PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	74095	PO / WO Date.	23/01/2021
Supplier Name	Sri Laxmi Ganesh Steels & Hardware	PO/WO amount	Rs. 2,105/-
Firm/Company	MC Modi Educational Trust	Project	Manilal Modi Memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1.	873	28/01/2021	Rs. 2,105/-
2.	--	-	-
3.			
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,105/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	873	28/01/2021	88328	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,105/-
Amount E – PO / WO value:				Rs. 2,105/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 2,105/- □ No
Payment – due date	-
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 16 FEB 2021				
Date	16/2	16/2	MANISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 74095

M/s. MC Modi Educational Trust
MG. Road
Party's GSTIN 36AAATM5488Q2Z0

Invoice No.: 873
Date : 28/1/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Rod	2 Box	267/-	534	00
	Machine Blade 4"	50 No	25/-	1250	00
			Total	1784	00
			SGST @ 9 %	160	56
			CGST @ 9 %	160	56
			IGST @ 18 %		
			Roundup		12
			Grand Total	2105	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 74301
Date: 11/02/2021
Sign: Neha

INWARD
Inward No: 10157 Dt: 03/2/21
MRN No: 88328 Dt: 05/02/21
Received By: Sign:
MC MODI EDUCATIONAL TRUST

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 30-01-2021 11:27:43 AM

74095
16.01.21 10:57:50

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	74095	162071
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	23-01-2021	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	23-01-2021	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9574 - Tools - Welding Rod - NA - nos	2.00	267.00	0.00	18.00	630.12
2	9550 - Tools - Machine Blade - other - nos *rod cutting wheels*	50.00	25.00	0.00	18.00	1,475.00
					Total Order Value . . .	**2,105.12**

Rupees : Two Thousand One Hundred Five and Paise Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Varranty	Nil
Advance Paid	Rs.... vide cheque
Other Terms	We reserve the right to reject items not conforming to quality and specifications. above order for safety net tying purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***MC Modi Educational Trust***

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	18.01.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162071
Material required before date:	20.01.2021	ID No.	63130

No	Description	Size	Quantity	Units	Inward No	Date
1	**Anchor bolts (Bolt Type)** 6	10 MM	60	No's		
2	**Rod cutting wheels**	4"	2	Box's		25
3	**Welding sticks** 74095		2	Box's		267
4						
5						
6						
7	19/01/2021					
8						
9						
10						

Remarks: towards safety net tying purpose at MCMET.

Prepared By	Sridevi	Approved by	Madhu
Sign.& Date	18.01.2021	Sign. & Date	18.01.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 JAN 2021
SOHAM MODI
MANAGING DIRECTOR