PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16.2.21	Prepared by:	T Bhasker
PO/WO no.	73799	PO / WO Date.	12/1/21
Supplier Name	Patel & Company	PO/WO amount	1940
Firm/Company	Sovulp	Project	Sov
Sl. No.	Bill No:	Bill Date	Bill amount
1	2528	6/2/21	1940
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1940

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	2528	6/2/21	88447	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1940
Amount E – PO / WO value:	1940
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	19/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16.2.21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

PATEL & CO
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD-11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751,7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Invoice No. 2528	Dated 6-Feb-2021
Delivery Note 2528	Mode/Terms of Payment
Supplier's Ref. SAI RAM	Other Reference(s)
Buyer's Order No. 73799	Dated 6-Feb-2021
Despatch Document No.	Delivery Note Date 6-Feb-2021
Despatched through	Destination
Terms of Delivery	

VER OAK VILLAS LLP
UNDERABAD.
246364748
IN/UIN : 36ADBFS3288A2Z7
Name : Telangana, Code : 36

Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
510108 Clair S/c White	39222000	3.00 nos	1,015.00	nos	46 %	1,644.30
SGST Output						147.99
CGST Output						147.99
Roundoff						(-)0.28
Total		3.00 nos				₹ 1,940.00

Chargeable (in words)
One Thousand Nine Hundred Forty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39222000	1,644.30	9%	147.99	9%	147.99	295.98
Total	1,644.30		147.99		147.99	295.98

Tax Amount (in words) : INR Two Hundred Ninety Five and Ninety Eight paise Only

INWARD WITH TIME:
Inward No. 15541 Dt. 8/2/21
GRN No: 88447 Dt: 9/2/2021
Received By: Sravan
Sign: 8/2/21
SILVER OAK VILLAS LLP

PROPERTIES PVT INWARD No. 74262 Date 11/02/2021 SEC'BAD

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : Hdfc Bank 3498
A/c No. : 50200023943498
Branch & IFS Code : Malkajgiri & HDFC0001022

Customer's Seal and Signature

for PATEL & CO
Authorised Signatory

PATEL & CO. SEC'BAD

This is a Computer Generated Invoice

DELIVERY CHALLAN

PATEL & CO.

Ph : +91 8977213751
+91 7737513751

H.No. 8-7-177/5, Plot No. 4 & 21, Swarnadhama Nagar, Dairy Farm Road,
Old Bowenpally, Secunderabad - 500011

GSTIN : 36AEJPP6112M1Z6

M/s. Silver oak villas LLP.
Hyd.

D.C. No. 2528
Date : 6/2/21
Transport :
GSTIN :

S. No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
	81510108 - 8/c n/-		3			

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 45999
Date 10.2
Sign P

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No.
Date
Sign

INWARD WITH TIME:
Inward No. 15541 Dt. 8/2/21
ARN No. 88447 Dt. 9/2/2021
Received By: [illegible] Sign: 8/2/21
SILVER OAK VILLAS LLP

Please receive the above mentioned goods in good order and condtion.

Receiver's Signature

For Patel & Co.

Authorised Signature

Company Name:	Silver Oak Villas LLP	Date:	09-01-2021
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	156313
Material required before date:	11-01-2021	ID No.	62993

No	Description	Size	Quantity	Units	Inward No	Date
1	CERA EWC Seat cover		03	Nos		
	73799					

APPROVED
12 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For villa no: 57,45 purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	09-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

12-01-2021 14:50:36

Original / (

73799

09.01.21 11:06:15

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Patel & Company Malikarjuna Nagar, Malkajgiri	**Doc No**	73799	156313
	Doc Date	12-01-2021	
GSTIN 36AEJPP6112M1Z6	**Quote No**	Nil	
27050751 8143444221	**Quote Date**	12-01-2021	
	SupplyType	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7309 - Plumbing - sanitary - Seat Cover - NA - nos *B1510108*	3.00	1,015.00	46.00	18.00	1,940.27
					Total Order Value . . .	**1,940.27**

Rupees : One Thousand Nine Hundred Fourty and Paise Twenty Seven Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Cera' brand,
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs......../-vide cheq.no....... dtd.......of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.57,45 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Patel & Company***

Name : ____________

Date : __/__/____