PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/02/2021	Prepared by:	MINISH.
PO/WO no.	74444	PO / WO Date.	04/02/2021
Supplier Name	Praful Sanitary.	PO/WO amount	31,093/-
Firm/Company	Nilgiri Estates.	Project	NE.
Sl. No.	Bill No.	Bill Date	Bill amount
1	852	10/02/2021	31,093/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			31,093/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88606	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	31,093/-
Amount E – PO / WO value:	31,093/-
Amount F – Difference (A – E): GST-18%	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / WO	☑ Yes ☐ No wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	20/02/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			[signature]				
Date			18/2				

APPROVED 18 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4,HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Nilgiri Estates
5-4-187/3&4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AAHFN0766F1ZA
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 852**	Dated **10-Feb-2021**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **74444**	Dated **5-Feb-2021**
Despatch Document No. **Invoice**	Delivery Note Date **10-Feb-2021**
Despatched through **Self**	Destination **Rampally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**450mm Composite Frame & Cover**	3917	18 %	**10 No:**	3,875.00	No:	32 %	**26,350.00**
	Output CGST							**2,371.50**
	Output SGST							**2,371.50**
	Total			**10 No:**				**₹ 31,093.00**

INWARD
Inward No: 22460 Dt: 11/02/21
MRN No: 88606 Dt: 12/02/2
Received By: Sign
Nilgiri Estates

Amount Chargeable (in words) E. & O.E
Indian Rupees Thirty One Thousand Ninety Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	26,350.00	9%	2,371.50	9%	2,371.50	4,743.00
99		9%		9%		
99		14%		14%		
Total	**26,350.00**		**2,371.50**		**2,371.50**	**4,743.00**

Tax Amount (in words) : **Indian Rupees Four Thousand Seven Hundred Forty Three Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

PROPERTIES PVT. LTD. INWARD 7901 15/2/21

Purchase Order

74444
05.02.21 11:33:36

 05-02-2021 3:40:25 PM

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details		
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. **GSTIN** 36ACWPG864A1ZG 40077300 65526886. 9849624797	**Doc No**	74444 175169
	Doc Date	04-02-2021
	Quote No	Nil
	Quote Date	09-12-2020
	SupplyType	Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7438 - Plumbing - PVC - Chambers Covers - Others - nos *NP6UCOFR450K*	10.00	3,875.00	32.00	18.00	31,093.00
	Total Order Value . . .					**31,093.00**

Rupees : Thirty One Thousand Ninty Three Only.

<u>Terms and Conditions :-</u>

Specification / All items shall be of 'Supreme' brand.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Drainage line damaged due to heavy purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Nilgiri Estates***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	01.02.2021
Site & Phase :	NILGIRI ESTATE	Time:	12:20
Supplier		Req. No.	175169
Material required before date:	Urgent	ID No.	63535

No	Description	Size	Quantity	Units	Inward No	Date
1	Frame and cover - RUC0FR45OB	450(H.W)	10	No's		
3	74444					
4						
5						
6						
7						
8						
9						
10						

Remarks: - earlear frame and covers are damaged due to heavy vechicles weight.

Prepared By	Kavitha	Approved by	APPROVED BY -3 FEB 2021 SOHAN MALOI MANAGING DIRECTOR
Sign.& Date	01.02.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

``			
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

 04-02-2021 12:01:46 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	74444	175169
	Doc Date	04-02-2021	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	09-12-2020	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : **Mr. Ashish Gupta**

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7438 - Plumbing - PVC - Chambers Covers - Others - nos *NP6UCOFR450K*	10.00	3,875.00	32.00	18.00	31,093.00
				Total Order Value . . .	**31,093.00**

Rupees : Thirty One Thousand Ninty Three Only.

Terms and Conditions :-

Specification /	All items shall be of 'Supreme' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Drainage line damaged due to heavy purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
-3 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

For *Nilgiri Estates*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________

Name : ____________

Date : __/__/____