

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	03	Owner name	Ponugoti Sukanya
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9395346611		
Current MMC	66,000	30/12/2020	
Remarks			
Contact date	19/1/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	67500	Next follow-up dt	
Outcome of call:	He will said All dues clear with in a week.		
Contact date	02/2/21	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	67500	Next follow-up dt	
Outcome of call:	Customer paid 67500 All dues clear up to Jan 2021		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	04	Owner name	Rajashree
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:	9160111926/9160111927	
Current MMC	No dues	12/12/2020	
Remarks	Customer is already issued cheque in advance.		
Contact date	18/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues	Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month -- before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	05	Owner name	BSRC Murthy
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 8897160350		
Current MMC	13,500/-	18/12/2020.	
Remarks			
Contact date	25/01/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,000/-	Next follow-up dt	
Outcome of call:	He will pay after completion of pending works		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	06	Owner name	Balaji Raghavendran
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9663379004		
Current MMC	31,500/-	20/12/2020	
Remarks			
Contact date	19/1/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	33750	Next follow-up dt	
Outcome of call:	He will pay with in 15 days clear all dues.		
Contact date	:	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	07	Owner name	Lakshminarayan
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9885667267		
Current MMC	18,000/-	20/12/2020	
Remarks			
Contact date	13/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,000/-	Next follow-up dt	
Outcome of call:	He will pay.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	11	Owner name	Susmi Routray
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9810591250		
Current MMC	18,000.	29/01/2020	
Remarks	Customer will pay next week		
Contact date	19/01/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:	customer paid 30,031/- today (19-01-21)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
 Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	12	Owner name	Haxi Kishan
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9985161141		
Current MMC	22,618/-	20/12/2020	
Remarks			
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	24,118	Next follow-up dt	
Outcome of call:	customer he will pay total maintenance. is cleared with in 10 days		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month -- before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	13	Owner name	Ranga Srinivas
Occupied by	☒ Owner ☐ tenant ☐ unoccupied ☐ other: 9866875530		
Current MMC	28,500/-	30/01/2021	
Remarks			
Contact date	01/2/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	30,000	Next follow-up dt	
Outcome of call:	call Back after 10 days I will pay total Amount.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	14	Owner name	S.A. Srinivasa Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9490171619		
Current MMC	13,500/-	30/01/2021	
Remarks			
Contact date	01/21/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15000	Next follow-up dt	
Outcome of call:	with in a week I will pay		
Contact date	8/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:	10,000/- paid today through online (8/02/21)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	19	Owner name	Gattu Murali
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other: 9550601306.		
Current MMC	3,000/-	30/01/2021	
Remarks			
Contact date	14/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	4,500/-	Next follow-up dt	
Outcome of call:	He paid 4,500/- paid today through online (14-02-21).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	20	Owner name	Pradeepthi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9030006830		
Current MMC	32,667/-	20/01/2021	
Remarks			
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	32667	Next follow-up dt	
Outcome of call:	paid with in 5 days.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	23	Owner name	T.S. Sunil
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 7207818700		
Current MMC	50/-	30/01/2021	
Remarks			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
 Nilgiri Estates Owners Association, Rampally, Hyderabad.

MADHU SUDHAN

Unit no.	24	Owner name	Julliet Josephin
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other: 9502570231		
Current MMC	52,740	10/12/2020	
Remarks			
Contact date	30/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	52,740	Next follow-up dt	
Outcome of call:	He will talk to Krishna prasad sir.		
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	54,240	Next follow-up dt	
Outcome of call:	with in a week He will paid half of the payment.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month -- before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	26	Owner name	Vijay Kumar.K
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9686647763.		
Current MMC	13,500/-		
Remarks	He will not responding the call		
Contact date	30/12/2020.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	
Outcome of call:	He will pay next week.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	29	Owner name	Vuggini Ravinder
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9618339990.		
Current MMC	18000		
Remarks	16500 paid through online 19/12/2020		
AtankR			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	34	Owner name	Sandeep pulluxi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 7382613018		
Current MMC	33,000/-	30/01/2021	
Remarks			
Contact date	17/2/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34,500/-	Next follow-up dt	
Outcome of call:	He will paid next week.		
Contact date	20/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34,500/-	Next follow-up dt	
Outcome of call:	9,000/- paid today through online. (20/02/2021)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	36	Owner name	Suxindan Reddy
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 7799198981		
Current MMC	9,000/-	10/12/20	
Remarks			
Contact date	30/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000/-	Next follow-up dt	15/02/2021
Outcome of call:	Not responding the call.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	37	Owner name	Bala Surya Vijay Kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9035316936		
Current MMC	34550/-		
Remarks			
Contact date	17/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34550/-	Next follow-up dt	
Outcome of call:	He will said half of the Amount is paid with in three days.		
Contact date	29/12/2020	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34550/-	Next follow-up dt	
Outcome of call:	10,000 paid Today. Remaing due is closed next month. 10,000 paid 29/12/2020		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	38	Owner name	V. Srinivas Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 8008559047.		
Current MMC	15,000/-	30/01/2021	
Remarks	He will pay next month.		
Contact date	10/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,500/-	Next follow-up dt	
Outcome of call:	He paid 15,000/- through online (10/02/21).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	40	Owner name	K. Roopesh
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9444644335		
Current MMC	4,500.	24/12/20	
Remarks	He will pay next month.		
Contact date	21/01/2021.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	4,500	Next follow-up dt	
Outcome of call:	4,500. Paid today through online Payment. (21/01-2021)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	42	Owner name	HossShal Manoharan
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9920946732		
Current MMC	No dues	20/12/2020	
Remarks	Customer paid in advanced payment through TRF.		
Contact date	21/01/2021	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues	Next follow-up dt	21/02/2021
Outcome of call:	He already paid all maintenance.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	44	Owner name	M. Chandrika
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9866669768		
Current MMC	6,000/-	30/01/2021	
Remarks			
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7500	Next follow-up dt	
Outcome of call:	He will said with in 10 days I will pay All dues.		
Contact date	10/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:	He paid 9,000/- through online (10-02-2021).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	45	Owner name	Gurusuprasad Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9000355520.		
Current MMC	1,500	24/12/20	
Remarks			
Contact date	19/01/2021	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	paid through online (19-01-21), 3,000/-.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	50	Owner name	Boda Sandeep Kumar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9603102349		
Current MMC	No dues	27/11/2020	
Remarks			
Contact date	18/01/2021	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues	Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	51	Owner name	Vijaya lakshmi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9542102004		
Current MMC	0/-		
Remarks			
Contact date	18/01/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues.	Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	52	Owner name	V.S.M. Vishnu
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other: 9866015632		
Current MMC	3,000/-	20/11/2020.	
Remarks			
Contact date	30/12/2020.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000	Next follow-up dt	3/01/2021
Outcome of call:	He will pay next week.		
Contact date	3/01/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	0/-	Next follow-up dt	
Outcome of call:	He will paid 6,000/- through Nefl		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	53	Owner name	Mandal Venugopal
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other: 9494800772		
Current MMC	45,000	24/12/20	
Remarks	customer is not lifting my call.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	54	Owner name	Ravi Kiran
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other: 9483545595		
Current MMC	21,000/-	20/12/20	
Remarks	Not answering my call.		
Contact date	30/12/2020.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,000/-	Next follow-up dt	
Outcome of call:	Customer is out off station.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	57	Owner name	Gopi chandea
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9492645082		
Current MMC	No dues	27/12/2020	
Remarks			
Contact date	15/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	He will pay.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	58	Owner name	Srinivas Rao.k
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9848545637		
Current MMC	No dues	27/12/2020	
Remarks			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	60	Owner name	Ram sagan
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 8332969406		
Current MMC	50/-	27/12/2020.	
Remarks			
Contact date	20/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues	Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	61	Owner name	V. Ramakrishna
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 8985402632		
Current MMC	No dues	27/12/2020	
Remarks			
Contact date	20/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues	Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	62	Owner name	Sathish Kumar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9703334096		
Current MMC	4,500/-	27/12/2020	
Remarks			
Contact date	10/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7,500/-	Next follow-up dt	
Outcome of call:	He will pay.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	68	Owner name	Shirisha
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9866709151		
Current MMC	1,500/-		
Remarks	Customer is ready to pay through Neft.		
Contact date	01/01/2021	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:	He paid 1,500/- through Neft.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	69	Owner name	Ranjana Tiwari
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 8790442265		
Current MMC		4/12/2020.	
Remarks	customer paid in advance payment - 1,739/-.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	71	Owner name	Srirama Sastry
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9030711945		
Current MMC	12,000/-	30/01/2021	
Remarks			
Contact date	01/02/21	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13500	Next follow-up dt	
Outcome of call:	All dues paid with in a week		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.