

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/02/2021	Prepared by:	T.D. Murthy
PO/WO no.	74619	PO / WO Date.	09/02/2021
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 4,425/-
Firm/Company	Villa Orchid LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	480	13/02/2021	Rs. 4,425/- ✓
2.	--	-	-
3.			
4.			-

Amount A – Bills total(Excluding Transport & Hamali Charges):

Rs. 4,425/- ✓

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	480	13/02/2021	88712	☒ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B – Other Credits :

-

Amount C – Other Debits :

-

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Rs. 4,425/- ✓

Amount E – PO / WO value:

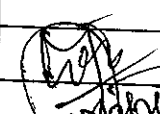
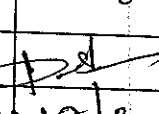
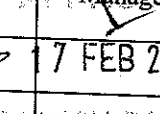
Rs. 4,425/-

Amount F – Difference (A – E):

-

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☒ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☒ No
Payment – due date	20/02/2021

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	17 FEB 2021						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICEOriginal for Recipient
Duplicate for Supplier/Transporter
Triplicate for Supplier**SRI SAI ROHIT MARKETING .CO**Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: ~~105~~ 480 (P.O. NO: 74619)

INVOICE DATE: 13/02/2021

TRANSPORTATION NAME:

VEHICLE NO: TS 1008328 L/R NO:

DATE & TIME OF SUPPLY: 13/02/2021

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

VILLA ORCHIDS LLP,
S-4-187/384, IInd FLOOR M.C.R. Road
Secunderabad - 500003;

STATE CODE 36 GSTIN NO: 36AMHPC9678H1ZM

DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE

GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1)	2090		Door lock's	50 NO		75-00	3750-00	
TOTAL BEFORE TAX							3750-00	
ADD:CGST							9%	337.5
ADD:SGST							9%	337.5
ADD:IGST								
TAX AMOUNT GST							675-00	
GRAND TOTAL							4425-00	

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.....

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secunderabad jurisdiction only.
- Our Responsibility ceases sooner the goods leave our premises E.&O.E

For SRI SAI ROHIT MARKETING.CO

Receiver Stamp & Signature.....

Authorised Signature

Purchase Order

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09-02-2021 16:02:52



74619

10.02.21 4:59:45

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	74619	63648
Doc Date	09-02-2021	
Quote No	Nil	
Quote Date	12-01-2021	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2090 - Carpentry - hardware - Door Locks - NA - nos Al. window lock - Latches	50.00	75.00	0.00	18.00	4,425.00
Rupees : Four Thousand Four Hundred Twenty Five Only.					Total Order Value . . . 4,425.00

Terms and Conditions :-

Specification / Brand All items shall be of good quality.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next day.

Delivery Location Villa Orchids
kowkur, Alwal
Phone.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 217,42,221,284,286 & 287.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For Villa Orchids LLP

Authorised Signatory

Name : _____

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09/02/2021

Name : _____

Accepted the above Terms And Conditions

For Sri Sai Rohith Marketing Company

Date : ____/____/____

[illegible]

Remarks: for villa no 217,42,221,284,286,287 fixing purpose

Prepared by _____

K.SNEHA

Approved by _____

A.Suresh

Sign.& Date

01-02-2021

Sign& Date

01-02-2021