

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16.2.21		Prepared by:		T Bhasker	
PO/WO no.		73799		PO / WO Date.		12/1/21	
Supplier Name		Patal & Co		PO/WO amount		1940	
Firm/Company		Soulup		Project		Soulup	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	2528	6/2/21		1940			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	2528	6/2/21	88447	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____ /- ☒ No			
Payment – due date				17/2/21			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16.2.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

PATEL & CO

H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR, DAIRY FARM ROAD,
OLD BOWENPALLY, SECUNDERABAD -11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751, 7737513751
E-Mail : PATEL319@YMAIL.COM / PATEL319@GMAIL.COM

SILVER OAK VILLAS LLP

SECUNDERABAD.

PIN : 50246364748

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Invoice No.	Dated
2528	6-Feb-2021
Delivery Note	Mode/Terms of Payment
2528	
Supplier's Ref.	Other Reference(s)
SAI RAM	
Buyer's Order No.	Dated
73799	6-Feb-2021
Despatch Document No.	Delivery Note Date
	6-Feb-2021
Despatched through	Destination

Terms of Delivery

Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1510108 Clair S/c White	39222000	3.00 nos	1,015.00	nos	46 %	1,644.30
SGST Output						147.99
CGST Output						147.99
Roundoff						(-)0.28



RECEIVED WITH TIME	
INVOICE NO. 15541	DT. 8/2/21
VRN NO. 88447	DT. 9/2/2021
Received By: <i>Roma</i>	Sign: <i>8/2/21</i>
SILVER OAK VILLAS LLP	

Total	3.00 nos	₹ 1,940.00
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One Thousand Nine Hundred Forty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39222000	1,644.30	9%	147.99	9%	147.99	295.98
Total	1,644.30		147.99		147.99	295.98

Tax Amount (in words) : INR Two Hundred Ninety Five and Ninety Eight paise Only

We declare that this invoice shows the actual price of the goods
described and that all particulars are true and correct.

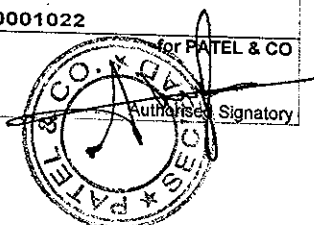
Customer's Seal and Signature

Company's Bank Details

Bank Name : Hdfc Bank 3498

A/c No. : 50200023943498

Branch & IFS Code: Malkajgiri & HDFC0001022



This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

12-01-2021 14:50:36

Original /



73799

09.01.21 11:06:15

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Patel & Company
Malikarjuna Nagar, Malkajgiri

GSTIN 36AEJPP6112M1Z6
27050751

8143444221

Doc No	73799	156313
Doc Date	12-01-2021	
Quote No	Nil	
Quote Date	12-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7309 - Plumbing - sanitary - Seat Cover - NA - nos B1510108	3.00	1,015.00	46.00	18.00	1,940.27
Total Order Value . . .					1,940.27

Rupees : One Thousand Nine Hundred Fourty and Paise Twenty Seven Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Cera' brand,

Payment Terms 100% as advance

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Rs...../-vide cheq.no..... dtd.....of Yes bank

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.57,45 purpose.

Completion Date Nil

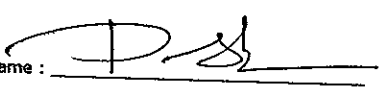
Measurement Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **Patel & Company**

Name : _____

Date : __/__/__