PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/2/21	Prepared by:	NEHA .C
PO/WO no.	74417	PO / WO Date.	3/2/21
Supplier Name	SSLLP	PO/WO amount	3328
Firm/Company	SOV LLP	Project	SOV SP
Sl. No.	Bill No.	Bill Date	Bill amount
1	15852	9/2/21	1120
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1120

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13517	9/2/21	88504	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1120
Amount E – PO / WO value:	3328
Amount F – Difference (A – E): GST-18%	2208
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	19/2/21
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16/2/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	15852
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	09-02-2021
	PO No.	74417
	PO Date.	03-02-2021
	Req ID	63615
GSTIN : 36ADBFS3288A2Z7	Req Date	03-02-2021
	Loc Req No	156364

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,120.00		0.00
	0.00	0.00	Total Invoice Amount	1,120.00		

Rupees : One Thousand One Hundred Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. SEC'BAD
No. 7429
Date: 10/02/21

Authorised signatory

Purchase Order

 03-02-2021 15:12:35

74417
05.02.21 11:33:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	74417	156364
Doc Date	03-02-2021	
Quote No	Nil	
Quote Date	03-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
2	4009 - Consumables - Coconut Broom - other - nos	26.00	16.00	0.00	0.00	416.00
3	4080 - Consumables - Bombay Brooms - Other - Nos	20.00	10.00	0.00	0.00	200.00
4	4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
5	7560 - Stationery - other - Pen - NA - nos *Red-20 Black-20*	40.00	3.50	0.00	12.00	156.80
6	3134 - Chemicals - Tile Grout - 1kg - pkts	10.00	46.00	0.00	18.00	542.80
	Total Order Value . . .					**3,327.68**

Rupees : Three Thousand Three Hundred Twenty Seven and Paise Sixty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

(1) Part material Received
Inv no: 1575
Dt: 4/2/21
Amt: 2207.68
Ballance receivable

For *Silver Oak Villas LLP*
Authorised Signatory
06/02/2021
Name : ______

Contact ..

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/__

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	03-02-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156364
Material required before date:	06-02-2021	ID No.	63615

No	Description	Size	Quantity	Units	Inward No	Date
1	Mopping Sticks		06	Nos		
2	CoconutBrooms		26	Nos		
3	Bombey Brooms	Small	20	Nos		
4	Bombey Brooms	Big	20	Nos		
5	Red Pens		20	Nos		
6	Black pens		20	Nos		
7	Tile Groute		10	Nos		

Remarks: ForSite Use Purpose

70417

APPROVED
06 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	G.Mona	Approved by	
Sign.& Date	03-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	
Site & Phase :	Silver Oak Villas	Time:	
Supplier		Req. No.	
Material required before date:	03-02-2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	13517
Sy No, 291, Phase IX, Cherlapally, Hyderabad	DC Date.	09-02-2021
	PO No.	74417
	PO Date.	03-02-2021
	Req ID	63615
GSTIN : 36ADBFS3288A2Z7	Req Date	03-02-2021
	Loc Req No	156364

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20
2			
3			
4			
5			
6			
7			
8			
9			
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29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 45419
Date 10/2
Sign. P

Subject to Hyderabad Jurisdiction

INWARD WITH TIME:	
Inward No. 15548	Dt. 9/2/21
MRN No: 88504	Dt: 10/2/2021
Received By:	Sign: 9/2/21
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

Invoice No.	15852
Invoice Date.	09-02-2021
PO No.	74417
PO Date.	03-02-2021
Req ID	63615
Req Date	03-02-2021
Loc Req No	156364

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	0.00	0.00	Total Taxable Amount	1,120.00	0.00
			Total Invoice Amount	1,120.00	

Rupees : One Thousand One Hundred Twenty Only.

INWARD WITH TIME:

Inward No. 1554	Dt. 9/2/21
MRN No:	Dt:
Received By: Suman	Sign: 9/2/21

SILVER OAK VILLAS LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory