

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/02/2021		Prepared by:		T.D. Murthy	
PO/WO no.		72542		PO / WO Date.		30/11/2020	
Supplier Name		Sri Sai Rohith Marketing Company		PO/WO amount		Rs. 3,894/-	
Firm/Company		Villa Orchid LLP		Project		VOC	
Sl. No.		Bill No.		Bill Date		Bill amount	
1.		481		13/02/2021		Rs. 3,894/-	
2.		--		-		-	
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 3,894/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	481	13/02/2021	88714	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.	-	-	-	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.	-	-	-	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.	-	-	-	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						Rs. 3,894/-	
Amount E – PO / WO value:						Rs. 3,894/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)			
Is difference between PO / Bill acceptable?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)			
Excess / short material received				<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)			
Close PO / W?O				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)			
Advance paid / PDC given (deduct when paying)				<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No			
Payment – due date				20/02/2021			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date			17 FEB 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Original for Receipt
Duplicate for Supplier/Transporter
Triplicate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 106 481 (Po.no: 72542)

INVOICE DATE: 13/2/2021

TRANSPORTATION NAME:

VEHICLE NO: TS10UB323 L/R.NO:

DATE & TIME OF SUPPLY: 13-02-2021

PLACE OF SUPPLY:


DETAILS OF RECEIVER (BILLED TO)

Villa Orchids LLP;
5-4-187/3 2nd Floor; M.G. Road
Secunderabad 500003

STATE CODE 26 GSTIN NO: 36AANFL614817C12H

DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs. Ps.	
1)	2205		Window operable 	1 NO	29.50 x 47.50	330.00	3300	00
TOTAL BEFORE TAX							3300	00
ADD:CGST							99	7
ADD:SGST							99	7
ADD:IGST								
TAX AMOUNT GST							594	
GRAND TOTAL							3894	00

INWARD
Inward No: 88714 Dt: 15/02/21
MRN No: 88714 Di: 15/02/21
Received By: [Signature]
VILLA ORCHIDS LLP

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.....

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad jurisdiction only.
4. Our Responsibility ceases sooner the goods leave our premises E.&O.E

For SRI SAI ROHIT MARKETING.CO

Receiver Stamp & Signature.....

Authorised Signature

Purchase Order

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30-11-2020 15:46:59



72542

25.11.20 1:07:27

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	72542	63590
Doc Date	30-11-2020	
Quote No	Nil	
Quote Date	01-03-2019	
SupplyType	Supply	

Kind Attn : **Mr. C. Laxman Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2205 - Carpentry - windows - Al. Openable - other - sft 29.50" x 47.50" - 01 no	10.00	330.00	0.00	18.00	3,894.00
Rupees : Three Thousand Eight Hundred Ninty Four Only.					Total Order Value . . . 3,894.00

Terms and Conditions :-

- Specification / Brand** Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
- Payment Terms** After delivery & production of bill
- Tax** All taxes included in above price.
- Delivery Date** Within 2days.
- Delivery Location** Villa Orchids
kowkur, Alwal
Phone.
- Penalty For Delay** Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
- Transportation Cost** Included in the above price.
- Warranty** 1 year on workmanship.
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 194.
- Completion Date** Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
- Measurement** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
- Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.
- Remarks**

For **Villa Orchids LLP**
Authorised Signatory

Accepted the above Terms And Conditions
For **Sri Sai Rohith Marketing Company**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form - AL Windows three track

Company	Villa orchids LLP	Site & Phase	Villa Orchids
Req. no.	63590	Req. Date	17 November 2020
Material required before	19 November 2020	ID no.	61594
Prepared by:	A Suresh	Approved by (sign):	
Flat / Block no:	194		
Name of the Supplier : SSLP			
Type A 1585 Sft 3BHK Order Value:	1 Villa		
Type B 1820Sft 3BHK Order Value:	Villa		

S No.	Item Description	Units	Qty required for Type A flat	Qty required for Type B2 flat	Qty required for Type B2 flat	Qty required for Type B2 flat	Qty Available at site	Balance Qty to be ordered	Quantity in sft
1	AL Window 2.6" x 4' 2.6" x 4'	nos	1	1	1	1	-	1	10.0
	Total		1	1	1	1	-	1	10.0

Note : Please issue the work order

Handwritten signature

Opus