
Firm/Company	Modi Properties PVT LTD	Project	Head Office
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15765	05/02/2021	Rs. 787/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 787/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13446	05/02/2021	-	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 787/-
Amount E – PO / WO value:	Rs. 787/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**20/02/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	13/2/21	13/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	15765
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	05-02-2021
	PO No.	74480
	PO Date.	05-02-2021
	Req ID	63659
GSTIN : 36AABCM4761E1ZM	Req Date	05-02-2021
	Loc Req No	182615

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	10208 - Plumbing - CPVC - Threaded End Plug - 1/2	3917	24	6.00	144.00	18	25.92
2	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	10	19.00	190.00	18	34.20
3	7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	7326	1	333.00	333.00	18	59.94
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	667.00		120.06
	60.03	60.03	Total Invoice Amount	787.06		

Rupees : Seven Hundred Eighty Seven and Paise Six Only.

MODI PROPERTIES
INWARD
No: 74139
Date: 6/2/21
Sign:
SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-02-2021 12:22:28 PM Ori

74480
05.02.21 11:33:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74480	182615
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10208 - Plumbing - CPVC - Threaded End Plug - 1/2 In - nos	24.00	6.00	0.00	18.00	169.92
2	6040 - Miscellaneous - Tefflon tape - NA - nos	10.00	19.00	0.00	18.00	224.20
3	7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	1.00	333.00	0.00	18.00	392.94
					Total Order Value . . .	**787.06**

Rupees : Seven Hundred Eighty Seven and Paise Six Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 3rd floor bathroom purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

05/02/2021

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	05-02-20
Site & Phase :	HEAD OFFICE	Time:	10:35
Supplier		Req. No.	182615
Material required before date:	Urgent	ID No.	63659

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	Cpvc plug	½"	24	nos		
2	Teflon tape	Std	10	nos		
3	Ball Lock	½	1	no		
4						
5	74480					
6						
7						
8						
9						
10						

Remarks: 3rd floor bathrooms .

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	05-02-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	13446
Modi Properties Pvt. Ltd.	DC Date.	05-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74480
	PO Date.	05-02-2021
	Req ID	63659
	Req Date	05-02-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182615

	Description of Goods	HSN/SAC	Qty
1	10208 - Plumbing - CPVC - Threaded End Plug - 1/2 In - nos	3917	24
2	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	10
3	7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	7326	1
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 807 Dt: 05/02/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 4542
Date: 10/2

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15765
Modi Properties Pvt. Ltd.	Invoice Date.	05-02-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	74480
	PO Date.	05-02-2021
	Req ID	63659
	Req Date	05-02-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182615

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	10208 - Plumbing - CPVC - Threaded End Plug - 1/2	3917	24	6.00	144.00	18	25.92
2	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	10	19.00	190.00	18	34.20
3	7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	7326	1	333.00	333.00	18	59.94
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	667.00		120.06
	60.03	60.03	Total Invoice Amount	787.06		

Rupees : Seven Hundred Eighty Seven and Paise Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction