

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/2/21		Prepared by:		NEHA .C	
PO/WO no.		74417		PO / WO Date.		3/2/21	
Supplier Name		SSCLP		PO/WO amount		3328	
Firm/Company		Sovelp		Project		Sovelp	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	15852			9/2/21	1120		
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	13517	9/2/21	88504	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:							
Amount F - Difference (A - E): GST-18%							
Quantity received as per PO /WO							
☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)							
Is difference between PO / Bill acceptable?							
☐ Yes ☐ No (explained below)							
Excess / short material received							
☒ Approved - within acceptable limits ☐ No (explained below)							
Close PO / W?O							
☒ Yes ☐ No - wait for balance material ☐ No (explained below)							
Advance paid / PDC given (deduct when paying)							
☐ Yes - Rs. ___/- ☒ No							
Payment - due date							
Remarks: final bill							
19/2/21							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16/2/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-02-2021

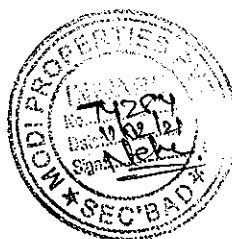
Customer Details				Invoice No.	15852		
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.	09-02-2021		
				PO No.	74417		
				PO Date.	03-02-2021		
				Req ID	63615		
				Req Date	03-02-2021		
				Loc Req No	156364		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
2							
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15							
IGST		CGST	SGST	Total Taxable Amount		1,120.00	0.00
		0.00	0.00	Total Invoice Amount		1,120.00	

Rupees : One Thousand One Hundred Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

03-02-2021 15:12:35



74417

05.02.21 11:33:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74417	156364
Doc Date	03-02-2021	
Quote No	Nil	
Quote Date	03-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
2 4009 - Consumables - Coconut Broom - other - nos	26.00	16.00	0.00	0.00	416.00
3 4080 - Consumables - Bombay Brooms - Other - Nos	20.00	10.00	0.00	0.00	200.00
4 4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
5 7560 - Stationery - other - Pen - NA - nos Red-20 Black-20	40.00	3.50	0.00	12.00	156.80
6 3134 - Chemicals - Tile Grout - 1kg - pkts	10.00	46.00	0.00	18.00	542.80
Total Order Value . . .					3,327.68
Rupees : Three Thousand Three Hundred Twenty Seven and Paise Sixty Eight Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

Measurement NA

Security Nil

Remarks

① Part material received
Inno: 15751
Dt: 4/2/21
Amt: 2207.68
Balance receivable
2

For Silver Oak Villas LLP

Authorised Signatory

Name :

Name :

Date : _/_/_

Accepted the above Terms And Conditions

For Summit Sales LLP

Requisition Form							
Company Name:		Silver Oak Villas LLP	Date:	03-02-2021			
Site & Phase :		Silver Oak Villas	Time:	10.00			
Supplier			Req. No.	156364			
Material required before date:			06-02-2021	ID No.	G3615		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Mopping Sticks		06	Nos			
2	Coconut Brooms		26	Nos			
3	Bombey Brooms	Small	20	Nos			
4	Bombey Brooms	Big	20	Nos			
5	Red Pens		20	Nos			
6	Black pens		20	Nos			
7	Tile Groute		10	Nos			
Remarks: For Site Use Purpose							
Prepared By		G.Mona	Approved by				
Sign.& Date		03-02-2021	Sign. & Date				
Note: On receipt of material at site write inward number and date in last 2 columns							

[illegible]

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

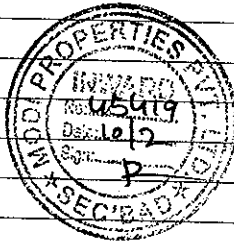
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-02-2021

Customer Details		DC No.	13517
Silver Oak Villas LLP		DC Date.	09-02-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad		PO No.	74417
		PO Date.	03-02-2021
		Req ID	63615
		Req Date	03-02-2021
		Loc Req No	156364
	Description of Goods	HSN/SAC	Qty
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Subject to Hyderabad Jurisdiction

INWARD WITH TIME:	
Inward No. 15548	Dr. 9/2/21
MRN No: 88504	Dr: 10/2/2021
Received By: Roman	Sign: 9/2/21
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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GSTIN : 36ADBFS3288A2Z7				PO Date.	03-02-2021		
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13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	1,120.00			0.00
	0.00	0.00	Total Invoice Amount	1,120.00			

Rupees : One Thousand One Hundred Twenty Only.

Subject to Hyderabad Jurisdiction

INWARD WITH TIME:	
Inward No. 15546	Dr. 9/2/21
MRN No:	Dt:
Received By: <i>[Signature]</i>	Sign: 9/2/21
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory