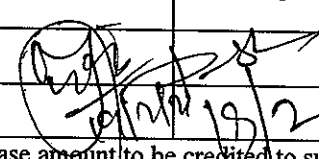


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/02/2021	Prepared by:	T.D. Murthy				
PO/WO no.	74404	PO / WO Date.	03/02/2021				
Supplier Name	Akshaya Traders	PO/WO amount	Rs. 5,810/-				
Firm/Company	Summit Sales LLP	Project	SHLLP				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	1054	09/02/2021	Rs. 5,810/- ✓				
2.	--	-	-				
3.							
4.			-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,810/- ✓				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	1054	09/02/2021	88584	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ No			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 5,810/- ✓				
Amount E – PO / WO value:			Rs. 5,810/-				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>1/-</u> ☒ No					
Payment – due date		27/02/2021					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	19/2/2021						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



TAX INVOICE

AKSHAYA TRADERS

Cell : 9959611144

9381004542

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

Invoice No. 1054

GSTIN : 36BFYPA0121A1Z3

Date 9/02/2021



Name.....Summit sales LLP.....GSTIN:36BFYPA0121A1Z3

Address.....P.O.No. 74404

State.....State Code.....

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Goa Rope	8510	10	150	1500		180		1680/-
2	sponges	3921	500	7	3500		6	630	4130/-
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

INWARD

Inward No: 15806

Dt: 10/2/21

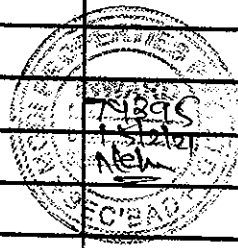
MRN No: 88584

Dt: 11/2/21

Received By:

Sign:

SUMMIT SALES LLP

Mode of Payment :
Cash/Cheque/Cheque No.

Certified by:

Stores Manager

Total Amount

5000/-

Add CGST 9%

405

Add SGST 9%

405

Total GST

810

Total Amount

5810

Rupees in Words.....

Receiver's
Signature

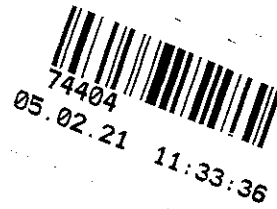
For Akshaya Traders

A. Suresh
Proprietor

Purchase Order

Page(s) 1 Of 1

03-02-2021 4:28:52 PM



From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderabad

Doc No 74404 168345

Doc Date 03-02-2021

Quote No Nil

Quote Date 03-02-2021

SupplyType Supply

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6025 - Miscellaneous - Gova rope - NA - bundles	10.00	150.00	0.00	12.00	1,680.00
2 4057 - Consumables - Sponges - NA - nos	500.00	7.00	0.00	18.00	4,130.00
Total Order Value . . .					5,810.00

Rupees : Five Thousand Eight Hundred Ten Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Stock maintain purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Akshaya Traders**

Name : _____

Date : __/__/__

