# PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 19/02/21 | Prepared by: | NEHA |
| PO/WO no. | 74544 | PO / WO Date. | 08/02/21 |
| Supplier Name | Kothari Fire Safety Equipement | PO/WO amount | 10,738/- |
| Firm/Company | Silver oak villas LLP | Project | SOV LLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1130 | 11/02/21 | 10,738/- |
| 2 | | | |
| 3 | | | / |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 10,738/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 88635 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 10,738/- |
| Amount E – PO / WO value: | 10,738/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. / ☑ No |
| Payment – due date | ~~22-02-21~~ 26/02/21 |
| Remarks | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Kutti | [signature] | APPROVED 19 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 19/02/21 | 19/2 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

# Tax Invoice

| | | |
|---|---|---|
| **KOTHARI FIRE SAFETY EQUIPMENT**<br>Shop No 8,D No 5/5/64 SA Trade Centre<br>Ranigunj<br>Secundrabad-500003<br>Phone No.040-66335959 / 66335969<br>Mobile No.8340988181<br>GSTIN/UIN: 36ATDPK0172B1Z9<br>State Name : Telangana, Code : 36<br>E-Mail : accounts@kotharifire.com | Invoice No.<br>**001130** | Dated<br>**11-Feb-2021** |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref.<br>**Mr Mohan/001130** | Other Reference(s) |
| Consignee<br>**Silver Oak Villas LLP**<br>Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244<br>GSTIN/UIN : 36ADBFS3288A2Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>71454 | Dated |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through<br>**Self** | Destination |
| Buyer (if other than consignee)<br>**Silver Oak Villas LLP**<br>MG Road<br>Secunderabad<br>GSTIN/UIN : 36ADBFS3288A2Z7<br>State Name : Telangana, Code : 36 | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **12.5 HP Fire Pump Panel** | 8537 | **1 nos** | 9,100.00 | nos | | **9,100.00** |
| | ***CGST*** | | | | | | **819.00** |
| | ***SGST*** | | | | | | **819.00** |
| | Total | | **1 nos** | | | | **₹ 10,738.00** |

Amount Chargeable (in words)

*E. & O.E*

**INR Ten Thousand Seven Hundred Thirty Eight Only**

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 8537 | 9,100.00 | 9% | 819.00 | 9% | 819.00 | 1,638.00 |
| **Total** | **9,100.00** | | **819.00** | | **819.00** | **1,638.00** |

Tax Amount (in words) : **INR One Thousand Six Hundred Thirty Eight Only**

Company's Bank Details
Bank Name : **Punjab National Bank**
A/c No. : **3631002100020002**
Branch & IFS Code: **M.G.ROAD, SECUNDERABAD & PUNB0363100**

Declaration
There will be charge 2% Penal Intrest after due days for every Month.

for KOTHARI FIRE SAFETY EQUIPMENT

Authorised Signatory

KOTHARI SAFETY EQUIPMENT ★ SECUNDERABAD

This is a Computer Generated Invoice

| | |
|---|---|
| WARD | |
| Inward No. 15558 | Dt: 11/2/21 |
| GRN No: 88635 | Dt: 12/2/21 |
| Received By: | Sign: 11/2/21 |
| SILVER OAK VILLAS LLP | |

MODI PROPERTIES PVT. 74359 15/2/21

# Purchase Order

 16-02-2021 12:25:08

74544
05.02.21 11:35:32

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Kothari Fire Safety Equipments<br>S.No. 11, 2nd Floor, S.A.Trade Complex, Above Bombay Hotel, Ranigunj X Road, Secunderabd-500 003.<br>**GSTIN** 36ATDPK0172B1Z9<br>66335959/66335969 9966050000/9290806798 | **Doc No** | 74544 | 156338 |
| | **Doc Date** | 08-02-2021 | |
| | **Quote No** | NIL | |
| | **Quote Date** | 08-02-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Mr. Prabhu Kothari.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7182 - Plumbing - pumps - Pump Starter - NA - nos<br>*Control Panel Box for 12.5 HP booster pump* | 1.00 | 9,100.00 | 0.00 | 18.00 | 10,738.00 |
| | | | | | **Total Order Value . . .** | **10,738.00** |
| Rupees : Ten Thousand Seven Hundred Thirty Eight Only. | | | | | | |

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | Above pump shall be of 'Micro Sensor' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | 1 yr from the date of purchase |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specification. Above order for Club House fire safety booster pump purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For ***Kothari Fire Safety Equipments***

Name : ______________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 25-01-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 10.00 |
| Supplier | | Req. No. | 156338 |
| Material required before date: | 27-01-2021 | ID No. | 63374 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Fire Extinguishers- DCP- ABC Multipurpose | 5 kg | 05 | Nos | | |
| 2 | Fire Extinguishers- CO2- store pressure (ISI15683) | 09 litres | 05 | Nos | | |
| 3 | Fire Bucket with Stand | | 05 | Nos | | |
| 4 | Fire Alarm System - 6 Zone | | 01 | Nos | | |
| 5 | Manual Call Points | | 05 | Nos | | |
| 6 | Hooters | | 05 | Nos | | |
| 7 | 3/20 Aluminium Service wire | 90 meters | 01 | Bundle | | |
| 8 | PVC Pipe | 01" | 50 | Nos | | |
| 9 | PVC Junction Box | 01" | 30 | Nos | | |
| 10 | PVC Bends | 01" | 30 | Nos | | |
| 11 | Battery small | 12 volts | 02 | Nos | | |
| 12 | Multi standard wires (FRLS)- Red color | 1.5 sqmm | 04 | Nos | | |
| 13 | Multi standard wires (FRLS)- Black color | 1.5 sqmm | 04 | Nos | | |
| 14 | Multi standard wires (FRLS)- Yellow color | 1.5 sqmm | 02 | Nos | | |
| 15 | Multi standard wires (FRLS)- Blue color | 1.5 sqmm | 02 | Nos | | |
| 16 | PVC Clamps (China clamps-2 pin) | 01" | 200 | Nos | | |
| 17 | 4 core Armor cable | 6sqmm | 70 | rft | | |
| 18 | Booster Pump Control Panel - KIRLOSKAR | 12.5 HP | 01 | Nos | ✓ | |

PO 74544

Remarks: -For Clubhouse fire safety installation purpose

| | | | |
|---|---|---|---|
| Prepared By | G. Mona | Approved by | |
| Sign.& Date | 25-01-2021 | Sign. & Date | |

APPROVED BY
SOHAM [illegible]
MANAGING DIRECTOR
28 JAN 2021

Note: On receipt of material at site write inward number and date in last 2 columns.